

# SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

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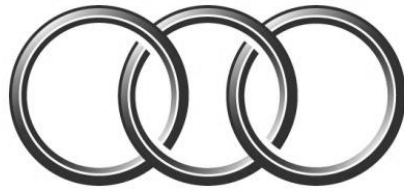


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SAN MATEO COUNTY  
**COMMUNITY**  
COLLEGE DISTRICT

# 2016-17 *Final Budget* *Report*

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# CHANCELLOR'S MESSAGE

Dear Colleagues,

As was reported last year, we have had an excellent year for California community college students and, with the improving economy, anticipate another year of increasing resources to fund community college education. Entering into our 6<sup>th</sup> year of community-supported status (also known as basic aid), the San Mateo County Community College District continues to benefit from the rising property values in our County. These resources provide much needed support to address the broad educational needs of our local community.

In particular, the increase in assessed valuation for the county was 7.62% for 2015/16. That means that the District will receive an increase in its property tax revenue for the coming year by that amount. Our Board continues to tie compensation increases to growth in the assessed valuation, which resulted in a total compensation increase of 5.32% for 2016/17. This amount, following last year's 4.78% increase and 14/15's 3.69% increase, puts our District at the top of California's community colleges for salary growth over the last several years.

Last year was the first year of implementing our five-year strategic plan. Approved by the Board of Trustees in the fall of 2015, this plan will guide us over the next five years. The four goals are:

- Develop and strengthen educational offerings, interventions, and support programs that increase student access and success.
- Establish and expand relationships with school districts, 4-year college partners, and community-based organizations to increase higher education attainment in San Mateo County.
- Increase program delivery options, including the expanded use of instructional technology, to support student learning and success.
- Ensure necessary resources are available to implement this strategic plan through sound fiscal planning and management of allocations. Protect community-supported status and undertake the development of innovative sources of revenue that support educational programs beyond that which is available from community and state allocations.

These goals have districtwide strategies that impact our individual Colleges. This budget document addresses the funding that has been allocated specifically to implement the plan, although all areas of the colleges are focused on the new programs and services. The strategic plan can be found at the following link: <http://smccd.edu/strategicplanning/index.php>.

Pursuant to legislation finally permitting it, Skyline College competed for and was awarded the privilege of being one of 15 colleges to offer a baccalaureate degree program. Starting in Fall, 2016, Skyline College is offering a bachelor's degree in respiratory therapy.

The District continues to move forward with Phase 3 of the bond program. The current bond will be used to continue upgrading our facilities, including a Math/Science building and a Kinesiology building at Cañada College, a Kinesiology building and a Center for Innovation and Emerging Technologies building at College of San Mateo, and a Social Science/Creative Arts building and an Environmental Studies building at Skyline College.

During 2015/16, the District hired 119 new and replacement employees. Of them, 26 were faculty, 78 classified staff, 6 Buildings and Grounds, and 9 administrators/supervisors. We continue to hire excellent faculty and top notch staff to provide the best teaching and learning opportunities to our students as well as the community at large.

The future looks very bright for our District, and I look forward to working with the community to meet the educational needs of our students. It is a pleasure to welcome new faculty, staff, and students to our institutions, in addition to ensuring that our three Colleges offer a wealth of education and resources that greatly improve our lives within San Mateo County.

All my best,

Ron Galatolo, Chancellor

**San Mateo County Community College District  
2016-17 Final Budget Report**

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## 2016-17 Final Budget Report

The California State enacted budget was signed by Governor Brown on June 27, 2016. The 2016-17 Budget Act authorizes \$170.9 billion from the General Fund and other State funds. This current budget is \$7.1 billion or 6% more than last year's budget.

In the Governor's budget summary regarding higher education in California, the State continues to advocate for and support efforts that focus on successful and "timely completion of college courses, robust career technical education pathways, and the use of technology to more directly address student needs." Transfer and degree completion remains a top priority by the State administration. According to the State, educational funding maintains affordability and strengthens the student's transition from education into the workforce. In keeping with this goal, colleges up and down the State continue to pursue and expand programs that are responsive to the diversity in student schedules and needs.<sup>1</sup>

The only funding support the District receives from the State is the minimum funding provided by Proposition 30 Education Protection Account (EPA), lottery funding and State categorical programs that are designated for specific populations.

### COMMUNITY COLLEGE BUDGET HIGHLIGHTS

The major components of the 2016-17 California Community Colleges budget include:

- \$114.7 million (2%) for increased access (approximately 50,000 more students)
- \$75 million in general operating expense funding
- \$31.7 million to cover lower than estimated 2015-16 property taxes
- Allows community-supported districts to receive their fair share of the \$62.3 million provided in the 2015-16 budget to increase the ratio of full-time faculty
- \$30 million to increase the existing Basic Skills categorical funding
- Restoration of CalWORKs (\$8.683 million), part-time faculty office hours (\$3.658 million), and the MESA and Puente (\$2.366 million) programs
- \$5 million increase for statewide activities necessary to support the Adult Education Block Grant program. Funds will be used to continue providing webinars, trainings, convenings, professional development, and technical assistance over the next three years (one-time)
- \$200 million for the Strong Workforce Program to improve and expand efforts for workforce, consistent with recommendations from the Workforce Task Force. Eliminates the 60% cap on ongoing expenditures, yet maintains the 60%/40% (college/region) split
- \$48 million for the CTE Pathways Program, budget language makes this program permanent, however, it will be folded into the Strong Workforce Program beginning in 2017-18
- \$12 million is added to the Telecommunications and Technology Infrastructure Program (TTIP) to support 10 Gig circuits throughout the system. Circuits will be procured for and managed centrally to take advantage of our systems economies of scale (\$7 million is one-time)
- \$5 million for the Zero-Textbook Cost Degree Program to incentivize programs that have no costs to students for the use of textbooks (one-time)
- \$49.2 million is provided for energy efficiency projects and workforce development consistent with the intent of Proposition 39
- \$184.6 million for deferred maintenance, instructional equipment, and drought response activities
- \$10 million for the Institutional Effectiveness Partnership Initiative (IEPI), in part to augment support of technical assistance to the colleges

<sup>1</sup> Governor's Budget Summary 2016-17 on Higher Education, page 33-34.



- Commencing in 2017-18, the apportionment restoration period for San Francisco CCD is extended from three years to five years and the restoration target is set at their 2012-13 level of funding
- \$15 million to fund California Promise Programs which will be implemented through AB1741 (Rodriguez) (one-time)
- \$2.2 million is added to the Full-Time Student Success Grant, to provide supplemental financial assistance to Cal Grant B and Cal Grant C recipients taking 12 units or more
- \$2 million increase for the Equal Employment Opportunity Program (EEOP). This is in addition to the \$2.3 million in one-time for FON (Faculty Obligation Number) penalties
- \$2.5 million to continue coordination and technical assistance efforts for inmate education programs across the state (one-time)
- \$2.5 million for the I Can Afford College Campaign to increase public outreach for baccalaureate pilot programs, non-English speaking households, and areas with declining enrollment
- \$25 million to fund Innovation Awards which provide grants related to innovative practices in community colleges. Changes the focus of the awards to address equity issues, encourages the use of technology, and increases students' access to financial aid (one-time)

## State Overview

At the Budget Workshop held for Community College Business Officers on August 2, the State Chancellor's Office staff gave an update on the California Community College budget. The representative from the Legislative Analyst's Office presented an economic outlook noting that the State is experiencing one of the longest economic expansions in U.S. history, at 84 months so far and no recession in sight. The longest expansion was from April 1991 to March 2001. Neither the LAO nor the Governor's projections assume the extension of Proposition 30. If it were extended, operating deficits that were projected in a mild recession scenario would not occur. Without Proposition 30, the current reserves would not be sufficient to cover the deficits.

According to a new poll conducted by the UC Berkeley Institute of Governmental Studies (IGS), there is broad support for Proposition 55, the measure to extend the income tax portion of Proposition 30. The poll, released recently, found that 65.3% of respondents surveyed online supported the tax extension. The poll also revealed that support for the measure cut across all ethnic, age and education level categories. There was no category of respondents in which a majority opposed the measure. Surprisingly, even among high wage earners making more than \$100,000, support for the tax extension was 58.7%.<sup>2</sup>

The long-term future for California's economy remains bright: California is the major growth engine in the U.S. economy. The State has a larger percentage of residents having higher education relative to the nation, and the State has seen consistently stronger income and population growth. According to the July U.S. Department of Labor report, the largest job gains occurred in California, New York and Florida.<sup>3</sup>

## Local Economy

Despite pessimistic views expressed by some economists, the U.S. economy appears to be doing well. There are positive trends in labor markets and housing, with only a slight increase in interest rates and commodity prices. Reports of turmoil in the market or talk of another bubble according to Christopher Thornberg, a founding partner of Beacon Economics only contributes to a case for "miserablism." He continues to say that "it turns out right now, we are actually far-and-away the driver of the U.S. economy."<sup>4</sup>

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<sup>2</sup> New Poll Shows Strong Support for Tax Extension article by School Services of California, Vol. 36. No. 1, posted on 8/17/2016.

<sup>3</sup> <http://www.bls.gov/news.release/laus.nr0.htm>

<sup>4</sup> <https://caanet.org/tri-county-outlook-2016/> (January 2016)

As confidence in the economy is restored and consumer spending increases, growth is expected. Based on observation of our immediate area, surveying and driving major roadways in and around San Mateo County, expansion is apparent in the growth of housing and commercial real estate. Along Highways 101 and 92 and El Camino Real, it appears that building permits are up for commercial structures through the year. The sights of empty store fronts in downtown San Mateo, Burlingame, San Bruno and Redwood City have been lessening since the last recession. As a community-supported District, this trend is good news.

In June 2016, the Bureau of Labor and Statistics provided data reporting that San Mateo County has the highest percentage of employment in the State at 3.3% unemployment, with Marin and San Francisco Counties slightly behind with 3.5% each. Imperial County in Southern California had the highest unemployment at 23.7%.<sup>5</sup>

Although favorable signs abound, it is still good practice to exercise caution and fiscal prudence. The reality of a recession is not unusual as continued warnings are issued by the Governor and State Chancellor's Office.

## **District Status**

District leadership remains vigilant in its efforts to protect its community-supported status because any legislative action to change the existing funding formula could be detrimental to the inflow of local taxes from our County. District officials play an active and vital role in policy and advocacy positions and participate in many Statewide committees to represent District views and interests.

As the District pursues different avenues and approaches to address community needs, which also include responding to the educational requirements of its student population, there is a strong commitment to maintain a prudent and stable financial position. The future continues to look promising with the addition of new faculty and staff to improve and enhance District goals.

These goals are aligned with the District Strategic Plan as programs are put in place and implemented. The allocation of Innovation funds to the Colleges and District Office in 2015-16 has already had a major impact in enhancing existing programs and in development of new programs.

## Innovation Funds

In 2015-16, SMCCCD received a distribution of "one-time" mandated cost funds awarded by the State totaling \$9.9M. This money was in turn allocated to the sites according to proposals approved by Chancellor's cabinet. The list of approved projects was awarded based overall program objectives and alignment with District Strategic Plan goals. San Mateo County taxpayers could be assured that the Colleges are moving forward with the programs started and previously funded by the temporary Measure G funding to provide and deliver adequate services during a time of limited resources.

With the Innovation funding, the District has explored opportunities in many areas and invested in academic and community programs to meet the State's goal of transfer and completion. This combination of one-time and ongoing funding will assist the sites to continue efforts that meet the District Strategic Plan goals.

A following section lists key activities and uses of Innovation funding from the sites:

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<sup>5</sup> <http://data.bls.gov/map/> (June 2016)

**Cañada College  
2015-16 Innovation Funds Report  
Summary**

Innovation Funded Programs	District Strategic Goal(s)	Allocated Amount
<b><u>SparkPoint Program</u></b>		<b>\$225,000</b>
<p><b>Program Narrative:</b> SparkPoint at Cañada College provides financial literacy to students and community members. In partnership with the Working Students Success Network (WSSN) and United Way of the Bay Area (UWBA), SparkPoint is working to meet the following three goals:</p> <ol style="list-style-type: none"> <li>1. Implementing WSSN services to serve increasingly large numbers of low-income students;</li> <li>2. collecting and reporting data to strengthen the evidence base and provide a database for evaluation, and;</li> <li>3) Catalyze culture change across campuses by embedding WSSN services into systems and structures of the college. SparkPoint focuses on seven service areas (Financial coaching, Financial Literacy/Benefits Access &amp; Student Success Course, Expanding Career Workshops, Financial Services and Asset Building Workshops, Financial Aid and VITA Workshops, and Benefits Access) across three pillars:               <ol style="list-style-type: none"> <li>1) Education and Employment;</li> <li>2) Income and Work Supports; and</li> <li>3) Financial Asset Building</li> </ol> </li> </ol> <p>SparkPoint has exceeded both its low- and high-touch goals for Year 2 (75-100 and 450 respectively) and continues to serve as a retention strategy for the District. A full listing of highlights, accomplishments, metrics and successes can be found in the 2016 WSSN Annual Grant Report.</p> <p><b>Program Accomplishments:</b></p> <ol style="list-style-type: none"> <li>1. SparkPoint has partnered with central core partners who assist low-income, at risk, first generation students including EOPS/CARE, CalWORKS, Dreamers, Puente and TRiO students.</li> <li>2. SparkPoint has a deep partnership with the Financial Aid Office. Not only are events planned together but our Program Reviews are completed together and we share percentages of staff.</li> <li>3. SparkPoint launched Cañada Cash. This incentivized savings program will lead students to following through with positive financial behaviors while earning up to \$100 in four equal \$25 payments.</li> <li>4. SparkPoint is launching the new Free Legal Clinic designed to assist students seeking legal counsel for immigration, family law and housing concerns. During hours of operation, SparkPoint will extend information on public benefits and financial literacy while students wait for their appointments.</li> </ol>	<p>Strategic Goals Met:</p> <ol style="list-style-type: none"> <li>1. Goal #1 - Develop and strengthen educational offerings, interventions, and support programs that increase access and success.</li> <li>2. Goal #2 - Establish and expand relationships with school districts, 4 year college partners, community based organizations to increase higher education attainment in San Mateo County.</li> <li>3. Goal #3 - Increase program delivery options, including the expanded use of instructional technology, to support student learning and success.</li> </ol> <ol style="list-style-type: none"> <li>1. Increase the number of students who utilize support services that enable them to stay in school and succeed.</li> <li>2. Provide professional development resources for faculty, staff, and administration to ensure program viability and excellence in teaching.</li> <li>3. Expand student services, student clubs and learning communities for the benefit of all students but especially underrepresented or other at-risk students.</li> <li>4. Increase and articulate visible pathways for transfer and job placement to help students meet their stated goals.</li> <li>5. Support professional development for faculty and staff to incorporate</li> </ol>	<p><b>EXPENDED:</b></p> <p>Salaries: \$94,936  <u>Benefits: \$35,484</u>  <b>TOTAL: \$130,420</b></p> <p><b>REMAINING: \$69,580</b></p> <p>Carry Forward Additional Funds: <b>\$25,000</b></p>

5. The SparkPoint Food Pantry has distributed almost 69,000 lbs. of nutritious food with a value of nearly \$114,500 to families facing food insecurities. The money saved by picking up food from the Pantry can then be used by individuals to offset other expenses not covered by special programs.

6. SparkPoint is providing a Web Coding Class for low-income individuals seeking to obtain high paying jobs. SparkPoint has increased efforts to provide financial coaching and is now offering these sessions on-site, once a week.

**Program Metrics:**

1. Low touch students served in Education and Employment, Income and Work Supports & Financial Asset Building = **868**
2. High Touch students served
  - a. Education and Employment = **23**
  - b. Income and Work Supports = **152**
  - c. Financial Asset Building = **105**

**Proposed Changes in 2016-17:**

1. Expanding financial coaching services for students and community members by hiring a financial coach;
2. Increasing/expanding financial coaching services at the Menlo Park Center and at adult schools (ACCEL);
3. Expanding SparkPoint hours to serve evening students;
4. Creating, "2Gen to College", collaboration between SparkPoint at Cañada College and SparkPoint Redwood City. This project would connect parents of K-12 students to community college opportunities.
5. Pursuing the possibility of launching a Grove Scholars Program at Cañada College - 40-50 , \$2000 scholarships for students in CTE pathways

advances in teaching, learning, and effective use of technology.

6. Share data and information, especially about student success, with community partners.

7. Ensure student services are addressing the needs of all students including online students.

**Budget:**

Professional Development	\$225,000
Guided Pathways Development	\$400,000
Facilities projects	\$500,000
Programs and Services	\$375,000
Subtotal	\$1,500,000

**Expense:**

Guided Pathways Development	\$27,475
Programs and Services	\$5,263
Subtotal	\$32,738

REMAINING BALANCE  
Carried to 2016-17

<b>Total Cañada College Innovation Funds</b>		<b>\$1,500,000</b>
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**Expenditures for one-time funds 2015-2016:**

- Guided pathways: funds were used to add courses for College for Working Adults (CWA) cohort. \$27,476 expenditures for teaching salary (1110) and benefits
- Programs and services: funds were used to hire the Society for College and University Planning (SCUP) to provide one-day Educational Master Plan training to college staff, faculty, and administrators. \$5,263 expenditures as contract (5690)
- Note: \$700,000 moved to Reserves

**The 2016-17 innovation fund allocations are for:**

SparkPoint (\$200,000), College for Working Adults (\$300,000), Jams Programs (\$300,000) = \$800,000 total.

**College of San Mateo  
2015-16 Innovation Funds Report  
Summary**

Innovation Funded Programs	District Strategic Goal(s)	Allocated Amount
<b><u>Project Change</u></b>		<b>\$150,000</b>
<p><b>Program Narrative:</b> Project Change is a unique program providing comprehensive educational services and resources to serve students and the community. The program's strong network of support provides incarcerated youth opportunity for career and postsecondary attainment at the College of San Mateo. Project Change is the first community college supported program in California to provide streamlined connections to wrap-around services, direct access to postsecondary education for incarcerated youth, and in-person college instruction inside juvenile youth facilities.</p> <p><b>Key Activities/Accomplishments:</b></p> <ul style="list-style-type: none"> <li>• Over the last three years the program has increased services rapidly to assist over 180 students.</li> <li>• Developed services on campus and at the juvenile detention facilities including incarcerated students the opportunity to concurrently enroll in college courses.</li> <li>• Collaborated with Probation to bring students out of the juvenile detention facilities onto campus for college orientation and enrollment.</li> <li>• Provided the first in-person course for college credit offered to incarcerated youth in the county.</li> <li>• Added full time staff member to support the program.</li> </ul> <p><b>Proposed Additions:</b></p> <ul style="list-style-type: none"> <li>• Increase course offerings to students in the juvenile detention facilities (both online and in-person instruction).</li> <li>• Offer counseling support and assessment to incarcerated students.</li> <li>• Collaborate Districtwide to offer more comprehensive support for incarcerated students.</li> </ul>	<p><b>Strategic Goals:</b> Develop and strengthen educational offerings, interventions, and support programs that increase student access and success.</p> <p>Establish relationships with school districts, 4-year college partners, and community-based organizations to increase higher attainment in San Mateo County.</p>	<p>Salaries: \$75,000 Benefits: \$30,000 Operating: \$45,000 (Operating Expenses includes Events and Conferences)</p>
<p><b>Supplemental Instruction</b> <b>Program Description:</b> Supplemental Instruction (SI) is a peer-facilitated program that supports traditionally difficult academic</p>	<p><b>Strategic Goals:</b></p> <ul style="list-style-type: none"> <li>• Develop and strengthen educational offerings, interventions, and support</li> </ul>	<p><b>\$100,000</b> Salaries: \$61,750 Benefits: \$33,250 Operating: \$5,000</p>

subjects—those with high rates of D or F or W grades—and provides regularly scheduled, out-of-class, review sessions. SI sessions are open to all students in the course and are attended on a voluntary basis. SI is not considered remedial and does not seek to identify high-risk students, but rather identifies historically difficult classes and scaffolds a peer-support model onto existing supports.

SI leaders are students who have demonstrated competence in the subject, been recommended by faculty and each receives 10 hours of training. During their review sessions SI leaders frequently integrate strategies for studying and mastering course material, e.g. note taking, graphic organization, questioning techniques, vocabulary acquisition, and test preparation, as they review content material.

**Key Activities/Accomplishments:**

- Expanded SI from just MATH 811 funded through Basic Skills Initiative (BSI) to include Biology, Chemistry, ESL, Physics, Philosophy, Political Science, Art History and Nursing.

**Proposed Additions:**

Continued assessment of SI and its effectiveness. Shift SI resources towards subjects where it demonstrates greatest positive impact. Experiment and pilot new subjects and peer assisted learning strategies through the SI program.

**Year One Initiative**

**Program Description:** The Year One Initiative at College of San Mateo is a first-year student success program that includes access to staff, faculty, resources and coursework tailored to fit students’ needs as they persist and complete their educational goals. This first-year student success program supports students’ transition from the end of their senior year of high school, through their first year at College of San Mateo.

By providing first year students with a Summer Experience course and a range of activities during Fall & Spring semesters, such as Student Success coursework, workshops, speaker engagements, university trips and social events. Year One seeks to increase high school students’ early awareness of college; improve persistence rates, increase student engagement, and decrease the number of students on academic probation; and increase graduation rates, certificate completion rates & transfer rates.

**Key Activities/Accomplishments:**

- Year One planning through 2015/16 resulted in a pilot program beginning in Summer 2016. During the summer session, 34 students attend either Pathway to College a one-week

programs that increase student access and success.

- Systematically evaluate the effectiveness of existing programs in all areas and develop, strengthen or eliminate programs to support student success

**Strategic Goals:**

- Establish relationships with school districts, 4-year college partners, and community-based organizations to increase higher attainment in San Mateo County.
- Develop and strengthen educational offerings, interventions, and support programs that increase student access and success.
- Preparing students to transfer to four-year colleges and universities.
  - Provide clear and distinct pathways for all students, particularly those from underserved population, to accelerate program completion and successful transition to work or transfer.
  - Support the College by providing resources for

**\$250,000**

Math Jam programs

Instruction:  
Salaries and benefits  
\$30,000

Counseling:  
Salaries and benefits  
\$25,000

Tutors:  
Salaries and benefits  
\$20,000

Year One Initiative

Staff Support:  
Salaries and benefits  
\$100,000

Professional Development  
\$15,000

Operating Expenses:

<p>summer bridge program that familiarizes students with campus and prepares them for a successful first semester. Pathway to College exclusively focuses accessing resources on campus, preparing for coursework, study skills, and creating community among first-year students with the goal to increase students' access and awareness to campus services and supports in order to meet their academic goals.</p> <ul style="list-style-type: none"> <li>• The College of San Mateo offered Math Jam at CSM for the first time the week of August 8 through August 12, 2016. Based on the national model, Math Jam at CSM is a one-week intensive math treatment offering students at the College the opportunity to improve their placement Test results in math and/or prepare for the math course they will be taking. Improved Placement Test scores usually mean the student can get into a higher math class, shortening their time to degree in any major, and particularly in STEM majors. Math Jam is free to all students and all required technology and materials are provided. This first offering had 135 students. There were 7 levels available to students. Student evaluations were all positive. In addition, 74 student signed up to retake the Placement Test, 22 tested up one level and 19 tested up two or more levels.</li> <li>• The Year One program offered faculty and staff a Flex day workshop to learn about Year One program objectives, recruitment, and how they can support the incoming first-year students through instruction and student services alike. Through creating Year One allies and advocates campus-wide, the program seeks to establish relationships with key partners both on and off campus.</li> <li>• Added full time staff member to support the program.</li> </ul> <p><b>Proposed Additions:</b></p> <ul style="list-style-type: none"> <li>• Recruitment paths within local high schools to increase student awareness about college.</li> <li>• In collaboration with the Counseling Department, support and strengthen relationships and systems between high school counselors and CSM faculty/staff as an effort to increase higher education attainment.</li> <li>• Increase awareness and implementation of MINDSET 4.0 principles throughout instruction &amp; student services by providing professional development workshops focused on first-year student success.</li> </ul>	<p>teaching and support innovations that are designed to increase student success</p> <ol style="list-style-type: none"> <li>3. Continually explore and implement interventions that benefit all students, with particular emphasis on students with high potential and limited resources.</li> </ol>	<p>\$45,000</p> <p>Events: \$10,000</p> <p>Conferences: \$5,000</p>
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<ul style="list-style-type: none"> <li>Increase Math Jam and other “Jam” offerings</li> </ul>		
<b>Total College of San Mateo Innovation Funds</b>		<b>\$500,000</b>

CSM received \$2.3m one time monies in 2015-16. The college plans to use this money over the next 5 years in several areas:

CSM will use approximately \$1,450,000 of the funds to help enrich programs and services in the CSM Learning Communities over the next five years. The Learning Communities provide a successful environment for traditionally underserved students by taking seriously their academic needs, interests, and unique backgrounds.

Currently CSM has the Learning Communities of Puente, Umoja, MANA, Writing in the End Zone, the Honors Project and Project Change. All of the Learning Communities have specific faculty coordination, counseling support, cohort classes, events, specific programs, and other needs that these monies will help address.

CSM will use approximately \$550,000 of the funds to hire a Workforce Development Director. This position will be responsible for visioning, planning, and directing workforce education programming; reviewing grant opportunities and grant writing and monitoring any grant opportunities; develop relationships with appropriate industry partners for each of the Career and Technical Education (CTE) disciplines and supporting each discipline in the with their Advisory Councils. The plan is to provide this seed money for the next couple of years until this position can become self-supporting.

Lastly CSM plans to use approximately \$300,000 of the funds to provide E textbooks or other textbook opportunities for students who might not be able to afford them otherwise.

<b>CSM</b>	
Programs and Services such as Learning communities & Project Change	\$1,450,000
E textbook	\$300,000
Workforce development	\$550,000
<b>Subtotal</b>	<b>\$2,300,000</b>

For 2016-17, CSM submitted the following proposal for uses of the Innovation Fund:

**CSM:**

- Fully establish a SparkPoint program at CSM
- Implement College Microbusiness/Innovation Center
- Fully fund Small Business Development Center
- Scale up the College's Year One program
- Staff College Professional Development Coordinator

**\$600,000**



**Skyline College  
2015-16 Innovation Funds Report  
Summary**

Innovation Funded Programs	District Strategic Goal(s)	Allocated Amount
<b><u>Middle College Program</u></b>		<b>\$600,000</b>
<p><b>Program Narrative:</b> A Memorandum of Understanding between South San Francisco Unified School District (SSFUSD) and San Mateo County Community College District/Skyline College established the Middle College at Skyline College (MCSC) during Fall 2015.</p> <p>The MCSC offers 11<sup>th</sup> and 12<sup>th</sup> grade students a tuition-free, accelerated opportunity to earn a high school diploma, along with college credits that can be applied to certificates, an associate degree, or transfer to a four-year university.</p> <p>Middle College students are expected to complete 12 college units for the academic year and be in good academic standing.</p> <p>To foster student success, the MCSC staff emphasizes the value of students’ talents, abilities, skills, and interests through a holistic view of self-centered development, emphasizing the social and emotional competencies of self-awareness, self-management, responsible decision-making, social awareness and relationship skills identified by the Collaborative for Academic, Social and Emotional Learning (CASEL) as being critical to being a successful student, responsible citizen, and productive employee.</p> <p><b>Program Accomplishments:</b> The Class of 2017</p> <ul style="list-style-type: none"> <li>• 95% of the students are historically underrepresented students,</li> <li>• 55% are first-generation</li> <li>• 64% females and 36% males were in the Class of 2017</li> <li>• 45 11th grade students were admitted</li> <li>• 39 students (86.6%) completed the academic year</li> <li>• 6 students did not complete the year for various reasons (death, moving out of district, poor fit)</li> </ul> <p>Academics</p> <ul style="list-style-type: none"> <li>• 82% students had a grade point average of 2.0 or better for their college courses: <ul style="list-style-type: none"> <li>○ 36% of students earned a 3.0 (B) grade point average or better in their college courses with 6 students being on the</li> </ul> </li> </ul>	<p><b>Strategic Goal #1:</b> Develop and strengthen educational offerings, interventions, and support programs that increase student access and success</p> <p><b>Strategic Goal #2</b> Establish and expand relationships with school districts, 4-year college partners and community-based organizations to increase higher education attainment in San Mateo County</p>	<p>EXPENDED:</p> <p>Salaries: \$358,210 Benefits: \$99,765 Supplies: \$46,136 Operating: \$5,349 <u>Books/Fees: \$14,334</u> <b>TOTAL: \$523,793</b></p> <p>REMAINING: <b>\$76,207</b> Carry Forward to 16/17</p>

Dean's List for academic achievement:

- 95% of students earned a 2.0 grade point average or higher in high school courses
  - 3 (7.6%) students earned a 4.00 (A) grade point average for their academic efforts
  - 20 (51.2%) students earned a 3.00 (B) grade point average or higher

#### Community Service

Through volunteer initiatives that highlighted civic engagement and social justice, MCSC students gave back to their communities by performing community service activities at the San Francisco/Marin Food Bank, Spruce Elementary Reading Partners, St. Anthony's Padua Dining Room in Redwood City, and St. Anthony's Dining Room in San Francisco.

#### **Program Metrics:**

- There are five program goals but only two are relevant, in the program's first year:
  - 90% of all Middle College cohort students will continue from one academic year to the beginning of the next academic year.  
**Attainment level:** 86.6% of the students continued from one academic year to the beginning of the next year.
  - 90% of all Middle College students will meet the 2.0 grade point average performance level required to stay in good academic standing.  
**Attainment level:** 82.1% of the students were in good academic standing in 2015-16
- Integration of Chromebooks to improve student learning through the use of technology with an emphasis on project-based learning, along with developing 21st-century skills of communication, creativity, collaboration, and critical thinking  
Integration of MCSC with the SSFUSD student management system. i.e., Infinite Campus

#### **Proposed Changes for 2016-17:**

- Recruitment of 11<sup>th</sup> grade cohort of SSFUSD students for fall 2016
- Develop 12<sup>th</sup> grade high school curriculum, i.e., English, American Government, Economics, College & Career Readiness, and Student Life & Community Engagement
- Mentoring partnership between MCSC and the TRiO program is planned, first-generation TRiO student will mentor MCSC students to provide them general guidance and support, and promote personal responsibility for

academic success

- Collaborate with SparkPoint and Career and Workforce Development Programs, Business, Education and Professional Programs
- Offer college English courses, ENGL 100/105 and ENGL 110 that satisfy 12<sup>th</sup> Literature & Composition
- Establish memorandum of understanding with San Mateo Union High School District allowing 5-15 students attending Capuchino High School or living in the San Bruno area to attend MSCS.
- Expand community service program and relationships with community-based organizations, i.e., Rotary Club, Second Harvest, San Bruno Chamber of Commerce, Garden Project
- Establish electronic portfolio as assessment instrument for each student
- Integration of MCSC with the SMUHSD student management systems, i.e., Aeries

State legislation mandates that the middle college must be maintained and funded at the same level of support as other educational programs in the Districts. SSFUSD and SMUHSD Business Services administrators and the Skyline College Vice-President of Administrative Services will need to collaborate in order to develop and implement a financial model based on a per student spending to ensure a sustainable program.

**Program Narrative:**

SparkPoint at Skyline College implements a financial education and coaching model based on the Annie E. Casey Foundation’s Centers for Working Families in order to mitigate poverty and increase college access and completion.

The program’s goal is to provide bundled services and resources those students and other non-enrolled community members use to achieve financial stability and self-sufficiency in pursuit of their educational and economic goals.

SparkPoint services include:

- Financial Education
- Individualized Financial Coaching
- Access to Banking Services
- Credit Education
- Asset Development Programs
- Matched Savings Programs
- Free Income Tax Preparation Assistance
- Public Benefits Enrollment & Advocacy
- Food Pantry

**SparkPoint**

**\$225,000**

EXPENDED:

Salaries: \$163,485  
Benefits: \$61,515  
**TOTAL: \$225,000**

REMAINING: \$0

- Career & Employment Services
- The Community Legal Services Clinic
- The Grove Scholars Program

These services are vital for clients to achieve outcomes in four key areas: increasing income, improving credit, reducing debt, and building assets. This program is also committed to increasing college access, persistence rates, and completion rates for all students, especially low-income and non-traditional students as part of the equity and social justice framework that is so fundamental to Skyline College.

Throughout the past year, SparkPoint at Skyline College (SPSC) has focused on quality services and performance outcomes for our high touch financial coaching clients, as well as the dissemination of the SparkPoint model to other community colleges across the nation. We are entering into our fifth year of collecting quality data on the financial successes of our clients, during which time, we have been able to prove that the bundling of services does, in fact, have a strong positive impact on the financial outcomes of our client's as well as the likelihood that they will persist academically.

**Program Accomplishments:**

1. For years, SparkPoint at Skyline College has been a model center for United Way of the Bay Area to disseminate the SparkPoint mission and last year we joined Achieving the Dream's Working Student Success Network, which has amplified our status as a national leader in implementing financial capabilities work at the community college level. This year, we have hosted tours and site visits for over a dozen community colleges and non-profit organizations and our staff has presented on the SPSC model and outcomes at several prestigious conferences across the nation, including the Research and Planning Group for California Community Colleges' Strengthening Student Success Conference, Achieving the Dream's DREAM 2016 conference and the Corporation for Enterprise Development (CFED) Platforms for Prosperity Summit in Washington D.C. SPSC is also highlighted in The Federal Reserve Bank of San Francisco's new book titled, *What It's Worth: Strengthening the Financial Future of Families, Communities and the Nation*, which documents effective practices throughout the United States. These are just a few of the many examples that express SparkPoint at Skyline College's status as a national model and the impact that our program has on increasing the prevalence of

financial capability programs in community colleges.

2. Our strengthened partnerships with the Guardian Scholar Program and TRiO program proved to be great successes. Since both of these programs have funding requirements that necessitate financial literacy program components for their students, we worked closely with the GSP coordinator and TRiO Director to incorporate financial coaching and other SparkPoint services into their student agreement forms. Furthermore, we gave appointment booking capabilities to their staff and brought the financial coaches to their respective areas for appointments.
3. Although the Secured Credit Builder Program had a soft launch in spring of 2015, the official launch of the program is marked by the first email blast to financial aid applicants in early fall of 2015. Since then 56 students have enrolled in the program, surpassing our original goal of 30. After a minimum of 5 months, the average credit score for a participant with no previous credit history was 676. The average credit score improvement for a participant with credit history in that same time frame was 40 points.
4. SparkPoint at Skyline College held its first Client Celebration event, engaging the campus and faculty in recognizing the achievements of SparkPoint clients and the services it provides. We brought clients, faculty, staff, community members and community partners together to celebrate and recognize their accomplishments while also giving new clients and potential clients goals to which they can aspire.
5. SparkPoint at Skyline College was awarded the Ultimate Food Connector in San Mateo County award by Second Harvest Food Bank in recognition of our work as a food pantry partner as well as our efforts to support clients with their CalFresh benefits applications. This year we distributed over 81,646 pounds of food valued at over \$136,348 to Skyline College students and community members.
6. For the past 5 years, SparkPoint at Skyline College has recorded a consistent trend of high fall-to-spring persistence rates for students who participate in multiple SparkPoint services. This trend has continued in the 15-16 academic year, culminating in a 90.6% persistence rate for students participating in 3 SparkPoint services.

**Program Metrics:**

All metrics are listed for the 2015-16 academic year

- 86.79% of SparkPoint measurable clients\* making 5% financial progress\*\* (goal 85%)
- 81.13% of SparkPoint measurable clients making 30% financial progress (goal 75%)
- 201 financial coaching clients served
- 301 students received high touch public benefits support
- 49.29% financial coaching retention (Goal 50%)
- 2,098 students served with low-touch education and employment, income and work supports or financial asset building services
- Fall to spring persistence with 1 SparkPoint service: 78.6%
- Fall to spring persistence with 2 SparkPoint services: 74.4%
- Fall to spring persistence with 3 SparkPoint services: 90.6%

\*A client can be a student or community member. A measurable client has had more than one financial coaching appointment

\*\*Financial progress refers to any or all of the following: increased savings, asset building, debt reduction, credit improvement

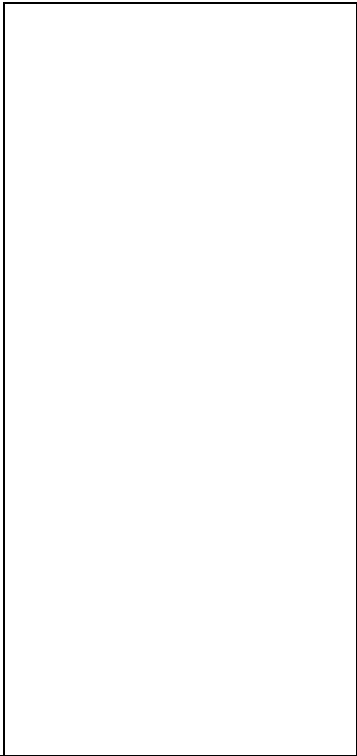
**Proposed Changes for 2016-17:**

The data analysis from this year's Comprehensive Program Review has highlighted some populations that SparkPoint has underserved in the past. SparkPoint staff will be more intentional about making services available for evening and weekend students by establishing special service hours that cater to their needs. By offering online financial education workshops and resources, SparkPoint will also increase access for distance learners. Outreach strategies will also be tailored toward increasing SparkPoint's male participants and participants under 28 years of age.

SparkPoint has started 2 pilot programs last year as part of our focus on innovation. The Secured Credit Builder Program supports student efforts to build credit quickly and safely and the SparkPoint Plus program uses a cohort model to increase financial capability and employment opportunities for students in specific Career and Technical Education programs. These pilot programs have started with relatively small participation so far, but we plan to expand them in the coming year. The expansion of these programs will also be linked to new grant funding opportunities from current and new grant funders.

Currently, most of our major grants are focused on financial capability, financial literacy and, more

specifically, financial coaching, but SPSC provides a wide variety of important services that are tangential to those key areas. With that in mind, we plan to search for grant opportunities that focus specifically on supporting our current efforts (and/or facilitate innovative programs) as they relate to food security, benefits access, employment and academic success. Conversely, there are a lot of series that SPSC does not currently provide, but would be interested in pursuing if given the opportunity and funding to do so. Specifically, we will search for grant/funding opportunities that relate to connecting community members to housing and transportation, which we have found to be a crucial gap in our service provision. Finally, our strong partnerships with other programs on campus have enlightened us to the potential grant opportunities that may have financial literacy services as a requirement for a program targeting a specific population. In this scenario, multiple programs at Skyline College would apply for a grant together and share the funding according to service provision.



<b>Total Skyline College Innovation Funds</b>		<b>\$825,000</b>
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**Skyline College  
2016-17 Proposed Uses of Innovation Funds**

Innovation Funded Programs	District Strategic Goal(s)	Allocated Amount
<p style="text-align: center;"><b><u>SparkPoint</u></b></p> <p><b>Program Narrative:</b> This year, SparkPoint at Skyline College will attempt to increase the number of financial coaching clients, as well as other high touch clients, while maintaining high quality services. This increase in service provision will be the direct result of additional outreach efforts and strengthened partnerships with other programs on campus. We will also be working more closely with the Skyline College Career Services Center by implementing quarterly meetings and Efforts-to-Outcomes (ETO) trainings, so that we can more carefully assess and measure clients' progress in career-related points of service. The co-location of these two centers should facilitate communication and cooperation, while also making it easier for clients to access multiple support services. We are confident that these innovative strategies will improve our ability to provide financial coaching services to more students and community members in the next fiscal year.</p> <p><b>Program Plans:</b> SparkPoint at Skyline College (SPSC) will continue to be a model center for United Way of the Bay Area and Achieving the Dream's Working Student Success Network. We will continue to be a national leader in implementing financial capabilities work at the community college level by hosting tours and site visits for community colleges and non-profit organizations and presenting the SPSC model and outcomes at prestigious conferences and convenings across the nation. We will continue to strengthen our partnerships with the Guardian Scholar Program and the TRiO program, as well as other programs on campus, by removing as many barriers as possible, including those that are specific to these target populations. We will enroll a total of 90 students in the Secured Credit Builder Program by December 31<sup>st</sup>, 2016. In 2017, we plan to use the data we have collected to improve the program structure and potentially increase the capacity. SparkPoint at Skyline College will hold its second Client Celebration event, which will bring clients, faculty, staff, community members and community partners together to celebrate. By recognizing the accomplishments of our current clients, we give new</p>	<p><b>Strategic Goal #1:</b> Develop and strengthen educational offerings, interventions, and support programs that increase student access and success</p> <p><b>Strategic Goal #2</b> Establish and expand relationships with school districts, 4-year college partners and community-based organizations to increase higher education attainment in San Mateo County</p>	<p style="text-align: center;"><b>\$200,000</b></p>



clients and potential clients goals to which they can aspire. We will build on last year's success and increase overall attendance.

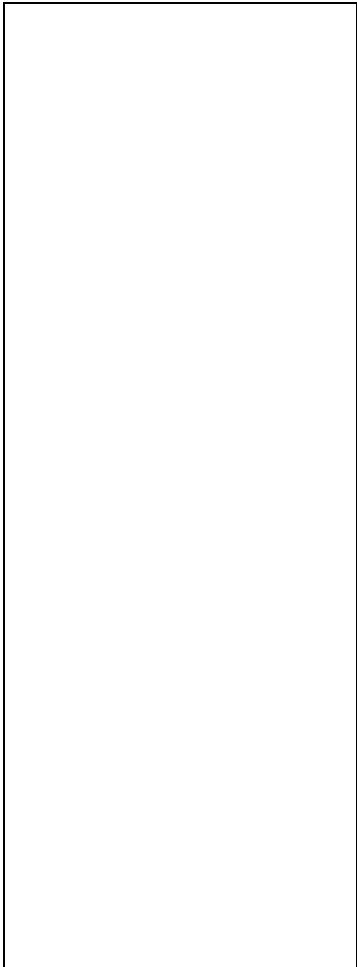
**Program Metrics:**

All metrics listed are goals for the 2016-17 academic year

- 85% of SparkPoint measurable clients\* making 5% financial progress\*\*
- 75% of SparkPoint measurable clients making 30% financial progress
- 250 financial Coaching clients served
- 325 students received high touch public benefits support
- 55% financial coaching retention
- 2,250 students served with low-touch education and employment, income and work supports or financial asset building services
- Fall to spring persistence with 1 SparkPoint service: 80%
- Fall to spring persistence with 2 SparkPoint services: 85%
- Fall to spring persistence with 3 SparkPoint services: 95%

\*A client can be a student or community member. A measurable client has had more than one financial coaching appointment

\*\*Financial progress refers to any or all of the following: increased savings, asset building, debt reduction, credit improvement



<b>Total Skyline College Innovation Funds</b>		<b>\$200,000</b>
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## OVERVIEW

Skyline College has undertaken the development of the **Skyline College Promise**, a commitment to be *the* College where students can “**Get in. Get through. Get out...on-time!**” This involves a two-pronged approach of 1) removing financial barriers that have limited **Access** to higher education through the **Promise Scholarship**, and 2) redesigning the processes, procedures, and programs of the college to increase student **Success, Persistence**, and on-time **Completion**.

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## GET IN

- Early college credit through dual credit programs located at local high schools that are aligned with specific CTE and transfer degree programs at Skyline College.
- Middle College at Skyline College that provides high school students with an exciting and challenging learning environment where they can take control of their own education, complete high school graduation, and begin accumulating college credits.
- Active outreach and recruitment guided by the **Access** indicator identified in the Skyline College Student Equity Plan and related strategic priorities.
- Summer Scholars Institute and other summer bridge programs that ensure students begin on a clear pathway to completion in transfer level course work.  
(<http://skylinecollege.edu/summerscholars/>)
- Full-scale implementation of Multiple Measures alternatives to high stakes assessment testing (i.e., the use of high school transcripts, expansion of high school partnerships and articulation agreements).
- The Skyline College Promise Scholarship Program designed to remove barriers to **Access** and full-time enrollment for approximately 250 students in its inaugural year.  
(<http://www.skylinecollege.edu/promise/>)

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## GET THROUGH. GET OUT...ON-TIME!

- Development and implementation of meta-majors and guided pathways that provide a structured set of course offerings that lead to certificate, degree, and transfer completion, on-time.
- Strengthening General Education for transfer students through meaningful assessment of student learning to enhance curricula and pedagogy.
- Comprehensive professional development for faculty and staff teaching and supporting the first year sequences to improve **Success** and **Retention**.
- Redesign of first year student support services to provide comprehensive advising and counseling, combined with peer support programs, that is both cohort and discipline specific, to improve **Success** and **Retention**.

- The culmination of these comprehensive redesign efforts creates an intentional focus on a **Completion** agenda, with no units wasted toward pursuit of a student’s educational goal.

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#### FUNDING AND SUPPORT

Skyline College submitted a proposal for Innovation Funding from the San Mateo County Community College District (SMCCCD) to initiate the Skyline College Promise. The college was awarded \$2.9 million in initial funding to begin the planning and development needed to implement the redesign of the college programs and services that will be needed in order to allow students to “get in, get through, and get out...on-time!”

Funding for the Skyline College Promise Scholarship specifically is currently provided by funds raised by the Skyline College President’s Council for the President’s Innovation Fund (<http://www.skylinecollege.edu/presidentsoffice/innovationfund.php>).

Intending to maximize multiple funding sources to support the various components of the Skyline College Promise, the leadership team of administrators, faculty, and staff are streamlining those services and activities that support the Promise from current planning efforts found in the Student Success & Support Program (SSSP), Student Equity Plan (SEP), and the Basic Skills Initiative (BSI).

## THE SKYLINE COLLEGE PROMISE BUDGET

### GET IN

**\$800,000**

- Pathways to Success (Get Focused...Stay Focused)
- Dual enrollment
- High school & Skyline College collaboration
- Multiple measures

### GET THROUGH

**\$1,500,000**

- Skyline College Scholars Academy
- Summer Bridge Program
- Expanded student support services (EOPS & TRiO Models)
- Incentivizing full-time enrollment
  - Textbook support
  - Transportation support
  - Academic support
- Peer mentoring

### GET OUT...ON-TIME

**\$400,000**

- Career Advancement Academies (CAAs)
- Metro Academy
- Learning communities

### PROMISE SUPPORT AND SUSTAINABILITY

**\$200,000**

- Professional Development \$200,000

**SMCCCD District Office and Facilities  
2015-16 Innovation Funds Report  
Summary**

Innovation Funded Programs	District Strategic Goal(s)	Allocated Amount
<b><u>Human Resources</u></b>		<b>\$264,000</b>
<p><b>Purpose and Key Activities:</b></p> <ul style="list-style-type: none"> <li>• New Employee needs such as Orientation Materials, additional fingerprinting services for short term and student employees, screening committee training on EEO/Diversity</li> <li>• High Speed Scanner and Live Scan machines for archives, ADA equipment reserve and ergonomic desks and computer set-ups, handheld projectors for recruiting, alcohol testing devices</li> <li>• HR Staff Training (Conflict Resolution/Communication Skills)</li> <li>• Ergonomics Training for HR staff, also Wellness Training and Wellness Program start-up</li> <li>• Museum of Tolerance post-Program funding and other diversity training</li> <li>• AIXTA Districtwide Membership for Title IX</li> </ul>	<p>The HR request for funds addresses both Strategic Goals #3 and #4</p> <ul style="list-style-type: none"> <li>• Increase program delivery options, including the expanded use of instructional technology, to support student learning and success.</li> <li>• Ensure necessary resources are available to implement this strategic plan through sound fiscal planning and management of allocations. Protect community-supported status and undertake the development of innovative sources of revenue that support educational programs beyond that which is available from community and State allocations.</li> </ul>	<p>EXPENDED:</p> <p>Salaries: \$329 Supplies: \$4,339 Operating Exp: \$16,941 Equipment: \$13,379</p> <hr/> <p>TOTAL: \$34,987</p> <p>REMAINING: \$226,420</p>
<b><u>International Program</u></b>		<b>\$750,000</b>
<p><b>Purpose and Key Activities:</b></p> <ul style="list-style-type: none"> <li>• Customer Relationship Management (CRM) Software for Applications and Tracking</li> <li>• Focus Group for International Student Experience</li> <li>• Website Graphic Design/eBrochure</li> <li>• Orientation Program Funding</li> <li>• Professional Photographer for Campus videos and marketing</li> <li>• High School Counselor Workshops</li> <li>• Intensive Recruitment effort in two new regions (Middle East and 1 other). This includes 4 one week long trips per year for 2 people</li> <li>• Convert to Online Math Placement Test</li> <li>• Local representative in China to provide “front desk” support for Asia</li> <li>• Orientation and recruiting programs</li> </ul>	<p>The International Funding request addresses Strategic Goals #1 and #2</p> <ul style="list-style-type: none"> <li>• Develop and strengthen educational offerings, interventions, and support programs that increase student access and success.</li> <li>• Establish and expand relationships with school districts, 4-year college partners, and community-based organizations to increase higher education attainment in San Mateo County.</li> </ul>	<p>EXPENDED:</p> <p>Salaries: \$31,505 Benefits: \$2,285 Supplies: \$2,668 Operating Exp: \$146,056</p> <hr/> <p>TOTAL: \$182,515</p> <p>REMAINING: \$567,486</p>

hosted Overseas (mostly in China) using current students and alumni		
<b><u>Information Technology Services</u></b>		<b>\$397,224</b>
<p><b>Purpose and Key Activities:</b>  The District’s Enterprise Resource Planning Software, Ellucian Banner version 8, requires an upgrade. The new version, called XE, runs on a more sophisticated platform, uses new programming languages and requires a single sign-on solution for users to login. XE will maintain our software currency, incorporate new features and improve the user experience with a more “web centric” interface than our current version. Implementing XE with its new architecture and redesign requires additional staff and training. Nearly all of the current system’s customizations will need to be re-written and many pages must be “transformed” to the new version by hand.</p>	<p>The ITS Funding request addresses Strategic Goals #1 and #3</p> <ul style="list-style-type: none"> <li>• Develop and strengthen educational offerings, interventions, and support programs that increase student access and success.</li> <li>• Increase program delivery options, including the expanded use of instructional technology, to support student learning and success.</li> </ul>	<p>EXPENDED:</p> <p>Salaries: \$19,631  Benefits: \$9,175  Operating Exp: \$20,674  Equipment: \$12,044</p> <hr/> <p>TOTAL: \$61,524</p> <p>REMAINING: \$335,700</p>
<b><u>General Services</u></b>		<b>\$50,000</b>
<p><b>Purpose and Key Activities:</b></p> <ul style="list-style-type: none"> <li>• Lease replacement of District mail van and a Skyline Athletics van including repairs and maintenance</li> <li>• Replace District mail machine that is more than 20 years old</li> </ul>	<p>The General Services Funding request addresses Strategic Goal #3</p> <ul style="list-style-type: none"> <li>• Increase program delivery options, including the expanded use of instructional technology, to support student learning and success.</li> </ul>	<p>EXPENDED:</p> <p>Equipment: \$9,594</p> <hr/> <p>TOTAL: \$9,594</p> <p>REMAINING: \$40,406</p>
<b><u>Facilities</u></b>		<b>\$120,000</b>
<p><b>Purpose and Key Activities:</b></p> <ul style="list-style-type: none"> <li>• Lease vehicles for the Colleges and outfit Facilities vehicles as well as purchase a Genie aerial lift at Cañada College for use at College events</li> </ul>	<p>The Facilities Funding request addresses Strategic Goal #3</p> <ul style="list-style-type: none"> <li>• Increase program delivery options, including the expanded use of instructional technology, to support student learning and success.</li> </ul>	<p>EXPENDED:</p> <p>Equipment: \$112,944</p> <hr/> <p>TOTAL: \$112,944</p> <p>REMAINING: \$7,056</p>
<b><u>Silicon Valley Intensive English Program</u></b>		<b>\$417,000</b>
<p><b>Purpose and Key Activities:</b></p> <ul style="list-style-type: none"> <li>• Funding for this program will enable SVIEP to begin offering non-credit</li> </ul>	<p>The SVIEP Funding request addresses Strategic Goals #1 and #3</p>	<p>EXPENDED:</p>

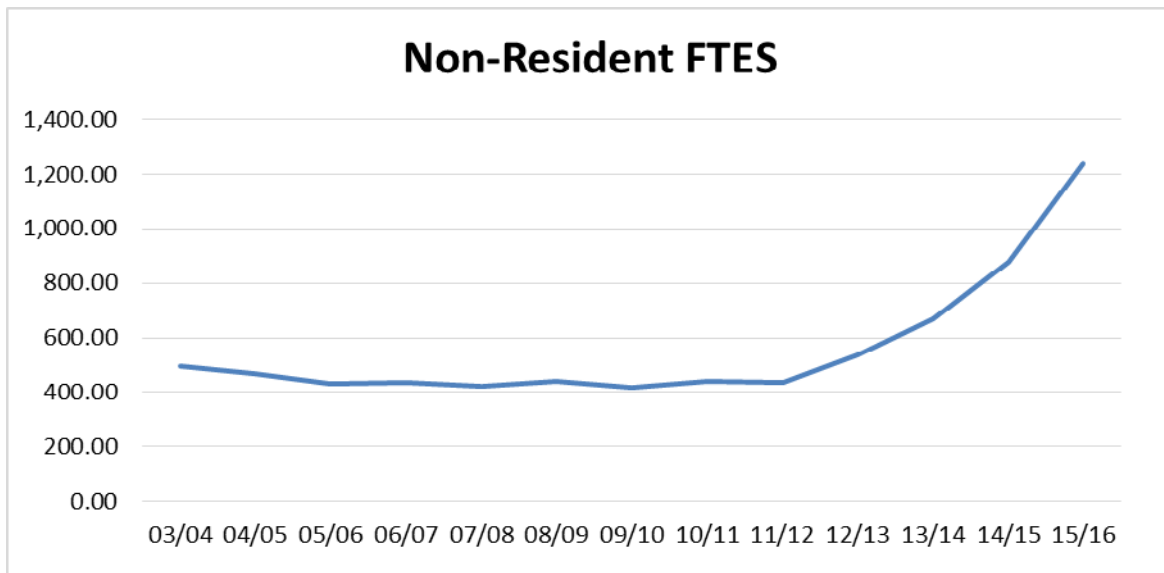
<p>intensive English programs at Skyline and Cañada Colleges. The courses are designed to provide opportunities for students to matriculate into one of our three Colleges upon successful completion of the program.</p> <ul style="list-style-type: none"> <li>Students who complete up to one year of full-time enrollment at SVIEP level 4 will be assessed for placement into appropriate academic programs at Cañada College, Skyline College or College of San Mateo. The program can be found online at <a href="http://smccd.edu/sviep">http://smccd.edu/sviep</a>.</li> </ul>	<ul style="list-style-type: none"> <li>Develop and strengthen educational offerings, interventions, and support programs that increase student access and success.</li> <li>Increase program delivery options, including the expanded use of instructional technology, to support student learning and success.</li> </ul>	<p>Salaries: \$115,540  Benefits: \$37,700  Supplies: \$8,573  Operating Exp \$87,455</p> <hr/> <p>TOTAL: \$249,268</p> <p>REMAINING: \$167,732</p>
<b><u>District Research Office</u></b>		<b>\$200,000</b>
<p><b>Purpose and Key Activities:</b></p> <ul style="list-style-type: none"> <li>Funding is requested to staff a Districtwide Research Office</li> </ul>	<p>The Research Office Funding request addresses Strategic Goals #1, #2 and #3</p> <ul style="list-style-type: none"> <li>Develop and strengthen educational offerings, interventions, and support programs that increase student access and success.</li> <li>Establish and expand relationships with school districts, 4-year college partners, and community-based organizations to increase higher education attainment in San Mateo County.</li> <li>Increase program delivery options, including the expanded use of instructional technology, to support student learning and success.</li> </ul>	<p>EXPENDED: none</p> <p>REMAINING: \$200,000</p>
<b>Total District Office Innovation Funds</b>		<b>\$2,198,224</b>

For 2016-17, the District received an additional allocation of \$200,000 to fund a central District Research Office that addresses the Districtwide Strategy to develop a robust comprehensive research, planning and institutional effectiveness infrastructure Districtwide to produce actionable data for use in Districtwide decision making. Cost will include salaries and benefits.

International Education

Although the rate of growth in international students has slowed slightly since 2012-13, International student revenue continues to increase at a rate just under 50% per year. We are now educating over 1,000 international students in 2016-17. Due to the District’s resident enrollment dropping with the decrease in unemployment, international students are able to fill empty seats in our classrooms. This means that the funding that would otherwise be used to teach international students is available for adding sections and student services for our resident students.

Having international students in the classroom brings “study abroad” to our campuses which adds diversity to the classrooms and enhances the learning experience, and prepares our students for multicultural and multinational experiences. Additionally, it creates an atmosphere of global learning and intercultural understanding.



An update of the International Education Program was presented to the Board of Trustees on June 8, 2016. During the presentation, Provost Jing Luan and Vice Chancellor Eugene Whitlock discussed the progress that has been made and the challenges that lie ahead.

The primary goal of the International Education Program at the District is to provide additional revenue in order to offer additional resources to local students. Being community-supported, the District has no enrollment cap and no local students are denied access to the Colleges because more international students enroll. Every 2.5 international students subsidize one additional section.

International students achieve academic success. They consistently outperform domestic students in terms of GPA and success rate. Most transfer to four-year institutions. In Spring 2016, 68 students from College of San Mateo transferred to four-year institutions. The majority transferred to UCs, with the largest number going to UC Berkeley.

To ease the transition with the growth of the number of international students, the campuses have created cohorts and adopted a model curriculum for students. They have also provided professional development opportunities, established International Education Committees, and promoted collaboration with faculty and staff.

International student enrollment has increased from 150 in spring 2012 to 827 this year. Projected enrollment for Spring 2017 is 1,123. The District currently ranks tenth in the State in the number of international students enrolled.



**2016-17 SMCCCD Budget**

The 2016-17 Tentative Budget was based on the most current revenue assumptions available in early summer. The Final Budget assumptions have been adjusted to reflect the State budget and our community-supported status. Changes have occurred since June that form the basis for revised revenue and expenditure budgets as follows:

**2016-17 Tentative Budget Assumptions**

1. Continuation of SB 361 funding as proposed at the State budget workshops. No fee increases.
2. 2015-16 FTES based on the District’s P-2 (Second Principal Apportionment) report to the State as of April 30, 2016:

<u>Campus</u>	<u>FTES</u>
Cañada College	4,046
College of San Mateo	7,050
Skyline College	<u>7,718</u>
<b>Total</b>	<b>18,814</b>

3. 2016-17 FTES estimates based on the Colleges’ goals in April 2016:

<u>Campus</u>	<u>FTES</u>
Cañada College	4,107
College of San Mateo	7,252
Skyline College	<u>7,782</u>
<b>Total</b>	<b>19,141</b>

4. State revenue COLA does not apply
5. Best guesses on fixed costs
6. No increase for full time faculty outside of what Colleges fund from their site allocations
7. Utilities and benefits are based on 2015-16 increase over 2014-15

**Summary**

Total Projected Revenue	\$156,355,270
Total Projected Expenses	<u>\$156,355,270</u>
Estimated Surplus	\$(-0-)

**2016-17 Final Budget Assumptions**

1. Continuation of SB 361 funding as proposed at the State budget workshops. No fee increases and an increase in BOG fee waivers.
2. 2015-16 FTES based on the District’s P-A (Annual Principal Apportionment) report as on July 15, 2016:

<u>Campus</u>	<u>FTES</u>
Cañada College	4,051
College of San Mateo	6,909
Skyline College	<u>7,649</u>
<b>Total</b>	<b>18,609</b>

3. 2016-17 FTES are based on the Colleges’ goals in 2016-17:

<u>Campus</u>	<u>FTES</u>
Cañada College	4,101
College of San Mateo	7,121
Skyline College	<u>7,718</u>
<b>Total</b>	<b>18,940</b>

4. 2016-17 Non-resident FTES based on new International Education Plan
5. State revenue projections do not apply to community-supported districts
6. Compensation adjustments based on negotiated agreements are still pending
7. Changes to full time faculty staff funded from their site allocations
8. Utilities and benefits based on current estimates

**Summary**

Total Projected Revenue	\$163,740,351
Total Projected Expenses	<u>\$163,740,351</u>
Marginal Deficit	\$(-0-)

**NOTE:** Beginning with the 2015-16 fiscal year, SMCCCD implemented the use of a new resource allocation model to reflect the District’s community-supported status that prioritizes programs and services according to the needs of the local community as defined in our Strategic Plan.

The chart below was prepared for the first day of Fall 2016 classes. To make productivity reports more accurate, contract courses (attendance method=occupational courses) are excluded from Enrollment, FTES, WSCH, Load and Sections. Data from all prior terms still include these courses; however, the impact of this change is small. The Office of the Vice Chancellor of Educational Services and Planning can assist in providing detailed enrollment information.

The decline in enrollment is partially attributed to the slight improvement in the economy as more people find employment.

**End of First Day of Classes**

Monday, August 17, 2016

Overview	Cañada		CSM		Skyline		SMCCCD	
	Count	Change	Count	Change	Count	Change	Count	Change
Course Enrollments	13,396	-5.4%	22,491	2.1%	22,255	-1.4%	58,142	-1.0%
College Headcounts	6,319	-2.4%	8,881	1.5%	9,114	-2.0%	24,314	-0.8%
FTES*	1,680	-3.6%	2,987	-2.8%	2,984	-2.8%	7,652	-3.0%
Load**	461	0.06%	465	-4.6%	476	-8.8%	468	-5.1%

Sub-Populations	Count	Change	Count	Change	Count	Change	Count	Change
First-Time	522	-15.3%	1,214	-2.9%	863	-0.5%	2,599	-4.9%
First-Time Transfer	439	-4.4%	608	-0.8%	603	-8.1%	1,650	-4.5%
Returning	426	-16.3%	600	-5.8%	723	6.8%	1,749	-4.1%
Returning Transfer	375	-15.2%	493	-9.5%	514	-11.1%	1,382	-11.7%
Concurrent K-12	288	4.7%	272	17.8%	277	39.9%	837	18.9%
Continuing	4,269	2.3%	5,694	4.1%	6,134	-3.0%	16,097	0.8%
Internet Enrollments	2,407	2.1%	3,343	23.3%	3,326	-9.6%	9,076	3.8%

Source: Argos Enrollment Statistics Reports (End of First Day of Classes – Argos Report dated 8/17/16)  
 For this report, Course Enrollments, FTES, and Load are based on DESR-history files.

Note: Change refers to the difference in percentages from a comparable day a year ago.

\*FTES: Full Time Equivalent Student. A full time equivalent student (FTES) represents 525 hours of class instruction.

\*\*Load: Teaching Load is taken as the ratio of WSCH<sup>□</sup> to FTE<sup>□□</sup>. It is point in time and will change as the semester progresses.

□ WSCH: Weekly Student Contact Hours

□□ FTE: The Full-Time Equivalent faculty count is determined by a set of rules provided to each college at the time the data are requested. Generally, the figures are the decimal fraction of the teaching hours or units (whichever is standard at a given college) ascribed to the faculty member for teaching work done. Non-teaching time is specifically excluded so that it does not affect the value of the data. Work done by non-certificated personnel is not included.

## General Fund Revenues

The General Fund consists of two segments – “Unrestricted” and “Restricted.” At SMCCCD, the Unrestricted General Fund is commonly referred to as “Fund 1” and the Restricted Fund is referred to as “Fund 3.” Approximately 80% of the General Fund is made up of the unrestricted portion of the General Fund budget and supports most of the general programs of the District.

The restricted portion of the General Fund (approximately 20%) accounts for federal, state, and local money that must be spent for a specific purpose by law, regulation or delegation. Examples of Restricted Funds include Student Success and Support Programs; Extended Opportunity Programs and Services (EOPS), and Disabled Students Programs and Services (DSPS).

Other funds come from foundations, fundraising and partnerships with industry, the community and grants from the state and federal governments.

The information in this report focuses primarily on the Unrestricted General Fund; however, the District’s other funds are also included.

### 2016-17 Unrestricted General Fund Revenue

Under State law, each district has a “revenue limit,” which is a maximum amount of the general purpose funding. Base revenue is drawn from three primary sources including local property taxes, student enrollment fees and State general apportionment.

However, since becoming community-supported, the District does not receive State general apportionment. Rather, the District receives the bulk of its unrestricted revenue from property taxes and redevelopment funds as well as student fees including non-resident tuition. These two primary sources represent more than 94% of the unrestricted revenues.

### District Cash Flow and Reserves

With its currently being community-supported status, the District is no longer entirely dependent on State apportionment. This means that funding is more predictable. The majority of revenues are received twice a year, in December and April, when tax revenues are distributed by the County.

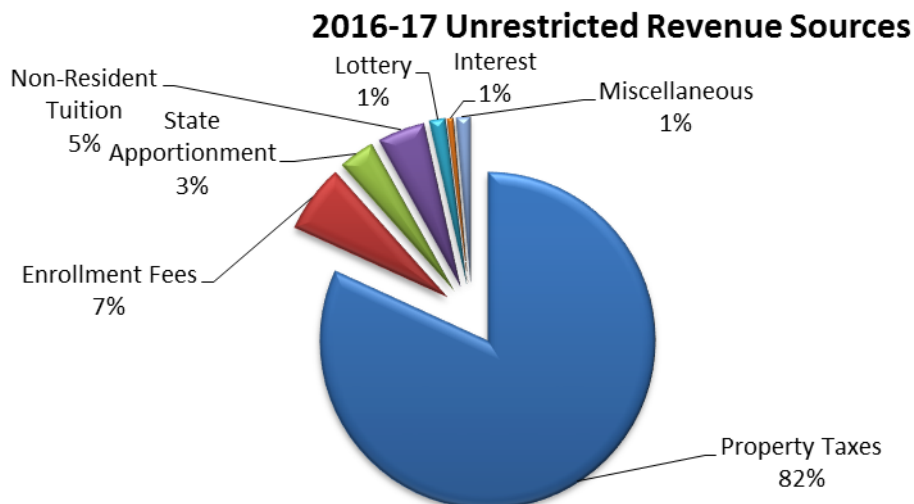
Between the months of July and December, without significant cash receipts, cash management is vital. In order to simplify the process and obtain the best pricing for issuance costs, the District participates in the California School Boards Association (CSBA) *California Reserve Program* for issuance of tax-exempt tax revenue anticipation notes (TRANs). It has been standard practice to issue TRANs to provide the necessary cash flow to fund District operations to meet payroll and other District obligations during the months before property taxes are available. The Board of Trustees approved and authorized the issuance of TRANs in May 2016 in an amount not to exceed \$30 million and \$25 million was issued in July.

This current budget reflects the recommendation to increase budgeted reserves from 9% to 11% of expenditures. For the current budget year, this translates to approximately two months’ of payroll. The plan is that this will gradually increase reserves for budget contingency, emergency management and cash flow to 15%. Establishing the appropriate level of reserves will be maintained in the District’s Unrestricted General Fund.

### 2016-17 Unrestricted General Fund Revenue Assumptions

2016-17 Final	REVENUE
\$144,775,615	Base Revenue –Includes property taxes, supplemental taxes, student enrollment fees, redevelopment (RDA) funds and no State general apportionment (as community-supported). Property Taxes (secured, unsecured, prior year)—\$127,063,321 RDA AB1290—\$256,353 RDA residual—\$6,646,913 Student Fees—\$10,809,028
1,732,048	Proposition 30 (EPA) —State allocation of sales taxes and personal income taxes calculated at \$100 per FTES.
2,494,149	Lottery – Projection is based on estimated receipts for 2016-17. Proposition 20 restricts a certain portion of lottery funding for the purchase of instructional materials which are included in the Restricted General Fund.
1,569,689	State allocations for Part-Time Faculty Parity for Office Hours and Medical reimbursements.
231,196	Apprenticeship – Programs at CSM and Skyline.
2,159,482	Mandated Costs – The District is claiming \$28 per FTES in 2016-17 plus additional one-time funds.
7,549,502	Non-Resident Tuition – The non-resident rate is \$213 per unit plus \$8 capital outlay fee which is now charged to all non-residents including out-of-state students and students of a foreign country (calculated based on State cost-related parameters and approved by the Board of Trustees). The total also reflects an increase in enrollment.
1,000,000	Interest – Combined short-term interest rates and investment interest projections based on improving economic climate.
2,228,670	Miscellaneous – Includes most current projections for cosmetology sales, facility use fees, library fines, class audit fees, transcript fees, community education, satellite dish income, and other miscellaneous student fees and income.
<b>\$163,740,351</b>	<b>TOTAL PROJECTED REVENUE</b>

The District Committee on Budget and Finance reviews and assists in formulating the District’s revenue assumptions. The following pie chart illustrates the various sources of revenue.



## 2016-17 BEGINNING BALANCE

The 2016-17 beginning balance is \$32,185,620. The beginning balance includes reserves for specific projects and activities of the 2015-16 year that have been carried over into the new fiscal year as committed to those purposes.

The beginning balance also includes an increase to the District's contingency reserve to 11% and the 2015-16 site ending balances. The table below details the components of the District's 2016-17 beginning balance.

Project/Activity	Balance
Professional Development	\$383,958
Staff Development	220,994
Miscellaneous Designated Funds:	
Emergency Preparedness	429,588
Fleet Program	106,067
Telecommunications Contracts	406,212
Indirect Cost Pool (all sites)	235,078
Skyline various projects	683,298
Skyline special projects	466,065
CSM various projects	463,873
CSM special projects	500,000
Cañada various projects	322,650
Allocated Innovation Funds	
Cañada College	828,994
College of San Mateo	1,820,482
Skyline College	1,125,011
District Office	1,054,243
Miscellaneous Projects	1,381,900
Apprenticeship	74,546
Site Prior Yr Commitments (Encumb)	192,082
College Events Funds	73,935
Other Carryover	824,500
Site Ending Balances:	
Cañada College	610,776
College of San Mateo	155,107
Skyline College	889,658
District Office	133,946
Facilities	570,018
Contingency Reserve (11%)	18,011,439
Unallocated Reserve	221,200
<b>Total</b>	<b>\$32,185,620</b>

## Reserves

The Board of Trustees has discussed the proposal to increase reserves and directed staff to draft a reserve policy.

In anticipation of Board approval, the 2016-17 Budget includes a District reserve of \$18,011,439 in its fund balance which has been increased from 9% to 11%. The State recommends a 5% minimum reserve.

The contingency reserve is not budgeted as a line item as there is no intention to expend these funds except in an emergency.

## 2016-17 Unrestricted General Fund Expenditure Plan

Expenditure projections are adjusted throughout the budget development process as new information becomes available.

The expenditure budget for the unrestricted portion of the general fund amounts to \$163,740,351 which represents an increase of \$4,385,081 from the tentative budget estimate of \$159,355,270. Changes were due in large part to the increases in anticipated compensation, District retirement contributions, staff development, Software/Hardware and Telephone and Museum of Tolerance expenses. To comply with GASB 45, benefit rates for permanent employees are reflected as part of the Post Retirement Reserve Fund.

Negotiations for all bargaining units including CSEA and AFT have been actively underway. Final agreement was reached with AFSCME and the Board approved the agreement in mid-September. The Non-Representative units are due for final agreement shortly.

## 2016-17 Unrestricted General Fund Expenditure Plan

2016-17 Final	EXPENDITURES
\$130,188,251	<p>Site Allocations – Includes allocations for salaries and benefits adjusted for growth per the allocation model, for step and column changes and longevity known to date. This also includes Proposition 30 (EPA) allocation. Please refer to the following page for details.</p> <p>Benefits – Includes benefit increases known to date. This also includes a benefit for the future cost for District paid retiree medical benefits to comply with GASB 45 requirements.</p>
6,831,474	Retiree Benefits – Includes benefit increases for more than 710 retirees' health premiums.
1,000,000	Other Benefit transfers for part time adjunct faculty medical reimbursement program and to the Parking fund for Facilities and Public Safety staff.
814,797	Formula Adjustments/Contracts – Cosmetology sales, facility use rental fees, and 8% of non-resident non-international student tuition. Expenditure budget corresponds with revenue assumption in Miscellaneous revenue. Also includes telecommunications satellite contracts and expenses.
231,196	Apprenticeship – Expenditure budget corresponds with revenue assumptions. Programs include automotive technology at Skyline College and continuing programs at CSM.
4,016,438	Miscellaneous – Includes audit fees, banking and credit card fees, bad debt, IRS fees to process 1098 and 1099 forms, AFT and Academic Senate release time, special events fund, CalPERS/STRS administrative fee, opening day and end of the year expenses and other miscellaneous fees. Includes three quarters of Locus Point payments totaling \$750K.
4,199,088	Utilities – Includes gas, electricity, water/irrigation, garbage, and other charges. The Facilities Department analyzes projected costs for new campus buildings as well as rate increases and offsets from the cogeneration plants.
11,752,774	Salary commitments – Includes anticipated COLA, step and column annual increases and adjunct office hours.
50,000	Managed Hiring – Includes resources necessary for the placement of staff into unfunded classified positions, thereby avoiding layoffs.
1,258,101	Insurance – Includes transfers to the Self-Insurance fund and property liability insurance coverage in the amount.
680,800	Consultant/Legal/Election – Includes \$63,800 for County Counsel, \$500K in legal fees, \$117K in consulting fees and none for election costs.
631,664	Staff Development – Includes annual allocation for Professional Development, Trustees and increases in Management Development and Classified Staff Development.
2,015,768	Software/Hardware/Telephone – Includes maintenance and operating costs for ITS software and hardware, as well as telephone charges. This line item covers Districtwide existing software and new contracts.
70,000	Museum of Tolerance – Renewal of funding for District staff attendance. Training scheduled for Fall 2016 and Spring 2017.
<b>\$163,740,351</b>	<b>TOTAL PROJECTED EXPENDITURES</b>

## 2016-17 BUDGETED EXPENDITURES

The total Unrestricted General Fund budget includes site allocations and the beginning balance as indicated in the following major uses:

**Salaries** **\$104,830,499**

The expenditure budget for salaries includes increases for step placement and longevity known to date without 2016-17 compensation increases to be finalized in the collective bargaining agreements. Salaries and benefits combined account almost 80% of the total budget.

**Benefits** **\$36,108,532**

Updates to benefit rates for 2016-17 are included. The budget includes the January 1, 2016 increases in non-capped premium rates for employees and retirees and increase in employee health premium caps when part of the negotiated settlements. This amount also includes a benefit for the future cost for District paid retiree medical benefits. Each site has the responsibility of managing its own benefit budget.

**Supplies** **\$6,151,421**

Projected expenditures in this category include all types of operating expenses for office supplies, subscriptions, printing, gas, oil and tires.

**Other Expenses and Services** **\$25,390,403**

The expenditure budget includes increases for utilities, including projections for increases in maintenance costs. Also included are projected expenditures for insurance, telephone service, and increases in computer hardware and software contracts.

**Equipment** **\$ 274,230**

Expenditures in this category include instructional equipment, library books, furniture, and site and building improvements. A large majority of the District's capital expenses are included in the Capital Projects Fund.

**Transfers/Other** **\$ 5,159,446**

The Unrestricted General Fund includes transfers to other District funds. The projected transfers include transfers to Self-Insurance and benefit costs in the Parking Fund. Other budgeted amounts include set-asides for contingency.

**Total Expenditure Budget** **\$177,914,531\*\***

\*\*This total includes site allocations, Prop 30, Transfers, Central Services expenses as well as committed or carryover funds from 2015-16.

## Site Allocations

**Cañada College**

Site Allocation	\$23,545,836
Proposition 30 (EPA)	315,527
15-16 Ending Balance	<u>610,776</u>
Total	\$24,472,139

**College of San Mateo**

Site Allocation	\$38,481,306
Proposition 30 (EPA)	500,774
15-16 Ending Balance	<u>155,107</u>
Total	\$39,137,187

**Skyline College**

Site Allocation	\$39,325,980
Proposition 30 (EPA)	543,518
15-16 Ending Balance	<u>889,658</u>
Total	\$40,759,156

**District Office**

Site Allocation	\$14,974,077
Proposition 30 (EPA)	199,681
15-16 Ending Balance	<u>133,946</u>
Total	\$15,307,704

**Facilities**

Site Allocation	\$12,129,005
Proposition 30 (EPA)	172,548
15-16 Ending Balance	<u>570,018</u>
Total	\$12,871,571

**Total**

Site Allocations	\$128,456,204
Proposition 30 (EPA)	1,732,048
15-16 Ending Balance	2,359,505
Other	<u>-0-</u>
Total	\$132,547,757

*The 2015-16 site ending balances will be used by the Colleges to cover unbudgeted items. Innovation funds are included in the site allocations.*

*Note: Additional allocations for basic skills programs, workforce development, career technical education and instructional supplies (Prop 20) are included in the Restricted General Fund.*

### Budget Summary

**Revenue**

Beginning Balance	\$ 32,185,620
2016-17 Revenue	<u>163,740,351</u>
Total	\$195,925,971

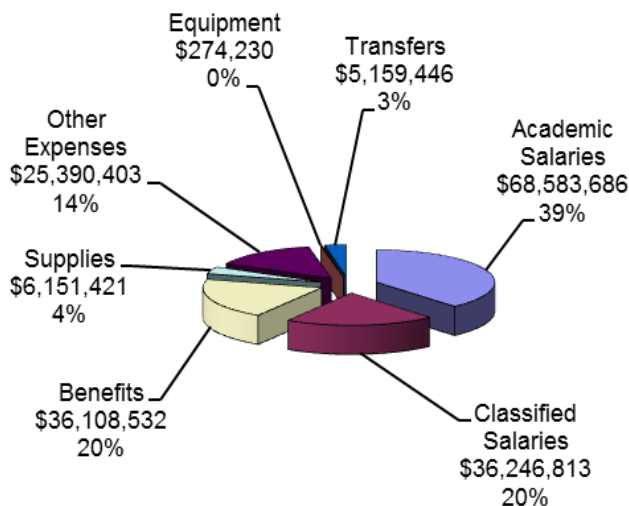
**Expense**

Site Allocations	\$130,188,252
Central Services	33,552,099
2016-17 Committed	<u>14,174,180</u>
Subtotal	\$177,914,531

Contingency 18,011,439

Balanced Budget \$ (0)

2016-17 Budgeted Expenditures  
By Account Type



### District Committee on Budget and Finance

The District Committee on Budget and Finance is a subcommittee of the District Participatory Governance Council. Its main purpose is to focus on budget planning. The Committee reviews State budget proposals and assists in developing District income assumptions, budget goals and budget allocations. The Committee meets monthly and members receive regular updates on State and District budget and finance issues and actively contribute to the dissemination of information to their respective constituencies.

Members for 2016-17 include:

Kathy Blackwood, Executive Vice Chancellor, Committee Chair

Eloisa Briones, Budget Office, Skyline

Ray Chow, Chief Financial Officer, District

Mary Chries Concha Thia, Budget Office, CAN

Doug Hirzel, Academic Senate, Cañada

Judy Hutchinson, Budget Office, Skyline

Barbara Lamson, Classified, Skyline

Steven Lehigh, AFT, CSM

Vincent Li, Academic Senate, CSM

Michelle Marquez, Budget Office, Cañada

Vickie Nunes, Classified, Cañada

Ludmila Prisecar, Budget Office, CSM

Jan Roecks, Budget Office, CSM

Linda Whitten, Academic Senate, Skyline

TBD, AFSCME and student representatives



## **OTHER FUNDS**

### **SELF-INSURANCE FUND (FUND 2)**

The District is entering into its tenth year of a more independent risk management program since withdrawing from the Bay Area Community College Joint Powers Agency (JPA) in 2005-06. The risk management program uses a combination of self-insured retention (SIR) amounts and insured limits. The current program permits the District to manage risk with greater flexibility to meet its needs associated with its size and complexity. After withdrawing from the JPA, the District contracted for independent coverage and administration of claims from insurance underwriters and third party claims administrators (TPA's). The largest risk programs are those for property, liability, and workers' compensation risk coverage. The District maintains a self-insured retention (SIR) to cover expected losses, and a combination of primary insurance and re-insurance levels to cover unexpected losses. The Self-Insurance fund is used to fund and manage the expenses associated with this risk management program.

Due to its favorable insured loss experience and current insurance market conditions, the District expects minimal changes to insurance rates for 2016-17. However, refurbished buildings have resulted in higher values that have, in turn, resulted in increased property insurance expense.

Workers' compensation costs have also remained low allowing the District to reduce the internal charge percentage from 0.96% to 0.74% of salaries. Keenan & Associates recently reviewed our costs, anticipating that they could provide us insurance at a cheaper rate than we were charging ourselves but they could not. They were surprised and we were pleased to find that our rates are exceedingly low, primarily due to very low claims. This is due in large part to the emphasis that the Facilities Department has placed on safety, resulting in an extraordinary low number of accidents and claims. The District uses an actuarially based program to determine its SIR for worker's compensation.

The District has recently reviewed its insurance requirements for contracts and has set requirements for insurance for our contractors and vendors. This has created some concerns from the vendors, but we are seeing overall increases in the amount of insurance required systemwide.

The Self-Insurance 2016-17 budget, detailed on Page 80, totals \$1,358,696. Estimated income is \$2,593,559 which consists of a transfer from Fund 1. The net beginning balance of the Self-Insurance Fund is \$7,478,245. This balance will cover incurred but not yet reported losses.

### **DEBT SERVICE FUND (FUND 25)**

The purpose of the Debt Service Fund is to account for the accumulation of resources for, and the payment of, general long term debt. Revenue to this fund comes from the assessed property taxes to pay off the General Obligation Bonds.

The Debt Service Fund budget for 2016-17, shown on Page 82, totals \$51,816,725 which includes debt reduction principal and interest payments. Estimated income is projected at \$51,880,355. The net beginning balance is \$54,208,973. The schedule for long term debt can be found in the Supplemental Information section.

### **RESTRICTED GENERAL FUND (FUND 3)**

The Restricted General Fund accounts for specially-funded federal, state or local grants or agreements which have specific purposes and must be spent accordingly. The 2016-17 Final Budget includes the most current data available. A list of the specific programs and grants can be found on Pages 84-85.

Included in the Restricted General Fund are the Health Services and Parking Programs. Health fee income is estimated at \$1,281,505. Parking fee income is estimated at \$3,440,527.

The Restricted General Fund budget for 2016-17, as shown on Page 91, is \$39,419,970. The net beginning balance in the Restricted General Fund is \$15,056,827.

### **CAPITAL PROJECTS FUND (FUND 4)**

The Capital Projects Fund is a restricted fund and reflects estimated year-end data and funding carryover for projects approved but not completed in prior years. A project list can be found on Pages 94-95. Project expenditures as of June 30 were \$19,242,964.

The Bond Construction Fund, a sub-account of the Capital Projects Fund, was established for the deposit of proceeds from the sale of bonds. Deposits are used to meet the costs of property acquisition, facilities planning, inspections, surveys, new construction, modernization, and new equipment.

#### **Capital Improvement Program**

The District is nearing completion of the second phase of the Capital Improvement Program (CIP) with only a handful of projects remaining. To date, **Measure A** bond funds have generated \$33.8 million in interest, which increased the Measure A budget from \$468M to \$501.8 million. As of June 30, 2016, the District has expended \$498,721,919 and committed \$2,145,449 of Measure A funds - 98% of the total authorization.

Staff continues to revise and update the master schedule and the master budget of the Capital Improvement Program to match the funding and programming requirements. However, the District continues to experience a decline in State Capital Outlay funds for projects on all three campuses due to the fact that the State has failed to approve an educational facilities bond since 2006.

In November 2014, voters in San Mateo County voted (66.4% favorable) to pass **Measure H**, a \$388M bond measure that will allow the District to complete the modernization/construction/reconstruction of projects as envisioned in the 2015 Facilities Master Plan. Staff is working diligently to get the first wave of projects to market, and construction on some of the projects should begin in early 2017. As of June 30, 2016, the District expended \$3,965,925 and committed \$8,360,330 of Measure H funds which is 3% of the total authorized.

Compilations of site-specific activities, which have recently been completed or are currently in design, pre-construction, or construction, are listed below. Construction dates listed reflect currently planned schedules as of August 2016, but are subject to change.



**Completed Projects** – The following projects were completed during the 2015-16 fiscal year:

- New Team House – Structure

**Active Construction Projects** – The following projects are under construction:

- Parking Lot and Roadway Light Upgrade, Phase 2 (LED)
  - Anticipated Completion date: Fall 2016
- New Team House Utility Connections
  - Anticipated Completion date: Fall 2017

**Projects In Planning** – The following projects are in the planning and design stage:

- Building 1N Kinesiology and Wellness Center
- Building 23N Math/Science/Technology
- Campuswide American Disabilities Act (ADA) Mitigation
- Swing Space Planning for Construction

**Future State Capital Outlay Funded Projects** – The State has informed the District that the following project is approved for future State Capital Outlay funding contingent on the passing of a future educational facilities bond and subsequent confirmation of project priorities by the State Chancellor’s Office:

- Building 13 Multiple Program Instructional Center (FPP)
- Building 3 Performing Arts Center Technology and Environmental Modernization (IPP)

College of San Mateo

**Completed Projects** – The following projects were completed during the second half of the 2015-16 fiscal year:

- New Synthetic Turf for Softball Field
- Marie Curie Parking Lot 5 Repaving
- Buildings 1, 14, 16 and Colonnades Reroofing
- Building 36 – New Fume Hoods

**Active Construction Projects** – The following projects are under construction:

- Parking Lot and Street Light Upgrade, Phase 2 (LED)
  - Anticipated Completion date: Fall 2016

**Projects In Planning** – The following projects are in the planning and design stage:

- Building 3 Humanities and Arts Renovation
- Building 6 Aquatics Center Pool System Upgrade
- Building 17 Student Life and Learning Communities Renovation
- Solar and Energy Storage

**Future State Capital Outlay Funded Projects** – The State has informed the District that the following projects are pending and may be approved for future State Capital Outlay funding contingent on the passing of a future educational facilities bond and subsequent confirmation of project priorities by the State Chancellor’s Office:

- Building 9 Library Modernization (FPP)



**Completed Projects** – The following projects were completed during the 2015-16 fiscal year:

- Building 7 Fabrication Lab
- Building 2 Signage Upgrades
- New Team House

**Active Construction Projects** – There are currently no projects under construction.

**Projects In Planning** – The following projects are in the planning and design stage:

- Building 1N Social Science and Creative Arts
- Building 5 Learning Commons, Phase 2 New Technology-Enhanced Active Learning (TEAL) eClassroom and Signage Upgrades
- Building 12N Environmental Science
- Building 19 Pacific Heights Renovation
- Parking Lot Expansion and Parcel B ADA Access
- Swing Space Planning for Construction

**Future State Capital Outlay Funded Projects** – The State has informed the District that the following projects are pending and may be approved for future State Capital Outlay funding contingent on the passing of a future educational facilities bond and subsequent confirmation of project priorities by the State Chancellor’s Office :

- Building 2 Workforce and Economic Development Prosperity Center (FPP)
- Building 5 Learning Resource Center Technology and Environmental Modernization (IPP)



**Completed Projects** – The following projects were completed of the 2015-16 fiscal year:

- District Office Deck Waterproofing Replacement
- Districtwide Disaster Response and Recovery for Ongoing Operations
- Districtwide Classroom Security Hardware Upgrade, Phase I

**Active Districtwide Projects:** The following projects are under construction:

- Districtwide Symetra UPS Device (MPOE) Replacement
  - Anticipated Completion date: Summer 2016
- Districtwide Telephone System Replacement
  - Anticipated Completion date: Summer 2016
- Districtwide Utility Measurement & Verification
  - Anticipated Completion date: Fall 2016
- Districtwide Network Core and Network Switch Upgrade
  - Anticipated Completion date: Fall 2016
- Districtwide UPS Device (MDF/IDF) Replacement
  - Anticipated Completion date: Fall 2016
- Districtwide Earthquake Preparedness Program
  - Anticipated Completion date: Fall 2016
- Districtwide Emergency Annunciation System Upgrade
  - Anticipated Completion date: Spring 2017
- Districtwide Classroom Security Hardware Upgrade, Phase 2
  - Anticipated Completion date: Spring 2017
- Districtwide Evacuation Map Upgrade
  - Anticipated Completion date: Spring 2017

**Projects in Planning:** The following projects are in the planning and design stage:

- Districtwide ADA Transition Plan Upgrade
- Districtwide Fire Alarm Panel Replacement
- Districtwide Electric Vehicle Charging Stations

**AUXILIARY or ENTERPRISE FUNDS (FUND 5)****Associated Students**

The Student Bodies represent student interests at each of the Colleges. Associated Student Body reports, as submitted by the Colleges, are included on Pages 127-133 of this report. Total income and expenditures for the Associated Student Body (ASB) comparing fiscal years 2014-15 and 2015-16 are listed below:

<b>Associated Students - Cañada</b>	<b>2015-16</b>	<b>2014-15</b>	<b>\$ Change</b>	<b>%Change</b>
Net Income for the year	\$10,895	\$15,311	\$(4,415)	-28.8%
Beginning Fund Balance, July 1	287,844	272,533	15,311	5.6%
Ending Fund Balance, June 30	298,739	287,844	10,895	3.8%

<b>Associated Students - CSM</b>	<b>2015-16</b>	<b>2014-15</b>	<b>\$ Change</b>	<b>%Change</b>
Net Income for the year	\$(17,169)	\$841	\$(18,010)	-2,141.5%
Beginning Fund Balance, July 1	377,693	376,852	841	0.2%
Ending Fund Balance, June 30	360,524	377,693	(17,169)	-4.5%

<b>Associated Students - Skyline</b>	<b>2015-16</b>	<b>2014-15</b>	<b>\$ Change</b>	<b>%Change</b>
Net Income for the year	\$(63,428)	\$241	\$(63,668)	-26,444.8%
Beginning Fund Balance, July 1	596,340	596,099	241	0.04%
Ending Fund Balance, June 30	532,912	596,340	(63,428)	-10.6%

Activity card sales are the major source of income for the Associated Students. Payment of the Student Body Fee supports many student-sponsored activities and programs and entitles students to a photo-ID student body card. Expenditures of the ASBs include normal operating expenses (office supplies, activity card, student assistant salaries and other miscellaneous expenses) as well as student programs, printing and publishing costs, scholarships and club assistance supporting campus life.

At Cañada College, the fiscal year 2014-15 increase in gross income continued in 2015-16 from 4.1% to 7.3% attributed to student fees and vending income. Overall, Cañada's Student Body Card income increased in 15-16. Student Life made very intentional efforts to make class presentations, TV/computer monitor advertisement slides, send numerous emails, create discount bookmarks, ensure checking of validated Student Body Cards at events, and making the investment of a mobile student body card cart to increase the number of Student Body Cards made throughout the year. With the addition of transportation assistance (half price on all bus tokens) more students felt inclined to add the Student Body Fee last year.

Due to the ASSC student center's advertising, outreach, and the various program offerings, Cañada's expenses increased. More clubs became active and had more programs because of publicity and training sessions offered to clubs to run successful events. The new 2015-16 Board had the idea and approved that they should involve more students from the senate to attend leadership conferences and retreats. With this initiative our attendance doubled with a very successful outcome. Office Supplies expenditures went up significantly due to the great increase in advertising Student Life's free printing services. Program and event spending also increased due to the numerous campus-wide events put on by student senate; such as, Spirit Thursdays and bus token discount, and the need to create a more robust event experience for all students.

The Associated Students at Skyline College also experienced a dip in income of 9.8% due to reduced student body card sales. Expenses increased by almost \$50,000 as a result of the ASSC's decision to use reserves, enabling the students to increase program activities and support some campus-wide events, such as the College Lecture Series. More

students were able to participate in team building and leadership development programs and conferences. Additionally, ASSC wrote off old receivables. As well, student assistant salaries increased compared to the prior year.

College of San Mateo recorded a minimal decrease in income of 1.2%. The overall expenses have increased by 10.9%. The increases in program activities include more events hosted by the Associated Students' Boards, including the Advocacy Board, the Cultural Awareness Board, and the Programming Board. Activities include such events as Hispanic Heritage Month, Diversity Week, and various events for Women's History Month. The student government also increased year-over-year support for student clubs and organizations and provided funding for additional students to attend the annual student leadership conference. The Associated Students also augmented their income by spending some funds from reserves. Event and associated costs (such as food and insurance) have increased, which have been slightly offset by a decrease in student assistant salaries.

The ASBs create a learning environment outside of the classroom. They provide services, programs, and information that promote leadership development. The organizations encourage students to participate in campus life through clubs, student government, and volunteer opportunities as well as support student success in leadership roles and processes.

### **Bookstores**

The landscape of collegiate retailing continues to change at a rapid and dramatic pace. At one time, the college Bookstore was the one place students could go to purchase all of the required academic materials to achieve success. Today, nothing could be further from the truth. The reality is that the college bookstores of today have had to change their way of thinking and operating to compete in this electronically content driven economy. This paradigm, while not new, is still in its infancy but is growing at an incredible pace. Some colleges and universities are adopting a total electronic platform and have done away with textbooks altogether. Others have taken the more common hybrid approach, and while they still have textbooks for some of their classes, encourage faculty to seek out less expensive, electronic media for their classes. That is the case here in our District. A growing number of faculty are choosing to put the textbook to the side and are using on-line materials exclusively.

For a number of years now, our innovative and talented Bookstore team have worked hard to address the issue of textbook costs by creating one of the largest textbook rental programs in the country and investing in digital books, partnering with publishers to provide "no frills" textbooks at a lower cost, among a number of other cost saving measures. These efforts have helped our Bookstores maintain a competitive edge and although we have faced declining enrollment for the last several years, our textbook unit sales stayed equal to or slightly ahead of the enrollment decline. We were sustaining the business that so many other stores were losing because they were not addressing increasing textbook costs aggressively enough. Many of those college-run stores have since transferred their operations to management companies to take on these challenges. I am so proud of our store managers and staff for taking the lead and managing through this changing dynamic as effectively and successfully as they have over these last eleven years. Despite several years of flat to declining enrollment Districtwide, along with the switch to alternative content delivery methods, the College stores continue to identify new products and services to attract both our student and staff customers. Textbook rentals do still give us an edge despite a nationwide decline in textbook sales. Textbook rentals provide students who would not be able to afford college textbooks a low cost option that provides critical access to the course materials required for academic success. In addition to the textbook rental program, the investment made in transitioning significant portions of the retail space to our coffee and convenience shops has continued to strengthen the Bookstores' financial position as well dramatically increase the customer interactions on each campus with over 10,000 transactions each day. As we continue to add products and services, this category has allowed the Bookstore to return a surplus this year despite falling behind the enrollment decline in unit textbook sales. This year marks the first year that we have seen a marked decline in unit sales in the Bookstores. If we were not focusing our efforts in new categories, we would very likely have ended this year in deficit.

It is important that the Bookstores remain relevant and continue to address the changing needs of a dynamic student and staff clientele. Since 2005, the Bookstore team has risen to meet the challenges that have consumed most independently operated college Bookstores. This year, despite all of the challenges, **the Bookstores returned a surplus to its reserve of \$126,181!** While this falls well below the \$434,134 we returned last year, we were forecasting an overall loss this year, based on the sales declines in textbooks. One cannot overstate the fact that most college

bookstores faced with these mounting competitive challenges have been unable to continue operations as college-run bookstores. Due to the innovation, hard work and dedication of our team, we continue to remain profitable. The pressures will continue to grow, and we as retailers will continue to change and adapt to meet the needs of today's students.

Following are highlights of the successes and challenges this past year including financial performance.

### Course Materials Sales

The sale of new and used textbooks, course packs, digital books, web codes and rental books are the core mission of the District Bookstores **but now only account for roughly 52% of the total sales and non-merchandise transactions** in the District Bookstores. Managers Jai Kumar from Cañada College, Kevin Chak from Skyline College and James Peacock from College of San Mateo, work very closely with our faculty and academic support staff as well as publishing company representatives to ensure that the Bookstores meet their goal in providing the right book at the best price at the exact time the student needs it. The store managers are charged with obtaining as many used textbooks as possible in an ever shrinking used textbook market as well as identifying titles to add to our textbook rental program. The managers work closely with the academic department support staff, faculty and Deans to coordinate constructive dialogue with publisher representatives to offer customized textbook packages as well as no-frills textbooks, free of fancy covers and illustrations, along with other incentives that result in lower prices for students and provide a useful customized product for the students' learning experience.

To date, there are three major used textbook wholesale companies in the United States and a few small ones. Every college and university in the country sends its textbook list to these wholesalers with the hope of obtaining as many used textbooks as possible. The key to success is getting the booklist from the faculty as early as possible to work with the companies for the longest period possible. Equally important and doubly beneficial to the student is our ability to buy back books at the end of each semester. When textbook orders are processed by the Bookstore on time and the textbook is being readopted in the same edition for the coming semester, the Bookstore can give the student a 50% cash return on his or her investment and further supplement the stock of used textbooks for future students.

Used textbooks represent the best overall savings to our students. Priced 25% less than new textbooks, used textbooks are obtained through a rigorous procurement process by each Bookstore manager. As the rental market grows along with more and more faculty using non textbook delivery methods, the used textbook market is shrinking at an incredibly rapid rate. Once the bellwether of a successful textbook department, used textbook sales are less impactful on a store's performance than they had been in years past when the market was flush. This category has been decreasing in our Bookstores and in bookstores nationwide for many years.

This year, total textbook unit sales, which includes new and used textbooks, rental books, web codes and course packets, dropped by 9% overall. This is significant as the decrease in full time equivalent students (FTES) for the same period was 3%. This is the first time that our unit sales decline has outpaced the decline in enrollment. Our stores are working with publishers and other partners to have web access codes and electronic access that is not open source access run through the Bookstores. These media cost significantly less than a traditional textbook, so in the future, we will need to refine how we measure success in sales and service.

### Textbook Rental Program

The textbook rental program remains strong and serves as a model for college bookstores around the country. The Bookstores continue to add inventory to the program using our reserve dollars and have taken advantage of programs offered by industry partners to increase our access to rental books. The District Bookstores carry over 1,800 titles in the textbook rental program spanning most disciplines at the three Colleges.

The continuing strength of textbook rentals is good for the Bookstores and even better for our students! Textbooks rented Districtwide this year would have cost students in our District \$1,940,120 to purchase new. Students rented those textbooks for \$485,030 saving students in the San Mateo Community College District \$1,455,090 in



textbook costs this year. This effort on the part of the Bookstore management and classified team supports student access and student success at each of the three Colleges.

The textbook rental program has saved students in our District more than \$11 million since 2005 with recent inventory additions increasing that number exponentially. The chart below illustrates the comparison of sales and rentals this year against last year. It also displays the unit sales which is known as “New Text Equivalent” and essentially treats all content related sales as if they were new book sales to compare total unit sales. At the bottom of the chart, you will find the full time equivalent students Districtwide to compare NTE to FTES. Districtwide, every category is showing a decrease except for rental books which, as stated above, continues to increase year over year as investments in the program increase, and web access codes which is a growing category for the Bookstores and will be a focus area for the years to come. We remain committed to identifying additional funds to support the textbook rental program in the District as well as continuing to work with our business partners who have purchase rental programs in place.

<b>2015-16 Course Materials Sales Comparison 2014-15 (LY) versus 2015-16 (TY)</b>					
<b>SMCCCD Bookstores</b>					
<b>CSM</b>	<b>Description</b>	<b>2014-15</b>	<b>2015-16</b>	<b>\$ Difference</b>	<b>% Difference</b>
	New	\$ 982,845	\$ 857,965	\$ (124,880)	-13%
	Used	\$ 348,133	\$ 286,109	\$ (62,024)	-18%
	CoursePacks	\$ 49,144	\$ 53,597	\$ 4,453	9%
	Web Codes	\$ 15,101	\$ 25,079	\$ 9,978	66%
	<b>Total Sales</b>	<b>\$ 1,395,223</b>	<b>\$ 1,222,750</b>	<b>\$ (172,473)</b>	<b>-12%</b>
	Rental Fees	\$ 91,892	\$ 84,673	\$ (7,219)	-8%
	<b>NTE (Unit Sales)</b>	<b>\$ 1,829,691</b>	<b>\$ 1,603,215</b>	<b>\$ (226,477)</b>	<b>-12%</b>
	<b>FTES</b>	<b>\$ 7,067</b>	<b>\$ 6,978</b>	<b>\$ (89)</b>	<b>-1.3%</b>
<b>SKYLINE</b>	New	\$ 1,147,262	\$ 891,517	\$ (255,745)	-22%
	Used	\$ 303,063	\$ 269,991	\$ (33,072)	-11%
	CoursePacks	\$ 94,512	\$ 84,227	\$ (10,285)	-11%
	Web Codes	\$ 54,310	\$ 40,722	\$ (13,588)	-25%
	<b>Total Sales</b>	<b>\$ 1,599,147</b>	<b>\$ 1,286,457</b>	<b>\$ (312,690)</b>	<b>-20%</b>
	Rental Fees	\$ 212,815	\$ 227,120	\$ 14,305	7%
	<b>NTE (Unit Sales)</b>	<b>\$ 2,456,916</b>	<b>\$ 2,200,707</b>	<b>\$ (256,209)</b>	<b>-10%</b>
	<b>FTES</b>	<b>\$ 7,942</b>	<b>\$ 7,559</b>	<b>\$ (383)</b>	<b>-4.8%</b>
<b>CANADA</b>	New	\$ 718,040	\$ 606,314	\$ (111,726)	-16%
	Used	\$ 137,191	\$ 138,877	\$ 1,686	1%
	CoursePacks	\$ 28,514	\$ 26,707	\$ (1,807)	-6%
	Web Codes	\$ 34,066	\$ 62,875	\$ 28,809	85%
	<b>Total Sales</b>	<b>\$ 917,811</b>	<b>\$ 834,773</b>	<b>\$ (83,038)</b>	<b>-9%</b>
	Rental Fees	\$ 171,028	\$ 173,237	\$ 2,209	1%
	<b>NTE (Unit Sales)</b>	<b>\$ 1,619,139</b>	<b>\$ 1,547,306</b>	<b>\$ (71,833)</b>	<b>-4%</b>
	<b>FTES</b>	<b>\$ 4,092</b>	<b>\$ 4,053</b>	<b>\$ (39)</b>	<b>-1%</b>
<b>Total District</b>	<b>New</b>	<b>\$ 2,848,147</b>	<b>\$ 2,355,796</b>	<b>\$ (492,351)</b>	<b>-17%</b>
	<b>Used</b>	<b>\$ 788,387</b>	<b>\$ 694,977</b>	<b>\$ (93,410)</b>	<b>-12%</b>
	<b>CoursePacks</b>	<b>\$ 172,170</b>	<b>\$ 164,531</b>	<b>\$ (7,639)</b>	<b>-4%</b>
	<b>Web Codes</b>	<b>\$ 103,477</b>	<b>\$ 128,676</b>	<b>\$ 25,199</b>	<b>24%</b>
	<b>Total Sales</b>	<b>\$ 3,912,181</b>	<b>\$ 3,343,980</b>	<b>\$ (568,201)</b>	<b>-15%</b>
	<b>Rental Fees</b>	<b>\$ 475,735</b>	<b>\$ 485,030</b>	<b>\$ 9,295</b>	<b>2%</b>
	<b>NTE (Unit Sales)</b>	<b>\$ 5,905,747</b>	<b>\$ 5,351,228</b>	<b>\$ (554,519)</b>	<b>-9%</b>
	<b>FTES Districtwide</b>	<b>\$ 19,100</b>	<b>\$ 18,590</b>	<b>\$ (510)</b>	<b>-3%</b>

\*\*\*NTE Updated to include both used books, web codes and rental books for the purpose of unit sales evaluation. NTE represents the value of all books at the new price to accurately measure unit sales.

## Student Employees

Student employees provide an essential perspective on the needs of students to the Bookstore management team and classified staff, provides essential services to the Bookstores, and learn how to work in a fast paced retail environment with a focus on exceptional customer service. Many of our student employees are so successful that the majority of the classified and professional supervisory staff working in the Bookstores today actually started as student employees.

## Bookstore Contribution

The District Bookstores are required to be self-sustaining and cover all of their operational expenses. There is no Fund 1 operation expense support for the Bookstores or any other District enterprise. In addition, the Bookstores return money to the District as well as provide student support through scholarships.

Below are some of the highlights of this District support:

- \$69,310 in salary and benefit support to District which offsets Fund 1 expenses
- \$67,700 in support to Information Technology Services (ITS)
- \$6,000 per year in student textbook scholarships
- \$33,000 per year in product donations to campus causes
- \$15,000 in product to support the textbook rental program

In addition to the support mentioned above, with the support and approval of the District Board of Trustees, the Auxiliary and Enterprise Operations team were proud to once again be the **Premier Presenting Sponsor** with a second year, still record setting lead individual sponsorship of **\$50,000**.

Skyline College hosted the 16<sup>th</sup> Annual President's Breakfast on March 17, 2016 at the South San Francisco Convention Center, drawing a crowd of over 400 people for an early morning breakfast fundraiser. Attendees gathered from all across northern San Mateo County, including representatives from national, state and local government; the San Mateo Community College Board of Trustees; Skyline College's sister colleges and fellow educators; and the local business community. The President's Breakfast is the primary fundraiser for the President's Innovation Fund (PIF) which enables Skyline College to provide programs that expand students' world view, ultimately making them more informed, engaged and responsible members of our community. The breakfast, however, is much more than just a fundraising event; it is a chance for the College to showcase and celebrate the impact faculty and staff have made on the lives of students and the larger community as a result of the previous year's generous donations to the President's Innovation Fund. The contributions made at the President's Breakfast touch lives on a personal level, helping to transform educational experiences and create pathways to success for individual Skyline College students. The Bookstores are proud of the additional support it provides the Colleges. These contributions would not be possible if not for the continued efforts of the Bookstore teams.

## Financial Information

The following data reflects Bookstore operations for the fiscal year beginning July 1, 2015 through June 30, 2016. It includes Fall 2015, Spring 2016 and Summer 2016 semesters.

<b>Bookstore Sales</b>	<b>2015-16</b>	<b>2014-15</b>	<b>\$ Change</b>	<b>% Change</b>
Regular Merchandise Sales	\$5,888,370	\$6,190,123	\$(301,752)	-4.9%
Computer Products Sales	230,050	131,631	98,420	74.8%
<b>Total Merchandise Sales</b>	<b>6,118,421</b>	<b>6,321,754</b>	<b>(203,333)</b>	<b>-3.2%</b>
Textbook Rental Income	568,938	556,127	12,811	2.3%
Production Service Income	444,039	348,288	95,751	27.5%

<b>Total Sales</b>	<b>\$7,131,397</b>	<b>\$7,226,169</b>	<b>\$(94,772)</b>	<b>-1.3%</b>
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The Bookstore Fund budget for 2016-17 totals \$7,277,000 as indicated on Page 102. The net beginning balance for the Bookstore Fund is \$8,196,896. The budget includes provisions for increased annual cash flow requirements, inventory and full maintenance needs of the store facilities.

Regular merchandise sales decreased 4.9% this year compared to last year primarily due to the decrease in textbook sales discussed earlier in this report. The decrease in textbook sales is a result of lower enrollment, the impact of textbook rentals and web code sales on actual sales as well as all of the other competitive factors mentioned earlier. The sale of computers and computer products increased 74.8% over last year due to Skyline Bookstore's providing Chromebooks for students to rent and purchase at the College. In addition to the positive impact of our textbook rental program, another strong merchandise category for the Bookstores is our convenience store and coffee sales. This year, sales in this category increased by \$44,715 to \$1,678,145 compared to \$1,633,431 last year with a decrease in both FTES and headcount at all three Colleges. This is an area of continued focus for future growth at all three stores, offsetting other category losses. There were noteworthy increases in the sale of school and office supplies, course kits and gifts with an overall sales increase of \$112,000 over last year in these categories. We are also pleased with the growth of our Printing Services operating at each of the three Bookstores. We realized an increase of \$95,751 over last year in this category alone! Not only are we taking in more print jobs from each of the Colleges and the District Office, but we have also added Live Scan services at all three print shops and have welcomed our faculty and staff who need services. We have also entered into agreements with a number of K-12 districts throughout the Peninsula who send their staff to one of our Colleges for Live Scan services. We expect to open this service to the public in the coming year. The increases in all of these categories certainly help offset the declining textbook sales and are the reason why we were able to remain profitable this year.

Cost of sales decreased by 0.8% this year. Overall inventory shrinkage was less than 1% of sales again this year. The industry standard is 2%. Shrinkage has a direct impact on the net profit of the Bookstores. We have had consistently low shrinkage for the last several years due to increased efforts on the part of our staff on loss prevention as well as improvements in invoice processing. Total Operating Expenses increased 7.3% this year due to the impact of salary, benefit and step increases as well as the cost of renewing both software and hardware support and warranty services with our point of sale system provider. Interest and other income decreased minimally due to continued low interest rates on our investments.

Despite year over year reductions in textbook sales, the Bookstores managed to return a net surplus of \$126,181 to our reserve after the allocation of District expenses. This could not have been accomplished without the dedication of Bookstore employees. This is a significant accomplishment as we are faced with such a challenging business climate in an industry that has seen more and more college-run bookstores fail.

Below is a summary of comparative figures:

<b>Bookstore Recap</b>	<b>2015-16</b>	<b>2014-15</b>	<b>\$ Change</b>	<b>%Change</b>
<b>Operations</b>				
Merchandise Sales	\$6,118,421	\$6,321,754	\$(203,333)	-3.2%
Textbook Rental Income	568,938	556,127	12,811	2.3%
Production Service Income	444,039	348,288	95,751	27.5%
Cost of Goods Sold	3,912,565	3,946,100	(33,536)	-0.8%
<b>Gross Profit from Operations</b>	<b>\$3,218,833</b>	<b>\$3,280,069</b>	<b>\$(61,236)</b>	<b>-1.9%</b>
Total Operating Expenses	3,115,062	2,903,999	211,063	7.3%
<b>Net Income/(Loss) from Operations</b>	<b>\$103,771</b>	<b>\$376,070</b>	<b>\$(272,299)</b>	<b>-72.4%</b>
Interest and Other Income	236,246	237,273	(1,028)	-0.4%
<b>Net Income Before Other Expenses</b>	<b>\$340,016</b>	<b>\$613,343</b>	<b>\$(273,327)</b>	<b>-44.6%</b>
<b>District Support</b>				
In-Kind Donations Received	6,507	13,692	(7,185)	-52.5%

Admin Salary & Benefits	69,311	64,947	4,364	6.7%
Other Expenses	151,032	127,955	23,077	18.0%
<b>Net Change in Fund Balance</b>	<b>\$126,181</b>	<b>\$434,134</b>	<b>\$(307,953)</b>	<b>-70.9%</b>

It will continue to be a very challenging time for college bookstores in California in general as enrollments are trending lower and competition in course materials delivery is prevalent from on-line operators to alternative delivery methods. These challenges will put added pressure on the Bookstores' overall financial performance but should also provide us with opportunities to succeed.

All District Auxiliary and Commercial Operations are dependent on a strong, stable enrollment for continued success. The growth of the coffee and convenience shop operations as well as the promising future of the copy centers at both CSM and Skyline College is an example of the proactive measures we have taken to ensure the financial stability of the Bookstores during uncertain economic times. The Bookstores are committed to focusing on efforts to improve service, offer more used textbooks, continue to grow the rental program, further integrate digital textbooks at all three Colleges, increase the amount of custom and institutionally adopted textbooks Districtwide and further maximize the interest and other income potential of each College Bookstore.

### Cafeterias

The Cafeteria Fund budget for 2016-17 totals \$275,000 as indicated on Page 103. The net beginning balance in the Cafeteria Fund is \$570,295.

Beverage, Snack and Food Service Vendors –

- The District's beverage vending service partner is Pepsi Bottling Group. The contract was awarded effective July 1, 2012, ending on June 30, 2017.
- The District's snack vending partner is Compass-USA (formerly known as Canteen), Inc. The contract was effective July 1, 2012, ending on June 30, 2017.
- The District's food service partner is Pacific Dining Services. The contract was awarded on July 1, 2012, through June 30, 2015 with an option for two one year renewals at the discretion of the District thereafter.

Pacific Dining continues to operate the food service at the three District campuses after initially being awarded the contract in June 2007. In addition to Pacific Dining's financial contribution to the District in terms of commissions on in-house and outside sales, the Colleges have come to appreciate and rely on in-kind services from the food service operator to subsidize their budgets and to be able to provide food for special events on campus. The details of Pacific Dining's in-kind services, which total \$23,500 annually in financial support to the Colleges are as follows:

- Sponsor two scholarships in the amount of \$1,000 annually totaling \$6,000 each contract year
- Sponsor annual Scholarship and Awards Banquet with in-kind catering services valued at \$4,500 totaling \$13,500 each contract year
- Co-sponsor with Student Life and Associated Students of each College four events each year of the contract up to \$500 annually totaling \$2,000 each contract year
- Co-sponsor with College president four events annually for faculty, staff, and managers up to \$500 totaling \$2,000 each contract year

Auxiliary Services and Pacific Dining continue to successfully manage the Bayview Dining Room at College of San Mateo as a location for those outside the College to host their special events. The response from the community continues to be remarkable with hundreds of events being held on the campus since 2011. To date, we have hosted banquets, bar mitzvahs, quinceañeras, weddings, reunions, birthday parties, memorial services, anniversaries and christenings, in addition to renting space for City firefighter testing, job fairs and community health fairs. We also host local school boards for their meetings and special events and have hosted large fund raising dinners for local non-profit organizations including Sustainable San Mateo County, the San Mateo Housing Leadership Conference, each of which has returned to the District for the last three years. We support our

local elected officials by making the dining room as well as our classrooms available for community outreach meetings. These rentals have not only brought in rental revenue to the District but have also increased food sales from which the District receives a commission. Our event rental income has increased slightly this year by 7.8% or \$5,493. These increases are notable for two reasons; first, we waive or have reduced rental fees for many of the events we host and we are limited to weekends for our events, respecting the rights of our students to use this space during the academic week. These event rental funds have become very important to helping us support the equipment maintenance and are put right back into the facility to keep it in optimal condition.

Food service income has increased slightly, with a 3.9% increase over last year. The increase is notable since decreases in enrollment, both in FTES and more notably in our headcount at all three Colleges do not generally favor auxiliary enterprise operations. The decreases notwithstanding, the increase is evidence that students “vote with their feet” and with where they choose to spend their time and money when they are at each of the Colleges. By providing our students a variety of tasty food options at a fair price in a clean and vibrant environment, all three dining facilities are thriving and packed with students each day as they make these places their “homes away from home.”

Vending income has increased significantly compared to last year by 15.9% or \$9,029 despite the overall decreases in enrollment. We attribute this increase to the increase in use of our facilities by outside groups as well as to the large number of people, children and adults who attend the San Mateo Athletic Club as members and as swim team participants, guests who attend the many events we host at SMAC, and all of the visitors who attend the Colleges’ special events held almost every day of the calendar year! Vending income is an important revenue stream for each of the three College Associated Students where all of the funds are directed each month. Total expenditures increased by 10% or \$24,643 over last year. Expenses related to the repair and maintenance of equipment at the three College dining locations have increased as our equipment ages. In addition, all of our events with over 100 people are staffed by District facilities and IT staff who receive overtime pay for supporting our events.

Income from food service and vending contracts enables the District to provide food and beverage services to the students. These combined resources, along with interest income, also provide a stable Cafeteria Fund not requiring support from the general fund. As part of the Enterprise Fund, the cafeteria and vending operations are fully self-supporting. The fund is also responsible for the long-term maintenance and upgrading of aging facilities and equipment, as well as all expenses relating to the ongoing operational requirements under the food service and vending contracts.

#### Cafeteria Fund summary:

Cafeteria	2015-16	2014-15	\$ Change	% Change
<b>Revenues</b>				
Food Service Income	\$ 187,206	\$ 180,261	\$ 6,945	3.9%
Vending Income	65,963	56,933	9,029	15.9%
Interest Income	4,817	4,810	7	0.1%
Event Rental	76,171	70,678	5,493	7.8%
Other Income	-	-	-	0.0%
<b>Total Revenues</b>	<b>\$ 334,157</b>	<b>\$ 312,683</b>	<b>\$ 21,474</b>	<b>6.9%</b>
<b>Expenditures</b>	<b>\$ 270,882</b>	<b>\$ 246,240</b>	<b>\$ 24,643</b>	<b>10.0%</b>
<b>Prior Year Adjustment</b>	<b>\$ -</b>	<b>\$ 15,761</b>	<b>\$ (15,761)</b>	<b>100.0%</b>
<b>Net Change in Fund Balance</b>	<b>\$ 63,275</b>	<b>\$ 50,682</b>	<b>\$ 12,592</b>	<b>24.8%</b>

The table below illustrates an increase in food service income overall. Food service income is up this year over last by \$22,706 or 12.6%. This increase is in spite of enrollment declines discussed earlier. The impressive facilities and the outstanding service provided by the entire Pacific Dining team are keeping students on campus more. Therefore, the food services are performing exceptionally well.

<b>FOOD SERVICE INCOME</b>	<b>2015-16</b>	<b>2014-15</b>	<b>\$ Change</b>	<b>% Change</b>
<b>PACIFIC DINING</b>				
Skyline	\$ 60,378	\$ 52,251	\$ 8,127	15.6%
Cañada	39,928	37,308	2,620	7.0%
CSM	81,833	81,170	663	0.8%
Le Bulldog	20,829	9,532	11,296	118.5%
<b>Total Food Service Income</b>	<b>\$ 202,967</b>	<b>\$ 180,261</b>	<b>\$ 22,706</b>	<b>12.6%</b>

Districtwide pouring rights provide comprehensive beverage services for all three College campuses and the District Office. These exclusive pouring rights extend to all beverage products sold at the three College Bookstores, Cafeterias, and the San Mateo Athletic Club and in all vending machines located throughout the District. The vendor is responsible for providing all product, labor, supplies, materials, and additional equipment necessary to meet the needs of all auxiliary operations. Pepsi has been our vendor since 2002 when they were awarded their first five year contract. They won the bid again in 2007. That contract expired on June 30, 2012 and once more, they were awarded another five year contract starting on July 1, 2012.

The total value of the Pepsi contract to the District exceeds \$510,000 over five years. Pepsi has provided exceptional service to the District since being awarded their first contract in 2002.

Highlights of the Pepsi partnership include:

- \$30,000 one-time signing bonus which was used for the textbook rental program as well as other projects that benefit students at all three Colleges
- \$35,000 donation each year of the five year contract used to support student related endeavors at the District level and the Colleges
- \$2,000 annual textbook scholarship dollars
- \$15,000 in donated product each year of the five year contract; each campus and the District Office receives 100 free cases of Pepsi product each year of the contract
- \$16,000 in support of the textbook rental program based on a \$1.50 per case rebate on sales through the Bookstores and Cafeterias (we receive this support each year)
- \$6,000 in marketing dollars per campus each year of the five year contract to support Bookstore, food service and Associated Students' endeavors
- 35% commission on vending machine sales paid monthly which is turned over to the Vending Commissions at each College to support many programs and services they offer

Districtwide snack vending machine rights provide comprehensive snack vending services for all three College campuses and the District Office. These exclusive rights extend to all snack vending machines located throughout each College. The vendor is responsible for providing all product, labor, supplies, materials, and additional equipment necessary to meet the needs of the District. Compass-USA is the District snack vending machine partner and along with Pepsi, commission from machines goes directly to each College's Associated Students as part their operating budgets.

**San Mateo Athletic Club and the San Mateo Aquatic Center (SMAC)**

The San Mateo Athletic Club budget for 2016-17 totals \$3,973,000 as indicated on Page 104. The net beginning balance is \$2,591,540.

The San Mateo Athletic Club is a professionally managed enterprise program sharing the fitness facility with the College of San Mateo. The San Mateo Athletic Club shares the instructional and training space on two levels of the Health and Wellness building that includes a large main floor along with four exercise studios on the second level and an aquatics complex with a 50 meter Olympic size competition pool, along with a 25 meter instructional pool for Adaptive Fitness and other group exercise classes. The San Mateo Athletic Club and its members enjoy this multi-use College of San Mateo facility that provides credit classes, non-credit classes, community education and adaptive fitness.

Operating as an enterprise through Auxiliary Services, the San Mateo Athletic Club is a revenue-generating, self-sustaining community-centered operation offering numerous service options to the San Mateo campus community and the community-at-large. The concept of a multi-use space enables the District to maximize the use of facility resources and consequently create a revenue stream that will supplement the College budgetary needs including equipment maintenance and replacement. The San Mateo Athletic Club provides our community broader access to the College of San Mateo and demonstrates in a very real way that the District is a community-based organization serving a wide spectrum of educational and training opportunities. Membership has grown largely by word of mouth with more than 65% being referred to the club by other members.

The financial performance of SMAC continues to be remarkable approaching the conclusion of a full sixth year of operations. Net Operating Income, prior to District and College Support, was \$1,214,473 versus \$1,084,080 last year, representing a 12% increase. Despite being a mature health club, SMAC continues to exceed budget expectations. SMAC membership is currently just over 5,800 members and month over month, we add more members than we lose to end the year with a 225 net member gain.

The revenue from the operations at SMAC pays for all of the direct expenses of the club and all expenses incurred by the CSM academic program including shared supplies, cleaning, equipment maintenance and repair as well as all facilities related costs. In addition to all of these expenses being allocated to SMAC, with the support and approval of the District Board of Trustees, an additional **\$200,000** of this year's operating profit was transferred to College of San Mateo to be used by the College President for programs important to the College. There was also a \$30,000 donation to KCSM.

This significant contribution back to College of San Mateo is only possible due to the partnership that exists between College of San Mateo and the Auxiliary Services teams. This is the third year where SMAC has made a \$200,000 transfer to the College for a total of \$600,000 in the last three years. The money is being used to support the First Year Initiative among other critical programs. Even with the absorption of previously allocated expenses and the contribution to CSM, SMAC returned \$655,465 to its reserve versus \$591,106 last year, representing a 10.9% increase overall.

The building of the financial reserve is critical as SMAC not only funds the maintenance and repair of every piece of equipment in the facility, but is also funding the replacement of equipment with an average lifecycle of between 5-7 years. This year, SMAC replaced all of the spin bikes in the spin studio and on the fitness floor, replaced and added a number of treadmills and elliptical units, replaced lane lines and flags for both pools and replaced a number of smaller items including stretching mattes, straps, balls and weights, all costing several hundred thousand dollars. Addressing these equipment needs benefits both the academic and community program and was funded completely by the SMAC reserve.

Below are just a few facts about SMAC (a full listing will appear in the Auxiliary Services 2015-16 Annual Report to be released in October 2016):

**SMAC employs 128 individuals of whom:**

- 33% are currently enrolled within the SMCCCD
- 23% have graduated from CSM
- 53% overall are active college/university students

**Fun Facts**

- 303,760 Member check-ins/use averaging 834 visits per day versus 268,800 check-ins/use last year averaging 740 visits per day

- Over 5,000 CSM Kinesiology student visits per month (CSM classes)
- The USA and Russian women’s Olympic water polo teams practiced in our pool
- Wash, launder and fold over 1,000 towels per day

**Notable Accomplishments:**

- SMAC was able to participate in and complement the Bay Area Pathways Academy (BAPA) program by providing physical activity classes including: swimming, water polo, yoga, kickboxing, dance, X-fit and contributing to the program’s success which resulted in a financially successful camp.
- SMAC member **Mohamed Lahna participated at the Paralympics** in Rio, Brazil where he competed in the first ever Paratriathlon. He represented his home country of Morocco and **won the bronze medal!**
- In honor of Deputy Vice Chancellor Jim Keller who passed away in January, 2016, this year’s **SMAC Out Cancer** event was co-branded the **Jim Keller Memorial Pool Swim**. The annual event was held on May 1, 2016. The event raised \$86,500 for cancer research and the money was delivered to UCSF Benning Children’s Hospital and Children’s Hospital, Oakland to fund critically important and successful research to help children suffering with cancer. Seven Olympians supported this event. We were proud to host Glenn Mills, Christine Magnuson, Susan Heon-Preston, Ellen Estes-Lee, Craig Beardsley, Roque Santos and Mike Bruner.
- Over 1,600 members participated in ‘**Winter Warrior**’, back for its fourth season, where members earn prizes related to their attendance during specified dates.
- SMAC sends an electronic newsletter every month to over 9,200 people with an average open rate of 41% (e-marketing industry average 25.7%).
- We feature a member and their ‘Journey’ in every newsletter.

**We continue to:**

- Advertise for: Bay Area Pathways Academy, SMCCD Foundation, Campus Copy and Post, Bayview Pavilion and Community, Continuing and Corporate Education on club signage and in club e-newsletters.
- Contribute to CSM scholarships (5th year in a row).
- Participate in CSM events: Wounded Warriors football game, health fairs, and Connect to College.
- We are a donation location for CSM Associated Students’ canned food and toy drives.
- SMAC assists with all emergency situations for classes held within SMAC and pool deck and in the majority of instances are the first responders.
- Provide raffle contributions (1-3 month memberships) to numerous campus departments.
- Maintain, repair, and replenish all equipment and supplies with SMAC. Provide all preventive maintenance for CSM classes held within SMAC including the adaptive studio.
- Provide all aquatic supplies (backstroke flags, class equipment).
- Provide lifeguards for all programs/classes held within pools.
- Issue all cosmetology parking permits for cosmetology patrons.
- Provide all cleaning chemicals and equipment maintenance for cosmetology laundry.

**San Mateo Athletic Club and Aquatic Center financial summary:**

<b>San Mateo Athletic Club and Aquatic Center</b>	<b>2015-16</b>	<b>2014-15</b>	<b>\$ Change</b>	<b>%Change</b>
<b>Operating Revenues</b>				
Registration & Membership	\$ 3,278,460	\$ 3,074,911	\$ 203,549	6.6%
Personal Training	365,872	317,949	47,913	15.1%
Aquatics	826,744	746,287	80,457	10.8%



Parking	81,932	79,451	2,481	3.1%
Group Exercise	115,560	87,502	28,058	32.1%
Retail	18,508	28,334	(9,826)	-34.7%
Other Income	24,096	14,347	9,749	68.0%
<b>Total Operating Revenue</b>	<b>\$ 4,711,162</b>	<b>\$ 4,348,781</b>	<b>\$ 362,381</b>	<b>8.3%</b>
<b>Operating Expenses **</b>	<b>\$ 3,496,689</b>	<b>\$ 3,264,702</b>	<b>\$ 231,987</b>	<b>7.1%</b>
<b>Net Operating Income/(Loss), prior to District and College Support</b>	<b>\$ 1,214,473</b>	<b>\$ 1,084,079</b>	<b>\$ 130,394</b>	<b>12.0%</b>
<b>District Support Income</b>				
Interest Income on Investments	66,499	45,581	20,918	45.9%
Operating Expenses charge back to District	88,891	97,291	(8,400)	-8.6%
<b>Total District Support Income</b>	<b>155,390</b>	<b>142,872</b>	<b>12,518</b>	<b>8.8%</b>
<b>District Support Expense ***</b>				
District Salaries and Benefits	272,354	227,212	45,142	19.9%
Equipment Use Fee and Depreciation	31,919	12,000	19,919	166.0%
Miscellaneous Expenses	11,650	33,331	(21,681)	-65.0%
Pool Maintenance	31,507	36,011	(4,504)	-12.5%
Adjustment	48,457	-	48,457	100.0%
<b>Total District Support Expense</b>	<b>395,887</b>	<b>308,554</b>	<b>87,333</b>	<b>28.3%</b>
<b>Net Income/(Loss) after District Support, prior to College Support</b>	<b>\$ 973,976</b>	<b>\$ 918,397</b>	<b>\$ 55,579</b>	<b>6.1%</b>
<b>College Support Expense</b>				
Operating Expense charge back waived	88,511	97,291	(8,780)	-9.0%
Donation to College	230,000	230,000	-	0.0%
<b>Total College Support Expense</b>	<b>\$ 318,511</b>	<b>\$ 327,291</b>	<b>\$ (8,780)</b>	<b>-2.7%</b>
<b>Net Income/(Loss) after District &amp; College Support</b>	<b>\$ 655,465</b>	<b>\$ 591,106</b>	<b>\$ 64,359</b>	<b>10.9%</b>

\*\*Operating expenses consists of salaries and benefits paid by EXOS.

\*\*\*District Support Expense consists of SMCCCD Administrative salaries and benefits.

As a premier facility, SMAC strives to be a place to teach, learn and develop habits, impart knowledge, skills and abilities that will benefit all who step through its doors. Through its partnership with EXOS, SMAC has proven to be a successful endeavor for the District. EXOS has brought a wealth of industry experience and specialized club management expertise combined with a firm belief in health and fitness as a lifestyle. This partnership has resulted in SMAC, now known to be among the top fitness clubs in San Mateo County and the Bay Area working to improve people's daily lives.



**Community, Continuing and Corporate Education (CCCE)**  
*Education That Works*

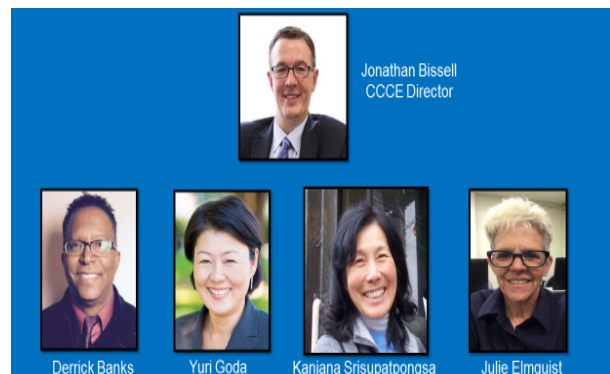
**Another Incredible Year**

As CCCE continues to lean into its mission of becoming a financially self-sustaining powerhouse of programs and initiatives creating impact for San Mateo County residents, families, businesses, nonprofits and government agencies – and for international students and groups seeking educational and training opportunities within the San Mateo County Community College District- - we are proud of what we have accomplished and optimistic for what the future holds.

With the development of innovative new educational offerings, the launch of new signature programs, and the delivery of custom-designed training for internationals, 2015-16 proved to be another incredible year for Community, Continuing and Corporate Education (CCCE) – and we’re just getting started!

**Growing Our Team**

The addition of new team members provides added expertise, experience and perspective. To that end, CCCE was delighted to add Derrick Banks to the team in November of 2015 as our new Project Director for the Silicon Valley Intensive English Program (SVIEP). With a Master’s degree in International and Intercultural Communication from California State University-Dominguez Hills and extensive international and community college experience, Derrick brings to CCCE a wealth of international program and recruiting experience, a deep understanding of intercultural issues, and a strong passion for international student success. Derrick joins our growing team alongside CCCE Director Jonathan Bissell, SVIEP Program Services Coordinator Yuri Goda, Community Education Coordinator Julie Elmquist, and CCCE Assistant Project Director Kanjana Srisupatpongsa. As we look towards the coming year, we envision the addition of more outstanding new staff in support of our efforts to enhance and innovate new initiatives and programs.



**Telling Our Story**

Creating awareness is the first step in enabling public access and engagement. To achieve this goal, CCCE

dramatically expanded its outreach to San Mateo County residents, families, businesses, nonprofits and government agencies through our redesigned fall and spring catalogs, with direct mailings to more than 180,000 residences and hand deliveries to numerous businesses and nonprofit locations.

In addition to these efforts, CCCE increased public awareness through newspaper advertisements, enhanced Constant Contact email marketing designed to alert community residents of upcoming classes and opportunities for personal, professional and youth programming, and the development and launch of two new websites for both domestic and international audiences – each designed to create awareness of and engagement with its target audience.



The evolving story of CCCE is best summarized in three short phrases: “*Innovative Education. Signature Programs. Global Impact.*” As seen below, our many accomplishments for 2015-16 reflect this evolving story of creating innovative educational programs, defining signature programs, and global impact for international students and groups – an exciting story that has only just begun.

**Innovative Education**

Innovation in education typically stems from creative and entrepreneurial partnerships both within the educational institution as well as with industry, nonprofits, and workforce/economic development agencies. The following select accomplishments are a testament to the power of these partnerships.

*Interactive Advertising Bureau*

- Introduced by the NOVA Workforce Investment Board as a result of its shared regional commitment to creating a diverse workforce, the Interactive Advertising Bureau’s (IAB) Education Foundation reached out to CCCE in 2015 with a request to create and pilot a first-of-its-kind in the nation Digital Advertising Program designed to increase racial, gender, economic, and cultural diversity in the digital media and marketing workforce by providing participants with industry-validated, entry-level technical and soft skills needed for future career advancement. Sponsored by the IAB Education Foundation’s iDiverse Initiative, the program will begin as a not-for-credit CCCE pilot program in Fall 2016 and transition to a for-credit offering of the College of San Mateo in Spring 2017. Designed by CSM Digital Media Professor Diana Bennett in collaboration with



industry subject matter experts, the pilot program, also taught by Professor Bennett, will prepare students to take the IAB Digital Advertising Certification Exam, followed by IAB-supported interview-matching with potential employers among IAB member companies.



*Human Services Agency*

- This collaborative partnership between the San Mateo Human Services Agency and CCCE began with joint staff participation on an Education/Workforce Panel at the 2015 annual Progress Seminar hosted by SAMCEDA and the Redwood City Chamber of Commerce. Then, through a shared vision of creating innovative educational opportunities for career advancement, CCCE partnered with the Human Services Agency’s CalWORKs program to design and deliver a customized, multi-part administrative professional certificate program for its CalWORKs clients. Program design began in 2015, and the program was successfully launched and delivered in 2016 with instruction provided by professional CCCE trainers, hosting

provided by Skyline College, and strong administrative support provided by Human Services Agency and CCCE staff.

### *Professional Development Academy*

- In response to a request from the District’s Human Resources Department to provide professional development opportunities for campus and district staff, CCCE designed, developed and launched the District’s first ever Professional Development Academy in Spring 2016. Taught by highly experienced professional trainers, engaging and skill-building training workshops were provided at each campus in areas such as: Leadership Development; Conflict Resolution & Communication; Supervisory Skills for New Managers, Team Building, Time Management, Excel, Word and PowerPoint. The program was highly rated by attendees and will launch again in Fall 2016 with a brand new series of workshops for both managers and staff.



### *Notre Dame Elementary School*

- Selected by Notre Dame Elementary School through a competitive proposal process, CCCE created and delivered an exciting six-week “Stepping Stones to Programming 101” pilot course to students in grades 4 to 8. In addition to developing organizational, critical thinking and problem solving skills, this project-based course helped students learned the foundation of how to build web layouts using HTML, CSS and JS specifications by separating the page content from the visual presentation, as well as develop a web project following accepted design layout and World Wide Web Consortium (W3C) standards as they learn important web concepts, skills and scripting language. The program was well received and has been requested again for Fall 2016.



### *Manufacturing Solutions*

- In response to a request for expert-level training to solve an immediate need, CCCE partnered with a Silicon Valley-based manufacturing company to provide a customized one-day training workshop in advanced Excel concepts for a technical team within the organization. As a result of the training, the team was able to regain usage of a database system with critical functions for the department.

### *Center for Excellence in Nonprofits*

- Through its shared commitment to create the next generation of nonprofit leaders, CCCE partnered with the Center for Excellence in Nonprofits in 2015 to design a not-for-credit Nonprofit Leadership Program intended for executives, managers and emerging professionals from the nonprofit sector to enhance their ability to lead vibrant nonprofits that transform quality of life in our communities. Launched in the Spring of 2016 with 20 nonprofit professionals, the program was well received by participants and was a great success in enabling nonprofit leaders and emerging leaders to explore their leadership style and strengths while exploring practical ways to more effectively achieve their organization’s mission. The program will continue in 2016 with a brand new cohort of nonprofit professionals.



*Public Safety Training*

- In response to a request for customized, expert-led professional Conflict Resolution training, CCCE partnered with the SMCCCD Public Safety Department to provide intensive day-long training workshops for public safety officers. The training was highly rated by participants and included customized scenarios designed to enhance and facilitate officer training for real-world interactions.

*Construction Management Program*

- In response to a request from industry experts, Skyline College requested collaboration from CCCE on the development of a for-credit Construction Management program. Designed in collaboration with faculty member Bruce Greenstein of the Center for Sustainable Construction and the Deans of Science/Math/Technology and Business, the program was approved in Spring 2016 with an expected launch in Fall 2016. As a supplement to the Construction Management Career Certificate, CCCE partnered with industry experts to create complementary, not-for-credit Building Information Modeling (BIM) workshops designed to run alongside the Fall 2016 program.



**CCCE Signature Programs**

CCCE’s signature programs for 2015-16 include the Bay Area Pathways Academy (BAPA) and the Silicon Valley Intensive English Program (SVIEP).

*Bay Area Pathways Academy™ (BAPA)*

- Formerly known as College for Kids, the Bay Area Pathways Academy (BAPA) was re-imagined and launched in the summer of 2016 as a comprehensive academic, enrichment and fitness summer program at the College of San Mateo for students entering grades 6 to 9. The program offered full and half-day options for students and provided Monday to Friday programming for up to three 2-week sessions. Designed to enable community youth of all backgrounds, including foster and underserved youth, to achieve success, this innovative program served over 350 children, awarded scholarships to dozens of underserved community youth, and achieved a 93%+ satisfaction rating from parents. The 2016 version of the program can be found online at <http://smccd.edu/bapa>.



*Silicon Valley Intensive English Program (SVIEP)*

- Designed and developed over the course of the 2015-16 academic year, the Silicon Valley Intensive English Program (SVIEP) received federal approval in Spring 2016 to issue its own I-20s to F1 international students, enabling SVIEP to begin offering not-for-credit Intensive English Programs at Cañada and Skyline Colleges beginning in Fall 2017. Initial funding of \$417,000 came from Innovation funds. SVIEP will offer exciting new programs of study for students seeking high-quality English instruction and the opportunity to matriculate into one of the District’s three colleges upon successful completion of



the program. Students who complete up to one year of full-time enrollment at SVIEP level 4 will be assessed for placement into appropriate academic programs at Cañada College, Skyline College or College of San Mateo. The program can be found online at <http://smccd.edu/sviep>.

## Global Impact

As a follow up to its successful 2015 customized training for senior University officials from Kazakhstan, CCCE continued to build international relationships in 2016 leading to innovative and entrepreneurial programming that creates global impact for participants.

### *Ocean Vista Education Group (China)*

- Designed in collaboration with Skyline College Professor Walter Hanley, CCCE delivered a highly rated customized Network and Wireless Technologies Seminar to a group of 27 international students from China. During this 1-day seminar, students were given opportunities to explore and discuss the basic technologies which allow the Internet to work, as well as examine the various technical specialties held by the engineers who maintain these interconnected systems. The program was well received by participants and will serve as a model for connecting international students with select programs.



### *Doshisha International High School (Japan)*

- Created in collaboration with Silicon Valley Intensive English Program (SVIEP) staff, CCCE designed a highly successful 10-day Innovation Summer Camp for 9 Japanese high school students with instruction in the history and spirit of Silicon Valley entrepreneurship, an understanding of innovation and design thinking, college-level academic study and critical thinking skills, and American culture training combined with homestays and visits to local Silicon Valley attractions. The Innovation Summer Camp was offered immediately following the Bay Area Pathways Academy (BAPA) and is designed to serve as a model for Innovation Camp requests from students and professionals from various countries.



## Sneak Peek Ahead

Community, Continuing and Corporate Education has already begun work on several major new initiatives designed to create impact in 2016-17 for the local, regional and global communities we serve. Here's a sneak peek at a select few exciting initiatives planned for 2016-17:

- Future Scholars Initiative at Skyline College
- \*Innovation & Entrepreneurship Camp for International Students (*\*not official name*)
- \*Coding Academy for Kids at Cañada College (*\*not official name*)
- \*Spring Break Academy at College of San Mateo (*\*not official name*)
- \*Teacher Training Camps for International Educators (*\*not official name*)
- \*Coding Boot Camp for Adults (*\*not official name*)

**CCCE financial summary:**

<b>Community, Continuing, and Corporate Education</b>	<b>2015-16</b>	<b>2014-15</b>	<b>\$ Change</b>	<b>% Change</b>
<b>Revenues</b>	\$ 1,129,715	\$ 700,094	\$ 429,621	61.4%
<b>Expenditures</b>				
<b>Salaries and Benefits</b>	\$ 590,058	\$ 360,423	\$ 229,635	63.7%
<b>Other Operating Expenses</b>	755,730	315,419	440,310	139.6%
<b>Total Expenses</b>	<b>\$ 1,345,788</b>	<b>\$ 675,843</b>	<b>\$ 669,945</b>	<b>99.1%</b>
<b>Other Transfers In/(Out)</b>				
<b>Transfers In</b>	<b>\$ 417,000</b>	<b>\$ -</b>	<b>\$ 417,000</b>	<b>100.0%</b>
<b>Transfers Out</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Net Change in Fund Balance</b>	<b>\$ 200,927</b>	<b>\$ 24,251</b>	<b>\$ 176,676</b>	<b>728.5%</b>

This year, we have been able to dramatically increase revenues and finished the year with a 61.4% increase over last year or \$429,621. The year ended with a \$33,195 surplus compared to \$24,251 last year for a 36.9% increase.

Creating the robust infrastructure required to fuel CCCE's evolving story of Innovative Education, Signature Programs and Global Impact has entailed early investment in the people and resources needed to create a sound operational and outreach ecosystem. To that end, CCCE has increased its revenue share for instructors; expanded marketing capacity through increased catalog/postcard mailings and increased online, newspaper and magazine advertisements; increased full and part-time staffing to support Community Education and CCCE operations; and increased staff/instructor support for the newly expanded Bay Area Pathways Academy.

The 2016-17 budget for Community, Continuing and Corporate Education totals \$1,100,000 detailed on Page 105. Estimated income is projected at \$1,175,000. The net beginning balance is \$884,013.

As we look forward to yet another exciting year, we remain energized by the future, inspired by our mission, and poised to continue our evolving story of Innovative Education, Signature Programs, and Global Impact. Stay tuned for more exciting news ahead.

**CHILD DEVELOPMENT FUND (FUND 6)**

The Child Development Fund detailed on Pages 108-110 maintains the required financial accounting for the District's Child Development Centers. The Fund was established by the Board of Trustees on April 8, 1981, to account for the Child Development Center (CDC) at College of San Mateo (Mary Meta Lazarus Child Development Center). During Spring 1996, the Skyline College Children's Center was established. Cañada College currently does not operate a Child Development Center.

The 2016-17 budget for the Child Development Fund totals \$1,235,087. Estimated income is projected at \$799,955. There is no net beginning balance for the Child Development Fund. Income and expenditures are based on 2015-16 amounts. The Board has approved a transfer from redevelopment (RDA) funds to cover deficits for the CDC that used to come from the General Fund.

**TRUST FUNDS (FINANCIAL AID—FUND 7)**

The Student Aid Fund detailed on Pages 112-115 includes the 2016-17 estimated allocations from the Federal government for Pell Grants (PELL), Supplemental Educational Opportunity Grants (SEOG) and Federal Direct Student Loans (FDSL), as well as estimated State funding for Cal Grants and scholarships from the SMCCC Foundation that are disbursed through District accounts.

The 2016-17 budget for the Student Aid Fund totals \$19,272,416. Estimated income in the Student Aid Fund is also \$19,272,416. The net beginning balance of the Fund is \$81,378.

State BOGG (Board of Governors Grant) funding is not reflected within this fund, but rather as an offset to enrollment fees within the Unrestricted General Fund.

The Fund does not include Federal Work Study payments, which are considered wages for work rather than financial assistance in the form of aid. Work Study funds are maintained in the Restricted General Fund. Direct financial aid payments to students from College EOPS and CARE grants typically are paid from the Student Aid Fund. Income and expenditures will be recognized in this Fund when these grants are finalized and amounts are determined for aid purposes.

**RESERVE FUND FOR POST-RETIREMENT BENEFITS (FUND 8)**

The Reserve Fund for Post-Retirement Benefits budget for 2016-17 totals \$4,150,000 as shown on Page 118. The net beginning balance in the fund totals \$11,312,734. The Fund consists of estimated interest income and transfers from other funds.

According to GASB 45 requirements, a district must determine its overall liability of post-retirement medical benefits plan regularly. An actuarial study uses assumptions for future medical costs. The District charges itself an amount to cover the future medical benefit costs for current employees. These charges appear as part of the benefit expenses in all funds, and are transferred to this fund. The next actuarial study is scheduled for Spring 2017.

In 2009, the District established an irrevocable trust, the Futuris Other Post-Employment Benefits (OPEB) Trust. Establishing the trust and the agreements does not obligate the District to place funds in the trust, and funds may be disbursed from the trust for any current retiree benefit expense. This tends to lessen the restrictive aspects of the trust and continues to allow the District cash management flexibility. The Trust enables the District to invest in longer term investments and receive a better return which in turn reduces our liability.

In 2015-16, the District deposited \$12 million into this irrevocable trust and the current budget allows for another \$8 million to be transferred into the trust by the end of June 2017.

The District's Investment Trust portfolio had an ending asset allocation in mutual funds of 48.5% in fixed income funds, 45.6% in equity funds (equity funds comprised 23.9% in domestic equity and 21.7% in international equity) and 5.9% in real estate. The value of the portfolio as of August 31, 2016 was \$83,014,982 and includes contributions during the year of \$12 million. At a liability amount of \$119,086,798 as of June 2015, we are now approximately 69.7% funded.

For more information on the District's retirement investments and minutes of the Retirement Board of Authority (RBOA), please go to the website at: <https://smccd.sharepoint.com/sites/dis/srba/default.aspx>



**2016-17 FINAL BUDGET SUMMARY**

The 2016-17 budgets for each fund include, for the most part, expenditure budgets. For fund balance information, please refer to the summary Pages 62-65. The relationship of each fund to the total Final Budget is illustrated in the following table:

<b>Fund</b>	<b>2016-17 Budget</b>	<b>% of Total</b>
Unrestricted General Fund	\$163,740,351	52.10%
Self-Insurance Fund	1,358,696	0.43%
Debt Service Fund	51,816,725	16.49%
Restricted General Fund	39,419,970	12.54%
Capital Projects Fund	20,660,000	6.57%
Bookstore Fund	7,277,000	2.32%
Cafeteria Fund	275,000	0.09%
San Mateo Athletic Club (SMAC)	3,973,000	1.26%
Community, Continuing, and Corp Ed	1,100,000	0.35%
Child Development Fund	1,235,087	0.39%
Trust Funds (Financial Aid)	19,272,416	6.13%
Reserve for Post-Retirement Benefits	4,150,000	1.32%
<b>TOTAL</b>	<b>\$314,288,245</b>	<b>100.00%</b>



SAN MATEO COUNTY  
**COMMUNITY**  
COLLEGE DISTRICT

## **Budget Tables**

**Page 61 – SMCCCD Funds Chart**

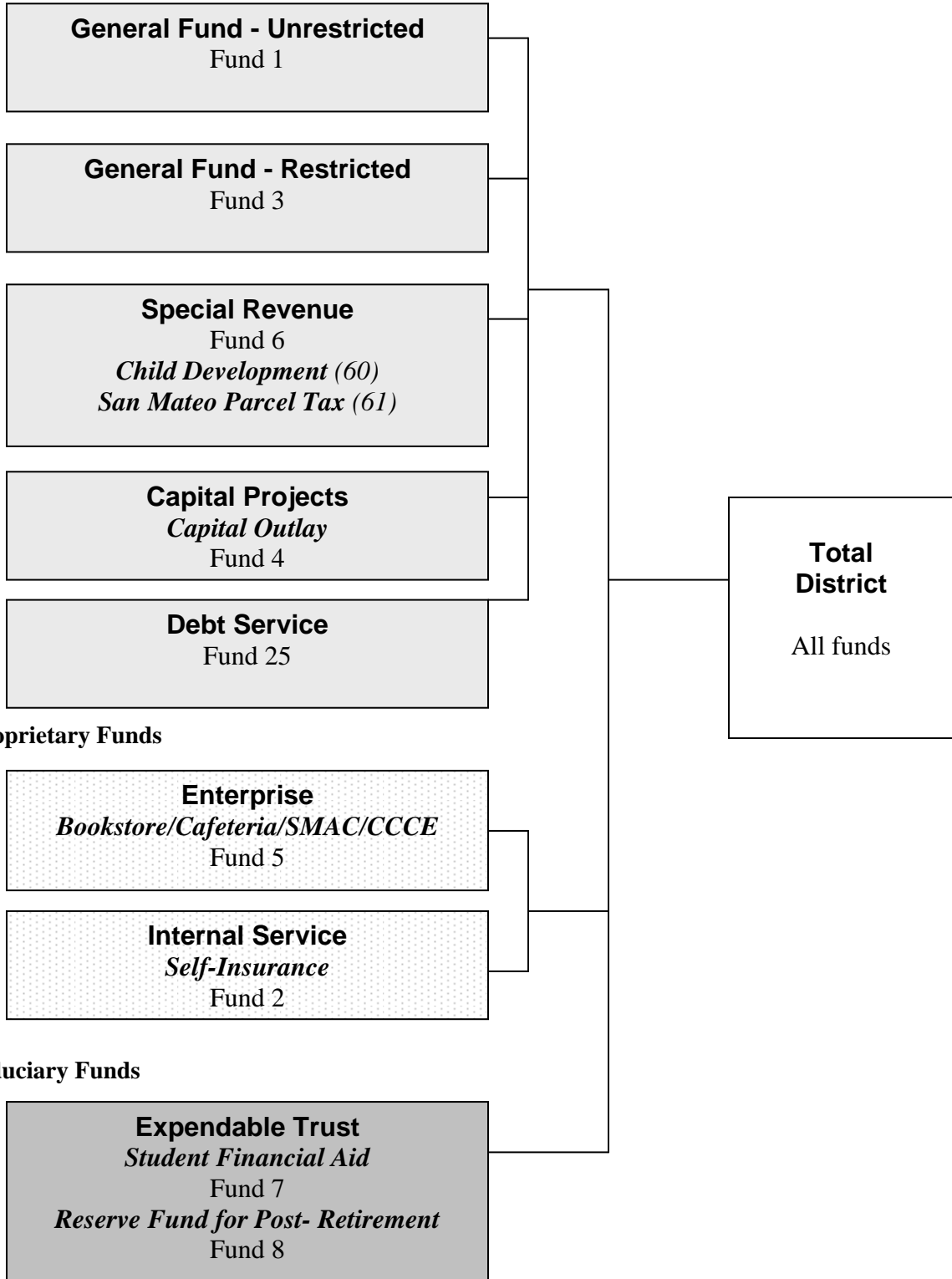
**Page 62 – 2016-17 Adoption Budget**

**Page 64 – 2015-16 Year-End Actuals**

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# San Mateo County Community College District Funds

## Governmental Funds



**San Mateo County Community College District  
2016-2017**



**Final Budget - All Funds**

Governmental Funds					Proprietary
Total General Fund		Special Revenue	Capital Projects	Debt Service	Enterprise Fund
Unrestricted	Restricted	Child Development	Capital Outlay	Debt Service	CCC Education

**Revenue**

1	Federal Revenue	0	8,524,064	73,000	0	1,200	0
2	State Revenue	8,930,564	20,775,141	172,000	2,820,900	237,000	0
3	Local Revenue	154,809,787	6,970,352	554,955	1,860,506	51,880,355	1,175,000
4	<b>Total Revenue</b>	<b>163,740,351</b>	<b>36,269,557</b>	<b>799,955</b>	<b>4,681,406</b>	<b>52,118,555</b>	<b>1,175,000</b>

**Expenses**

5	Cost of Sales	0	0	0	0	0	0
6	Certificated Salaries	68,583,686	6,238,951	224,800	0	0	0
7	Classified Salaries	36,246,813	11,904,237	590,531	2,700,000	0	460,000
8	Employee Benefits	36,108,532	6,564,657	329,833	960,000	0	132,000
9	Materials & Supplies	6,151,421	3,407,616	87,723	3,000,000	0	23,000
10	Operating Expenses	25,469,280	11,170,029	2,200	5,500,000	0	485,000
11	Capital Outlay	278,980	134,480	0	8,500,000	0	0
12	<b>Total Expenses</b>	<b>172,838,712</b>	<b>39,419,970</b>	<b>1,235,087</b>	<b>20,660,000</b>	<b>0</b>	<b>1,100,000</b>

**Transfers & Other**

13	Transfers In	0	3,619,761	435,132	0	0	0
14	Other Sources	0	0	0	0	0	0
15	Transfers out	(5,075,819)	0	0	(380,733)	0	0
16	Contingency/Deficit		0	0	0	0	0
17	Other Out Go	0	(1,170,828)	0	0	(51,816,725)	0
18	<b>Total Transfers/Other</b>	<b>(5,075,819)</b>	<b>2,448,933</b>	<b>435,132</b>	<b>(380,733)</b>	<b>(51,816,725)</b>	<b>0</b>

**Fund Balance**

19	Net Change in Fund Balance	(14,174,180)	(701,480)	0	(16,359,327)	301,830	75,000
20	Beginning Balance, July 1	32,185,619	15,056,827	0	247,271,256	54,208,972	1,051,745
21	Adjustments to Beginning Balance	0	0	0	0	0	0
22	<b>Net Fund Balance, 6/30</b>	<b>18,011,440</b>	<b>14,355,347</b>	<b>0</b>	<b>230,911,929</b>	<b>54,510,802</b>	<b>1,126,745</b>

*\*\*Note: Minor differences in dollar amounts due to rounding*

**San Mateo County Community College District  
2016-2017  
Final Budget - All Funds**

Proprietary Funds				Fiduciary Funds		Total District All Funds	
Enterprise Funds		Internal Service		Expendable Trusts			
Bookstore	Cafeteria	San Mateo Athletic Club	Self- Insurance	Trust Fund (Student Aid)	Retirement Reserve		
0	0	0	0	17,362,416	0	25,960,680	1
0	0	0	0	1,020,000	0	33,955,605	2
7,400,000	350,000	4,877,626	0	890,000	70,232	230,838,813	3
<b>7,400,000</b>	<b>350,000</b>	<b>4,877,626</b>	<b>0</b>	<b>19,272,416</b>	<b>70,232</b>	<b>263,262,806</b>	<b>4</b>
3,900,000	0	0	0	0	0	3,900,000	5
0	0	0	0	0	0	75,047,436	6
1,975,000	70,000	222,000	37,855	0	0	54,206,436	7
562,000	15,000	61,000	15,841	0	0	44,748,864	8
40,000	60,000	0	5,000	0	0	12,774,759	9
800,000	130,000	3,690,000	1,300,000	0	7,000	48,553,509	10
0	0	0	0	0	0	8,913,460	11
<b>7,277,000</b>	<b>275,000</b>	<b>3,973,000</b>	<b>1,358,696</b>	<b>0</b>	<b>7,000</b>	<b>248,144,465</b>	<b>12</b>
0	0	0	1,401,659	0	0	5,456,552	13
0	0	170,000	1,191,900	0	4,150,000	5,511,900	14
0	0	0	0	0	0	(5,456,552)	15
0	0	0	0	0	0	0	16
0	0	(370,000)	0	(19,272,416)	(8,000,000)	(80,629,969)	17
<b>0</b>	<b>0</b>	<b>(200,000)</b>	<b>2,593,559</b>	<b>(19,272,416)</b>	<b>(3,850,000)</b>	<b>(75,118,069)</b>	<b>18</b>
123,000	75,000	704,626	1,234,863	0	(3,786,768)	(59,999,728)	19
8,196,896	570,295	2,591,540	7,478,244	81,378	11,312,734	335,943,693	20
0	0	0	0	0	0	0	21
<b>8,319,896</b>	<b>645,295</b>	<b>3,296,166</b>	<b>8,713,107</b>	<b>81,378</b>	<b>7,525,966</b>	<b>275,943,965</b>	<b>22</b>

**San Mateo County Community College District**  
**2015-2016**  
**Year End Actuals - All Funds**



Governmental Funds					Proprietary Enterprise Fund
Total General Fund		Special Revenue	Capital Projects	Debt Service	
Unrestricted	Restricted	Child Development	Capital Outlay	Debt Service	

**Revenue**

1	Federal Revenue	2,634	5,147,249	65,337	0	1,114	0
2	State Revenue	20,920,902	15,854,833	225,968	2,843,825	221,121	0
3	Local Revenue	145,618,783	6,601,999	553,402	20,230,788	46,930,190	1,129,715
4	<b>Total Revenue</b>	<b>166,542,318</b>	<b>27,604,082</b>	<b>844,708</b>	<b>23,074,613</b>	<b>47,152,425</b>	<b>1,129,715</b>

**Expenses**

5	Cost of Sales	0	0	0	0	0	0
6	Certificated Salaries	54,967,082	7,144,612	227,994	1,153	0	469
7	Classified Salaries	32,276,745	10,474,653	700,307	2,294,613	0	458,471
8	Employee Benefits	36,559,705	5,304,656	318,828	789,360	0	131,118
9	Materials & Supplies	1,845,893	2,240,644	88,907	4,448,702	0	22,670
10	Operating Expenses	12,101,919	4,751,767	1,977	2,677,416	0	733,060
11	Capital Outlay	589,814	419,408	0	9,031,720	0	0
12	<b>Total Expenses</b>	<b>138,341,157</b>	<b>30,335,740</b>	<b>1,338,012</b>	<b>19,242,964</b>	<b>0</b>	<b>1,345,788</b>

**Transfers & Other**

13	Transfers In	18,312	4,110,171	493,304	13,808,390	0	417,000
14	Other Sources	0	0	0	5,069,739	0	0
15	Transfers out	(18,222,547)	(782,824)	0	(388,646)	0	0
16	Contingency	0	0	0	0	0	0
17	Other Out Go	0	(724,312)	0	0	(36,331,792)	0
18	<b>Total Transfers/Other</b>	<b>(18,204,235)</b>	<b>2,603,035</b>	<b>493,304</b>	<b>18,489,483</b>	<b>(36,331,792)</b>	<b>417,000</b>

**Fund Balance**

19	Net Change in Fund Balance	9,996,926	(128,624)	0	22,321,133	10,820,633	200,927
20	Beginning Balance, July 1	22,188,692	15,185,451	0	224,950,123	43,388,339	850,818
21	Adjustments to Beginning Balance	0	0	0	0	0	0
22	<b>Net Fund Balance, June 30</b>	<b>32,185,619</b>	<b>15,056,827</b>	<b>0</b>	<b>247,271,256</b>	<b>54,208,972</b>	<b>1,051,745</b>

*\*\*Note: Minor differences in dollar amounts due to rounding.*

**San Mateo County Community College District  
2015-2016  
Year End Actuals- All Funds**

Proprietary Funds				Fiduciary Funds			
Enterprise Funds			Internal Service	Expendable Trusts			
Bookstore	Cafeteria	San Mateo Athletic Club	Self-Insurance	Trust Fund (Student Aid)	Retirement Reserve	Total District All Funds	
0	0	0	0	17,291,863	0	22,508,197	1
0	0	0	0	1,006,250	0	41,072,899	2
7,374,150	334,157	4,711,162	0	802,017	109,922	158,950,191	3
<b>7,374,150</b>	<b>334,157</b>	<b>4,711,162</b>	<b>0</b>	<b>19,100,130</b>	<b>109,922</b>	<b>222,531,287</b>	<b>4</b>
3,912,565	0	0	0	0	0	3,912,565	5
0	0	0	0	0	0	62,341,310	6
1,945,496	64,317	211,744	144,141	0	0	48,570,486	7
559,735	14,029	60,611	70,864	0	0	43,808,905	8
39,703	62,207	0	0	0	0	8,748,725	9
790,470	130,329	3,496,689	1,220,165	0	5,800	25,909,591	10
0	0	0	0	0	0	10,040,942	11
<b>7,247,969</b>	<b>270,882</b>	<b>3,769,043</b>	<b>1,435,170</b>	<b>0</b>	<b>5,800</b>	<b>203,332,525</b>	<b>12</b>
0	0	0	208,121	755,719	0	19,811,017	13
0	0	155,390	1,041,275	0	3,965,290	10,231,694	14
0	0	0	0	0	0	(19,811,017)	15
0	0	0	0	0	0	0	16
0	0	(442,043)	0	(19,904,721)	(12,000,000)	(69,402,868)	17
<b>0</b>	<b>0</b>	<b>(286,653)</b>	<b>1,249,396</b>	<b>(19,149,003)</b>	<b>(8,034,710)</b>	<b>(59,171,174)</b>	<b>18</b>
126,181	63,275	655,466	(185,774)	(48,873)	(7,930,588)	(39,972,413)	19
8,070,715	507,020	1,936,074	7,664,018	130,251	19,243,322	344,114,824	20
0	0	0	0	0	0	0	21
<b>8,196,896</b>	<b>570,295</b>	<b>2,591,540</b>	<b>7,478,244</b>	<b>81,378</b>	<b>11,312,734</b>	<b>304,142,411</b>	<b>22</b>



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SAN MATEO COUNTY  
**COMMUNITY**  
COLLEGE DISTRICT

## **Unrestricted General Fund (Fund 1)**

*The **Unrestricted General Fund** is maintained to account for those monies that are not restricted in their use by external sources. This is one of the largest of the funds and the one we most commonly think of when discussing the budget.*

*Proposition 30 (EPA) funds are included as part of Fund 1. The site allocation budgets are shown in detail following the General Fund pages in this section.*

*In general, there are no external restrictions imposed on the use of these monies; however, the District's Board of Trustees may designate portions of this fund as special allocations or set-asides for specific purposes. Examples of these designated allocations include the set aside for Faculty Professional Development or Classified Staff Development, which provides financing for efforts to enhance staff development skills.*

**San Mateo County Community College District  
2016-2017 Final Budget**

**Unrestricted General Fund (Fund 1) - Cañada College**



	<b>2014-15 Adoption Budget</b>	<b>2014-15 Actual</b>	<b>2015-16 Adoption Budget</b>	<b>2015-16 Actual</b>	<b>2016-17 Adoption Budget</b>	<b>Percent of Total Budget</b>	
<b>Revenue</b>							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	0	306,691	309,943	309,943	315,527	0%	2
3 Local Revenue	2,676,609	2,586,544	3,460,962	3,296,247	3,625,570	92%	3
<b>4 Total Revenue</b>	<b>\$2,676,609</b>	<b>\$2,893,235</b>	<b>\$3,770,905</b>	<b>\$3,606,190</b>	<b>\$3,941,097</b>	<b>92%</b>	<b>4</b>
<b>Expenses</b>							
5 Certificated Salaries	\$9,874,203	\$10,246,309	\$11,406,222	\$11,492,967	\$12,875,541	52%	5
6 Classified Salaries	4,256,966	3,840,425	4,743,138	4,383,651	4,766,909	19%	6
7 Employee Benefits	4,395,132	4,154,850	4,887,971	4,706,459	5,472,829	22%	7
8 Materials & Supplies	340,456	136,684	391,078	132,774	328,460	1%	8
9 Operating Expenses	862,003	539,176	739,766	525,176	1,383,364	6%	9
10 Capital Outlay	10,000	0	0	0	0	0%	10
<b>11 Total Expenses</b>	<b>\$19,738,760</b>	<b>\$18,917,443</b>	<b>\$22,168,175</b>	<b>\$21,241,027</b>	<b>\$24,827,103</b>	<b>100%</b>	<b>11</b>
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	1,205,263	\$0	0	\$0	0%	12
13 Other Sources						0%	13
14 Transfers out	(\$40,000)	(1,726,577)	(143,349)	(2,005,916)	(504,732)	100%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
<b>17 Total Transfers/Other</b>	<b>(\$40,000)</b>	<b>(\$521,314)</b>	<b>(\$143,349)</b>	<b>(\$2,005,916)</b>	<b>(\$504,732)</b>	<b>100%</b>	<b>17</b>
<b>Fund Balance</b>							
18 Net Change in Fund Balance	(\$17,102,151)	(\$16,545,522)	(\$18,540,619)	(\$19,640,754)	(\$21,390,738)		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
<b>21 Net Fund Balance, June 30</b>	<b>(\$17,102,151)</b>	<b>(\$16,545,522)</b>	<b>(\$18,540,619)</b>	<b>(\$19,640,754)</b>	<b>(\$21,390,738)</b>		<b>21</b>

*Net Fund Balances totals do not include all State and Local revenue, most of which is located in the Central Services budget.*

**San Mateo County Community College District**  
**2016-2017 Final Budget**  
***Unrestricted General Fund (Fund 1) - College of San Mateo***



	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	0	517,064	526,024	526,024	500,774	0%	2
3 Local Revenue	6,476,470	6,947,278	7,112,064	8,242,567	9,073,502	95%	3
4 <b>Total Revenue</b>	<b>\$6,476,470</b>	<b>\$7,464,342</b>	<b>\$7,638,088</b>	<b>\$8,768,591</b>	<b>\$9,574,276</b>	<b>95%</b>	4
<b>Expenses</b>							
5 Certificated Salaries	\$20,020,376	\$19,538,346	\$19,654,995	\$20,040,560	\$21,636,203	50%	5
6 Classified Salaries	6,590,192	6,286,123	6,932,842	6,815,767	7,376,672	17%	6
7 Employee Benefits	7,677,545	7,257,965	7,884,275	7,678,387	7,968,238	19%	7
8 Materials & Supplies	1,235,039	181,991	975,561	319,556	753,263	2%	8
9 Operating Expenses	(890,919)	920,457	434,092	970,803	5,108,432	12%	9
10 Capital Outlay	20,000	793	20,000	46,119	20,000	0%	10
11 <b>Total Expenses</b>	<b>\$34,652,233</b>	<b>\$34,185,675</b>	<b>\$35,901,765</b>	<b>\$35,871,192</b>	<b>\$42,862,808</b>	<b>100%</b>	11
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	\$555,322	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	(616,191)	(133,253)	(1,589,338)	(139,002)	100%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 <b>Total Transfers/Other</b>	<b>\$0</b>	<b>(\$60,868)</b>	<b>(\$133,253)</b>	<b>(\$1,589,338)</b>	<b>(\$139,002)</b>	<b>100%</b>	17
<b>Fund Balance</b>							
18 Net Change in Fund Balance	(\$28,175,763)	(\$26,782,202)	(\$28,396,930)	(\$28,691,938)	(\$33,427,534)		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 <b>Net Fund Balance, June 30</b>	<b>(\$28,175,763)</b>	<b>(\$26,782,202)</b>	<b>(\$28,396,930)</b>	<b>(\$28,691,938)</b>	<b>(\$33,427,534)</b>		21

*Net Fund Balances totals do not include all State and Local revenue, most of which is located in the Central Services budget.*

**San Mateo County Community College District**  
**2016-2017 Final Budget**  
**Unrestricted General Fund (Fund 1) - Skyline College**



	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	0	540,919	579,976	579,976	543,518	0%	2
3 Local Revenue	4,688,240	4,509,038	5,786,761	4,929,686	6,983,128	93%	3
4 <b>Total Revenue</b>	<b>\$4,688,240</b>	<b>\$5,049,957</b>	<b>\$6,366,737</b>	<b>\$5,509,662</b>	<b>\$7,526,646</b>	<b>93%</b>	4
<b>Expenses</b>							
5 Certificated Salaries	\$19,273,399	\$18,886,227	\$20,286,496	\$19,454,765	\$21,109,632	50%	5
6 Classified Salaries	6,600,602	6,418,142	7,464,691	7,199,560	7,848,018	19%	6
7 Employee Benefits	7,576,772	6,955,141	7,765,560	7,637,096	8,949,322	21%	7
8 Materials & Supplies	1,102,979	284,614	806,901	356,047	1,270,683	3%	8
9 Operating Expenses	383,216	1,029,711	2,159,205	1,068,689	2,669,206	6%	9
10 Capital Outlay	30,707	5,814	30,707	20,840	35,457	0%	10
11 <b>Total Expenses</b>	<b>\$34,967,675</b>	<b>\$33,579,649</b>	<b>\$38,513,561</b>	<b>\$35,736,996</b>	<b>\$41,882,319</b>	<b>100%</b>	11
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	\$623,023	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	(329,617)	(1,087,564)	(138,026)	(4,194,539)	(822,026)	100%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 <b>Total Transfers/Other</b>	<b>(\$329,617)</b>	<b>(\$464,541)</b>	<b>(\$138,026)</b>	<b>(\$4,194,539)</b>	<b>(\$822,026)</b>	<b>100%</b>	17
<b>Fund Balance</b>							
18 Net Change in Fund Balance	(\$30,609,052)	(\$28,994,233)	(\$32,284,849)	(\$34,421,874)	(\$35,177,699)		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 <b>Net Fund Balance, June 30</b>	<b>(\$30,609,052)</b>	<b>(\$28,994,233)</b>	<b>(\$32,284,849)</b>	<b>(\$34,421,874)</b>	<b>(\$35,177,699)</b>		21

*Net Fund Balances totals do not include all State and Local revenue, most of which is located in the Central Services budget.*

**San Mateo County Community College District**  
**2016-2017 Final Budget**  
***Unrestricted General Fund (Fund 1) - District Office***

	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	% of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	0	0	400,263	328,355	372,229	0%	2
3 Local Revenue	0	78,594	420,000	92,706	220,000	37%	3
<b>4 Total Revenue</b>	<b>\$0</b>	<b>\$78,594</b>	<b>\$820,263</b>	<b>\$421,061</b>	<b>\$592,229</b>	<b>37%</b>	4
<b>Expenses</b>							
5 Certificated Salaries	\$585,860	\$622,558	\$893,125	\$933,846	\$732,104	3%	5
6 Classified Salaries	13,608,410	13,173,305	13,693,634	13,253,989	14,632,458	54%	6
7 Employee Benefits	6,541,737	5,887,968	6,006,735	5,832,076	6,577,081	24%	7
8 Materials & Supplies	848,980	1,032,345	1,164,825	927,570	1,626,677	6%	8
9 Operating Expenses	1,885,664	2,026,910	2,901,279	1,843,624	3,497,662	13%	9
10 Capital Outlay	22,400	7,676	10,000	144,354	37,100	0%	10
<b>11 Total Expenses</b>	<b>\$23,493,051</b>	<b>\$22,750,761</b>	<b>\$24,669,598</b>	<b>\$22,935,458</b>	<b>\$27,103,082</b>	<b>100%</b>	11
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	(750,003)	0	(1,450,000)	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
<b>17 Total Transfers/Other</b>	<b>\$0</b>	<b>(\$750,003)</b>	<b>\$0</b>	<b>(\$1,450,000)</b>	<b>\$0</b>	<b>0%</b>	17
<b>Fund Balance</b>							
18 Net Change in Fund Balance	(\$23,493,051)	(\$23,422,170)	(\$23,849,335)	(\$23,964,397)	(\$26,510,853)		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Balance	0	0	0	0	0		20
<b>21 Net Fund Balance, June 30</b>	<b>(\$23,493,051)</b>	<b>(\$23,422,170)</b>	<b>(\$23,849,335)</b>	<b>(\$23,964,397)</b>	<b>(\$26,510,853)</b>		21

*Net Fund Balances totals do not include all State and Local revenue, most of which is located in the Central Services budget.*

**San Mateo County Community College District**  
**2016-2017 Final Budget**  
***Unrestricted General Fund (Fund 1) - Central Services\****

	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	% of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$0	\$2,690	\$0	\$2,634	\$0	0%	1
2 State Revenue	6,145,053	5,909,603	14,440,425	19,176,604	7,198,516	5%	2
3 Local Revenue	114,686,998	120,302,365	123,767,004	129,057,578	134,907,587	95%	3
<b>4 Total Revenue</b>	<b>\$120,832,051</b>	<b>\$126,214,658</b>	<b>\$138,207,429</b>	<b>\$148,236,815</b>	<b>\$142,106,103</b>	<b>100%</b>	<b>4</b>
<b>Expenses</b>							
5 Certificated Salaries	\$4,388,051	\$2,721,123	\$4,900,173	\$3,044,945	\$12,230,205	34%	5
6 Classified Salaries	1,306,967	924,667	1,685,875	623,778	1,622,757	4%	6
7 Employee Benefits	8,699,736	7,212,073	10,475,715	10,705,687	7,141,062	20%	7
8 Materials & Supplies	3,878,251	173,854	3,390,185	109,946	2,172,338	6%	8
9 Operating Expenses	11,752,454	6,166,312	20,916,226	7,693,626	12,810,616	35%	9
10 Capital Outlay	17,623	101,157	15,299	378,501	186,423	1%	10
<b>11 Total Expenses</b>	<b>\$30,043,082</b>	<b>\$17,299,184</b>	<b>\$41,383,472</b>	<b>\$22,556,483</b>	<b>\$36,163,401</b>	<b>100%</b>	<b>11</b>
<b>Transfers &amp; Other</b>							
12 Transfers In	\$40,180	\$6,918	\$0	\$18,312	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	(2,145,944)	(11,113,701)	(1,828,605)	(8,982,754)	(3,610,059)	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
<b>17 Total Transfers/Other</b>	<b>(\$2,105,764)</b>	<b>(\$11,106,783)</b>	<b>(\$1,828,605)</b>	<b>(\$8,964,442)</b>	<b>(\$3,610,059)</b>	<b>0%</b>	<b>17</b>
<b>Fund Balance</b>							
18 Net Change in Fund Balance	\$88,683,206	\$97,808,691	\$94,995,351	\$116,715,890	\$102,332,643		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
<b>21 Net Fund Balance, June 30</b>	<b>\$88,683,206</b>	<b>\$97,808,691</b>	<b>\$94,995,351</b>	<b>\$116,715,890</b>	<b>\$102,332,643</b>		<b>21</b>

*\*Central Services includes most of the general fund revenue, contingency, funds for transfer (e.g. capital outlay, Parking and Health) retiree benefits and special allocation holding accounts. It does not include the District Office.*

**San Mateo County Community College District**  
**2016-2017 Final Budget**  
***Unrestricted General Fund (Fund 1) - Total District***



	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$0	\$2,690	\$0	\$2,634	\$0	0%	1
2 State Revenue	6,145,053	7,274,277	16,256,631	20,920,902	8,930,564	5%	2
3 Local Revenue	128,528,317	134,423,819	140,546,791	145,618,783	154,809,787	95%	3
<b>4 Total Revenue</b>	<b>\$134,673,370</b>	<b>\$141,700,786</b>	<b>\$156,803,422</b>	<b>\$166,542,318</b>	<b>\$163,740,351</b>	<b>100%</b>	<b>4</b>
<b>Expenses</b>							
5 Certificated Salaries	54,141,888	\$52,014,562	\$57,141,011	\$54,967,082	\$68,583,686	40%	5
6 Classified Salaries	32,363,138	\$30,642,662	\$34,520,181	\$32,276,745	\$36,246,813	21%	6
7 Employee Benefits	34,890,922	\$31,467,996	\$37,020,256	\$36,559,705	\$36,108,532	21%	7
8 Materials & Supplies	7,405,705	\$1,809,487	\$6,728,549	\$1,845,893	\$6,151,421	4%	8
9 Operating Expenses	13,992,418	\$10,682,565	\$27,150,568	\$12,101,918	\$25,469,280	15%	9
10 Capital Outlay	100,730	\$115,441	\$76,006	\$589,814	\$278,980	0%	10
<b>11 Total Expenses</b>	<b>\$142,894,801</b>	<b>\$126,732,712</b>	<b>\$162,636,571</b>	<b>\$138,341,156</b>	<b>\$172,838,712</b>	<b>100%</b>	<b>11</b>
<b>Transfers &amp; Other</b>							
12 Transfers In	\$40,180	2,390,526	\$0	18,312	\$0	0%	12
13 Other Sources	0	0	\$0	0	\$0	0%	13
14 Transfers out	(2,515,561)	(15,294,035)	(\$2,243,234)	(18,222,547)	(\$5,075,819)	100%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	\$0	0	\$0	0%	16
<b>17 Total Transfers/Other</b>	<b>(\$2,475,381)</b>	<b>(\$12,903,509)</b>	<b>(\$2,243,234)</b>	<b>(\$18,204,235)</b>	<b>(\$5,075,819)</b>	<b>100%</b>	<b>17</b>
<b>Fund Balance</b>							
18 Net Change in Fund Balance	(\$10,696,812)	\$2,064,564	(\$8,076,383)	\$9,996,927	(\$14,174,180)		18
19 Beginning Balance, July 1	20,124,128	20,124,128	22,188,692	22,188,692	32,185,619		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
<b>21 Net Fund Balance, June 30</b>	<b>\$9,427,317</b>	<b>\$22,188,692</b>	<b>\$14,112,310</b>	<b>\$32,185,619</b>	<b>\$18,011,440</b>		<b>21</b>

\*\*\*\*The total expense amount shown includes Prop 30 (EPA) funds which is broken down by site on the following pages.\*\*\*\*  
Includes combined total of Central Services, District Office, Cañada College, College of San Mateo, and Skyline College



**San Mateo County Community College District**  
**2016-2017 Final Budget**  
**Unrestricted General Fund (Fund 11002) - Cañada College**  
**Proposition 30 (EPA)**



	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	342,368	306,691	309,943	306,691	315,527	0%	2
3 Local Revenue	0	0	0	0	0	0%	3
4 <b>Total Revenue</b>	<b>\$342,368</b>	<b>\$306,691</b>	<b>\$309,943</b>	<b>\$306,691</b>	<b>\$315,527</b>	<b>0%</b>	4
<b>Expenses</b>							
5 Certificated Salaries	\$260,668	\$234,989	\$233,744	\$233,972	\$243,639	77%	5
6 Classified Salaries	0	0	0	0	0	0%	6
7 Employee Benefits	81,700	71,702	76,199	75,971	71,888	23%	7
8 Materials & Supplies	0	0	0	0	0	0%	8
9 Operating Expenses	0	0	0	0	0	0%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 <b>Total Expenses</b>	<b>\$342,368</b>	<b>\$306,691</b>	<b>\$309,943</b>	<b>\$309,943</b>	<b>\$315,527</b>	<b>100%</b>	11
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 <b>Total Transfers/Other</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	17
<b>Fund Balance</b>							
18 Net Change in Fund Balance	\$0	\$0	\$0	\$0	\$0		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 <b>Net Fund Balance, June 30</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		21

*Net Fund Balances totals do not include all State and Local revenue, most of which is located in the Central Services budget.*

**San Mateo County Community College District  
2016-2017 Final Budget**



***Unrestricted General Fund (Fund 11002) - College of San Mateo  
Proposition 30 (EPA)***

	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	577,214	517,064	526,024	526,024	500,774	0%	2
3 Local Revenue	0	0	0	0	0	0%	3
4 <b>Total Revenue</b>	<b>\$577,214</b>	<b>\$517,064</b>	<b>\$526,024</b>	<b>\$526,024</b>	<b>\$500,774</b>	<b>0%</b>	4
<b>Expenses</b>							
5 Certificated Salaries	\$437,235	\$391,666	\$394,718	\$397,090	\$370,300	74%	5
6 Classified Salaries	0	0	0	0	0	0%	6
7 Employee Benefits	139,979	125,333	131,306	128,935	130,474	26%	7
8 Materials & Supplies	0	65	0	0	0	0%	8
9 Operating Expenses	0	0	0	0	0	0%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 <b>Total Expenses</b>	<b>\$577,214</b>	<b>\$517,064</b>	<b>\$526,024</b>	<b>\$526,024</b>	<b>\$500,774</b>	<b>100%</b>	11
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 <b>Total Transfers/Other</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>100%</b>	17
<b>Fund Balance</b>							
18 Net Change in Fund Balance	\$0	(\$0)	\$0	\$0	\$0		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0		0		0		20
21 <b>Net Fund Balance, June 30</b>	<b>\$0</b>	<b>(\$0)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		21

*Net Fund Balances totals do not include all State and Local revenue, most of which is located in the Central Services budget.*

**San Mateo County Community College District**  
**2016-2017 Final Budget**  
**Unrestricted General Fund (Fund 11002) - Skyline College**  
**Proposition 30 (EPA)**



	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	603,844	540,919	579,976	579,976	543,518	0%	2
3 Local Revenue	0	0	0	0	0	0%	3
4 <b>Total Revenue</b>	<b>\$603,844</b>	<b>\$540,919</b>	<b>\$579,976</b>	<b>\$579,976</b>	<b>\$543,518</b>	<b>0%</b>	4
<b>Expenses</b>							
5 Certificated Salaries	\$455,421	\$409,796	\$525,674	\$520,781	\$282,313	52%	5
6 Classified Salaries	0	0	0	0	200,000	0	6
7 Employee Benefits	148,423	131,123	54,302	59,195	61,205	11%	7
8 Materials & Supplies	0	0	0	0	0	0%	8
9 Operating Expenses	0	0	0	0	0	0%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 <b>Total Expenses</b>	<b>\$603,844</b>	<b>\$540,919</b>	<b>\$579,976</b>	<b>\$579,976</b>	<b>\$543,518</b>	<b>63%</b>	11
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 <b>Total Transfers/Other</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	17
<b>Fund Balance</b>							
18 Net Change in Fund Balance	\$0	\$0	\$0	\$0	\$0		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 <b>Net Fund Balance, June 30</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		21

*Net Fund Balances totals do not include all State and Local revenue, most of which is located in the Central Services budget.*

**San Mateo County Community College District**  
**2016-2017 Final Budget**  
**Unrestricted General Fund (Fund 11002) - District Office**  
**Proposition 30 (EPA)**

	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	437,611	378,098	400,263	328,355	372,229	0%	2
3 Local Revenue	0	0	0	0	0	0%	3
4 <b>Total Revenue</b>	<b>\$437,611</b>	<b>\$378,098</b>	<b>\$400,263</b>	<b>\$328,355</b>	<b>\$372,229</b>	<b>0%</b>	4
<b>Expenses</b>							
5 Certificated Salaries	\$12,397	\$12,325	\$0	\$0	\$0	0%	5
6 Classified Salaries	248,018	244,024	288,976	220,572	235,280	63%	6
7 Employee Benefits	125,258	121,748	111,287	107,783	136,949	37%	7
8 Materials & Supplies	51,938	0	0	0	0	0%	8
9 Operating Expenses	0	0	0	0	0	0%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 <b>Total Expenses</b>	<b>\$437,611</b>	<b>\$378,098</b>	<b>\$400,263</b>	<b>\$328,355</b>	<b>\$372,229</b>	<b>100%</b>	11
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 <b>Total Transfers/Other</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	17
<b>Fund Balance</b>							
18 Net Change in Fund Balance	\$0	\$0	\$0	\$0	\$0		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 <b>Net Fund Balance, June 30</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		21

*Net Fund Balances totals do not include all State and Local revenue, most of which is located in the Central Services budget.*

**San Mateo County Community College District**  
**2016-2017 Final Budget**  
**Unrestricted General Fund (Fund 1) - Total District**  
**Proposition 30 (EPA)**



	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	1,961,037	1,742,772	1,816,206	1,744,298	1,732,048	100%	2
3 Local Revenue	0	0	0	0	0	0%	3
<b>4 Total Revenue</b>	<b>\$1,961,037</b>	<b>\$1,742,772</b>	<b>\$1,816,206</b>	<b>\$1,744,298</b>	<b>\$1,732,048</b>	<b>100%</b>	<b>4</b>
<b>Expenses</b>							
5 Certificated Salaries	\$1,165,721	\$1,048,777	\$1,154,136	\$1,151,842	\$896,252	52%	5
6 Classified Salaries	248,018	244,024	288,976	220,572	435,280	25%	6
7 Employee Benefits	495,361	449,907	373,094	371,884	400,516	23%	7
8 Materials & Supplies	51,938	65	0	0	0	0%	8
9 Operating Expenses	0	0	0	0	0	0%	9
10 Capital Outlay	0	0	0	0	0	0%	10
<b>11 Total Expenses</b>	<b>\$1,961,037</b>	<b>\$1,742,772</b>	<b>\$1,816,206</b>	<b>\$1,744,298</b>	<b>\$1,732,048</b>	<b>100%</b>	<b>11</b>
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
<b>17 Total Transfers/Other</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	<b>17</b>
<b>Fund Balance</b>							
18 Net Change in Fund Balance	\$0	\$0	\$0	\$0	\$0		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
<b>21 Net Fund Balance, June 30</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>21</b>

*Includes combined total of Central Services, District Office, Cañada College, College of San Mateo, and Skyline College*

Proposition 30 (EPA) funds are shown as part of the Unrestricted General Fund totals and are fully expended each fiscal year.



SAN MATEO COUNTY  
**COMMUNITY**  
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## **Internal Service Fund (Fund 2)**

*This fund is used to account for the financing of tangible goods provided by one department or agency to other departments or agencies on a cost-reimbursement basis. The **Self-Insurance Fund** is the fund designated to account for revenue and expense of the District's self-insurance programs, including both Property and Liability and Workers' Compensation insurance needs.*

*An amount is transferred into this fund each year from the Unrestricted General Fund in anticipation of estimated losses. This is a reserve for current and future losses; it may or may not be depleted during the year.*

**San Mateo County Community College District  
2016-2017 Final Budget**

***Internal Service - Self-Insurance Fund (Fund 2) - Central Services***



	2014-15 Adoption Budget	2014 -15 Actual	2015-16 Adoption Budget	2015 -16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	0	0	0	0	0	0%	2
3 Local Revenue	0	0	0	0	0	0%	3
4 <b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	<b>4</b>
<b>Expenses</b>							
5 Certificated Salaries	\$0	\$11,394	\$0	\$0	\$0	0%	5
6 Classified Salaries	33,032	63,609	35,023	144,141	37,855	3%	6
7 Employee Benefits	14,514	32,759	14,015	70,864	15,841	1%	7
8 Materials & Supplies	5,000	0	5,000	0	5,000	0%	8
9 Operating Expenses	2,164,316	13,172	705,000	1,220,165	1,300,000	96%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 <b>Total Expenses</b>	<b>\$2,216,862</b>	<b>\$120,934</b>	<b>\$759,038</b>	<b>\$1,435,170</b>	<b>\$1,358,696</b>	<b>100%</b>	<b>11</b>
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	\$0	\$0	\$208,121	\$1,401,659	54%	12
13 Other Sources	\$1,964,316	\$1,011,976	\$1,062,575	\$1,041,275	\$1,191,900	46%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 <b>Total Transfers/Other</b>	<b>\$1,964,316</b>	<b>\$1,011,976</b>	<b>\$1,062,575</b>	<b>\$1,249,396</b>	<b>\$2,593,559</b>	<b>100%</b>	<b>17</b>
<b>Fund Balance</b>							
18 Net Change in Fund Balance	(\$252,546)	\$891,041	\$303,537	(\$185,774)	\$1,234,863		18
19 Beginning Balance, July 1	6,772,977	6,772,977	7,664,018	7,664,018	7,478,244		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 <b>Net Fund Balance, June 30</b>	<b>\$6,520,431</b>	<b>\$7,664,018</b>	<b>\$7,967,556</b>	<b>\$7,478,244</b>	<b>\$8,713,107</b>		<b>21</b>



SAN MATEO COUNTY  
**COMMUNITY**  
COLLEGE DISTRICT

## **Debt Service Fund (Fund 25)**

*The Debt Services Fund is used to account for the accumulation of resources for, and the payment of general long-term debt.*

*The fund which is used to record transactions related to the receipt and expenditure of the general obligation bond is called the **Bond Interest Redemption Fund**.*



**San Mateo County Community College District**  
**2016-2017 Final Budget**  
***Debt Service Fund (Fund 25) - Central Services***



	2014-15 Adoption Budget	2014 -15 Actual	2015-16 Adoption Budget	2015 -16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$120	\$867	\$0	\$1,114	\$1,200	0%	1
2 State Revenue	175,900	170,359	176,020	221,121	237,000	0%	2
3 Local Revenue	31,360,850	44,095,411	36,501,792	46,930,190	51,880,355	100%	3
<b>4 Total Revenue</b>	<b>\$31,536,870</b>	<b>\$44,266,637</b>	<b>\$36,677,812</b>	<b>\$47,152,425</b>	<b>\$52,118,555</b>	<b>100%</b>	<b>4</b>
<b>Expenses</b>							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	0	0	0	0	0	0%	6
7 Employee Benefits	0	0	0	0	0	0%	7
8 Materials & Supplies	0	0	0	0	0	0%	8
9 Operating Expenses	0	0	0	0	0	0%	9
10 Capital Outlay	0	0	0	0	0	0%	10
<b>11 Total Expenses</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	<b>11</b>
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	(30,933,220)	(29,789,450)	(36,331,792)	(36,331,792)	(51,816,725)	100%	16
<b>17 Total Transfers/Other</b>	<b>(\$30,933,220)</b>	<b>(\$29,789,450)</b>	<b>(\$36,331,792)</b>	<b>(\$36,331,792)</b>	<b>(\$51,816,725)</b>	<b>100%</b>	<b>17</b>
<b>Fund Balance</b>							
18 Net Change in Fund Balance	\$603,650	\$14,477,187	\$346,020	\$10,820,633	\$301,830		18
19 Beginning Balance, July 1	28,911,152	28,911,152	43,388,339	43,388,339	54,208,972		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
<b>21 Net Fund Balance, June 30</b>	<b>\$29,514,802</b>	<b>\$43,388,339</b>	<b>\$43,734,359</b>	<b>\$54,208,972</b>	<b>\$54,510,802</b>		<b>21</b>



SAN MATEO COUNTY  
**COMMUNITY**  
COLLEGE DISTRICT

## **Restricted General Fund (Fund 3)**

*The **Restricted General Fund** is maintained to account for those monies that are restricted in their use by law, regulations, donors, or other outside Federal, State, and Local agencies.*

*Examples of restricted sources of monies include Extended Opportunity Programs and Services (EOPS), Matriculation, Disabled Students Programs & Services (DSPS), State Instructional Equipment, Federal Work-Study Program, KCSM grants and donations, Parking (includes parking permit and parking citation revenue), and Health Services.*

*A complete list of these specially funded programs showing project budgets which may not coincide with the fiscal year budget are detailed on the following pages.*

**San Mateo County Community College District**

**2016-17 FINAL BUDGET - SPECIALLY FUNDED PROGRAMS  
New Funds for the Current Fiscal Year**

<u>Fund</u>	<u>Program</u>	<u>Source</u>	<u>College of San Mateo</u>	<u>Cañada College</u>	<u>Skyline College</u>	<u>Chancellor's Office</u>	<u>Total</u>
30005	Work Study	Federal	106,385	83,799	262,102		452,286
30007	CTEA Perkins IV-1C	Federal	169,065	119,775	207,921		496,761
30057	Workability III CA Rehab	Federal			149,214		149,214
30105	CTE Transitions	Federal	43,748	43,748	43,748		131,244
30110	TRIO - Upward Bound	Federal		270,375			270,375
30111	HSI Cooperative A2B	Federal		714,042			714,042
30120	NSF CALSTEP	Federal		257,329			257,329
30121	HSI Institutional ESO	Federal		519,254			519,254
30125	CDFa Olive Fruit Fly Biocontrol	Federal		5,508			5,508
30127	TRIO - SSS	Federal			511,210		511,210
30128	TRIO - SSS	Federal		238,036			238,036
30129	Math Science Eng Improvement Prog - Coop	Federal		300,000			300,000
30133	Math Science Eng Improvement Prog - Inst	Federal		250,000			250,000
30134	HSI Cooperative ESO Adelante	Federal		623,368			623,368
31002	DSP&S	State	749,872	287,954	503,686		1,541,512
31003	EOP&S	State	636,119	531,533	559,809		1,727,461
31004	EOP&S/CARE	State	34,880	47,935	48,256		131,071
31009	Student Success and Support Program	State	1,435,104	1,003,777	1,400,674		3,839,555
31012	Foster Care Education	State		81,505			81,505
31016	AB602-Board Fin Asst Prog Adm Allow	State	293,868	241,244	341,204		876,316
31031	CalWORKs	State	122,853	130,601	136,248		389,702
31033	TANF	Federal	27,050	28,749	29,971		85,770
31045	Staff Diversity	State				60,000	60,000
31055	MESA/CCCP/FSS	State		50,500	50,500		101,000
31065	RCSD CBET	State		50,000			50,000
31078	Enrollment Growth AD Nursing	State	119,800				119,800
31128	UC Regents Puente Program	State	1,500				1,500
31135	CCCCO-CEP-Career Advancement Academy	State			725,000		725,000
31137	ECCCD Sector Navigator-Retail	State			13,400		13,400
31142	Student Equity Program	State	443,637	314,954	574,906		1,333,497
31157	UC Regents Puente Program	State		1,500			1,500
31158	Full-Time Student Success Grant	State	107,400	54,600	140,700		302,700
31168	CalSTRS On-Behalf Payments	State				246,079	246,079
31169	Basic Skills 2016-17 Allocation	State	90,000	90,000	90,000		270,000
31170	Assessment, Remediation AD Nursing	State	79,800				79,800
31171	Deputy Navigator-Global Trade	State			200,000		200,000
31172	Deputy Navigator-Retail	State			200,000		200,000
31173	Adult Ed Block Grant 2016-17	State	153,500	161,809	168,271		483,580
31174	SCCCD Innovation and Effectiveness	State			150,000		150,000
31175	RSCCD CTE Data Unlocked	State			50,000		50,000
31176	Strong Workforce Program	State				2,076,866	2,076,866
31177	Go-Biz HSUSPF	State	7,500				7,500
32003	Public Bdcst-CSG-TV	Local	225,000				225,000
32004	Public Bdcst-CSG-FM	Local	125,000				125,000
32005	Public Bdcst-CSG-Interconnect	Local	3,500				3,500
32017	Menlo Park Redevelopment	Local		279,000			279,000
32047	UC Regents Puente Program	Local			3,000		3,000
32063	SMCOE - First 5 Early Childhood - EQuIP	Local		149,680			149,680
32080	The Grove Foundation-CAN CBET	Local		27,500			27,500
32083	United Way Bay Area - Sparkpoint	Local			83,850		83,850
32102	Working Students Success Network	Local			75,000		75,000
32103	Working Students Success Network	Local		75,000			75,000
32106	UWBA Sparkpoint Canada	Local		20,000			20,000
32110	Public Bdcst-CSG-FM Restricted	Local	40,000				40,000
32111	Walter Johnson Foundation Guardian Schol	Local			125,000		125,000
32117	WSSN Financial Products Prototypes	Local			16,000		16,000
32118	WSSN Financial Products Prototypes	Local		13,000			13,000
32119	SMC TA Skyline College Express Shuttle	Local			449,436		449,436
35022	KCSM TV	Local	1,025,000				1,025,000
35023	KCSM FM	Local	1,819,000				1,819,000
35046	Peninsula Library System	Local				50,000	50,000
35060	District Innovation Fund-Sparkpoint	Local		247,782			247,782
38187	Middle College HS SSFUSD	Local			600,000		600,000
38188	Middle College HS Sequoia UHSD	Local		77,447			77,447
39001	Parking Fees	Local				3,440,527	3,440,527
39030	Health Service Fees	Local	468,002	379,503	434,000		1,281,505
<b>Total 2016-2017 New Funds</b>			<b>\$8,327,583</b>	<b>\$7,770,807</b>	<b>\$8,343,106</b>	<b>\$5,873,472</b>	<b>\$30,314,968</b>

**San Mateo County Community College District**

**2016-17 FINAL BUDGET - SPECIALLY FUNDED PROGRAMS**  
**Carry-over balances from the prior year for current fiscal year expenditures**

<u>Fund</u>	<u>Program</u>	<u>Source</u>	<u>College of San Mateo</u>	<u>Cañada College</u>	<u>Skyline College</u>	<u>Chancellor's Office</u>	<u>Total</u>
30005	Work Study	Federal		4,624	(23,752)		(19,128)
30102	HSI STEM	Federal		1,002,344			1,002,344
30105	CTE Transitions	Federal	7,930				7,930
30110	TRIO Upward Bound	Federal		49,620			49,620
30111	HSI Cooperative A2B	Federal		756,165			756,165
30116	NSF-UNH	Federal		27,435			27,435
30117	NSF ASPIRES	Federal		372,323			372,323
30120	NSF CALSTEP	Federal		224,977			224,977
30121	HSI-ESO	Federal		473,911			473,911
30123	NASA - MUREP	Federal		1,242			1,242
30126	NSF BioBridge	Federal			138,884		138,884
30127	TRIO Student Support Services	Federal			80,714		80,714
30128	TRIO Student Support Services	Federal		42,126			42,126
30129	MSEIP Cooperative	Federal		144,828			144,828
30130	SBDC-HSUSPF	Federal	42,529				42,529
30132	BART FTA Transit Career Ladders	Federal	173,767				173,767
31030	T-Com and Technolgy	State			9,039	3,654	12,694
31045	AB1725 Staff Diversity	State				1,637	1,637
31046	Faculty and Staff Development	State			14,745		14,745
31069	Lottery -- Prop 20 -- Instr Matrls	State	327,086	141,957	476,539	(485)	945,097
31077	MESA/CCCP/FSS	State		19,954	11,306		31,259
31136	SMC HSA CalFresh	State			8,836		8,836
31144	Peralta CCD Prop 39 Prog Imp Funds	State	50,715		19,443		70,158
31145	CCCD CTE Enhance CAN	State		5,325			5,325
31146	CCCD CTE Enhance CSM	State	52,016				52,016
31149	FHDACCD-DSN Energy	State			12,000		12,000
31152	Deputy Navigator-Global	State			58,273		58,273
31153	Deputy Navigator-Retail	State			52,395		52,395
31154	Basic Skills 15-16 appropriation	State	62,851	57,690	73,407		193,948
31158	Full-Time Student Success Grant	State	27,673	2,900	23,305		53,878
31159	SJECCD Calif Career Pathways Trust	State			329,026		329,026
31160	Cabrillo CCS DSN Sm Bus Mini-Grant	State		8,179			8,179
31161	Baccalaureate Pilot Degree Program	State			331,573		331,573
31162	SMUHSD - ACCEL Adult Ed Block Grant	State	58,035	90,738	74,621		223,394
31163	Student Success and Support Program	State	1,012,747	131,385	900,313		2,044,446
31164	Student Equity Program	State	303,667	334,962	796,288		1,434,917
31165	Cabrillo CCD DSN Freelance Mgmt	State		9,814			9,814
32011	Pen Com Fdt C/S Grant	Local		982			982
32045	SMCCCD Fdtn-New Gateway Project	Local		2,474			2,474
32059	SMCCC Fndtn/SBC Pacific Bell	Local			4,862		4,862
32080	The Grove Foundation-CAN CBET	Local		3,438			3,438
32081	SMCGS Grant - Canada Coll Library	Local		55			55
32083	United Way of the Bay Area	Local			846		846
32099	The Grove Fdtn. - SKY CTE Scholars	Local			13,774		13,774
32101	SVCF-EWAP	Local		55,011			55,011
32103	WFSN Grant	Local		10,904			10,904
32108	SF Fdtn-BAWFC-ICT	Local		19,873			19,873
32109	Cerritos College Fdtn	Local			73,624		73,624
32111	Johnson Fndtn Guardian Scholars	Local			37,421		37,421
32112	JobTrain ICT Career Pathway	Local		23,969			23,969
32113	Each One Reach One - Project Change	Local	50,941				50,941
32115	UWBA-SparkPoint Plus	Local			16,139		16,139
32116	Umoja Community Ed Fndtn	Local	1,066		4,000		5,066
35001	Miscellaneous Donations	Local	47,392	12,181	50,000		109,573
35004	General Instruction	Local		350	250		600
35014	Expand Your Horizons	Local			419		419
35021	Bookstore	Local			1,460		1,460
35029	Career Development	Local	10,966		2,111		13,077

San Mateo County Community College District

**2016-17 FINAL BUDGET - SPECIALLY FUNDED PROGRAMS**  
**Carry-over balances from the prior year for current fiscal year expenditures**

<u>Fund</u>	<u>Program</u>	<u>Source</u>	<u>College of San Mateo</u>	<u>Cañada College</u>	<u>Skyline College</u>	<u>Chancellor's Office</u>	<u>Total</u>
35036	Bookstore PLS Support	Local				15,996	15,996
35037	Instrument Tech Consortium	Local	779				779
35041	Ctr for Int'l Trade Match	Local			19,520		19,520
35045	Financial Aid Admin Cost Allow	Local	8,357	9,219	9,949	22,109	49,633
35046	Peninsula Library System	Local				36,283	36,283
35048	SMCCC Fdntn Donations	Local	288	739			1,027
35057	SBDC Program Income	Local	260				260
38001	Contract/Community Educ Indirect	Local		1,220	37,937	124,795	163,951
38187	SSFUSD Middle College at Skyline	Local			76,207		76,207
38190	City of San Mateo EDD CSM SBDC	Local	53,432				53,432
39024	Summer Camp Volleyball	Local			957		957
<b>Total 2016-2017 Carry-over Funds</b>			<b>\$2,292,497</b>	<b>\$4,042,911</b>	<b>\$3,736,432</b>	<b>\$203,990</b>	<b>\$10,275,830</b>
<b>Total 2016-2017 Specially Funded Programs</b>			<b>\$10,620,080</b>	<b>\$11,813,718</b>	<b>\$12,079,538</b>	<b>\$6,077,462</b>	<b>\$40,590,798</b>

**San Mateo County Community College District**  
**2016-17 Final Budget**  
**Restricted General Fund (Fund 3) - Cañada College**



	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$4,381,778	\$3,062,395	\$5,703,837	\$3,416,220	\$6,548,953	59%	1
2 State Revenue	2,413,685	2,453,028	4,197,597	3,981,512	3,708,859	33%	2
3 Local Revenue	987,978	1,131,565	1,034,268	1,067,613	903,919	8%	3
4 <b>Total Revenue</b>	<b>\$7,783,441</b>	<b>\$6,646,987</b>	<b>\$10,935,701</b>	<b>\$8,465,345</b>	<b>\$11,161,732</b>	<b>100%</b>	4
<b>Expenses</b>							
5 Certificated Salaries	\$1,415,709	\$1,632,480	\$2,352,065	\$2,338,017	\$2,401,227	21%	5
6 Classified Salaries	2,419,959	2,406,897	3,843,110	2,899,978	4,064,749	36%	6
7 Employee Benefits	1,363,415	1,108,003	1,709,939	1,438,437	2,018,437	18%	7
8 Materials & Supplies	833,718	377,933	792,095	402,998	1,007,021	9%	8
9 Operating Expenses	1,235,457	1,051,878	1,714,307	1,152,058	1,682,919	15%	9
10 Capital Outlay	21,554	79,413	36,535	107,127	80,006	1%	10
11 <b>Total Expenses</b>	<b>\$7,289,811</b>	<b>\$6,656,603</b>	<b>\$10,448,051</b>	<b>\$8,338,614</b>	<b>\$11,254,359</b>	<b>100%</b>	11
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	\$338,991	\$0	\$434,883	\$504,732	-1009%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	(135,000)	(280,932)	(170,887)	(383,827)	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	(252,910)	(276,143)	(316,764)	(334,144)	(554,735)	1109%	16
17 <b>Total Transfers/Other</b>	<b>(\$387,910)</b>	<b>(\$218,085)</b>	<b>(\$487,651)</b>	<b>(\$283,089)</b>	<b>(\$50,003)</b>	<b>100%</b>	17
<b>Fund Balance</b>							
18 Net Change in Fund Balance	\$105,720	(\$227,700)	\$0	(\$156,358)	(\$142,631)		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 <b>Net Fund Balance, June 30</b>	<b>\$105,720</b>	<b>(\$227,700)</b>	<b>\$0</b>	<b>(\$156,358)</b>	<b>(\$142,631)</b>		21

*Net Fund Balance totals do not include all Federal, State, and Local revenue or beginning balance.  
See Districtwide page for complete fund totals.*

**San Mateo County Community College District**  
**2016-17 Final Budget**  
***Restricted General Fund (Fund 3) - College of San Mateo***



	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$410,825	\$420,292	\$445,124	\$462,008	\$575,098	6%	1
2 State Revenue	3,310,561	3,047,943	6,204,546	4,256,355	6,480,602	67%	2
3 Local Revenue	3,202,424	3,760,214	3,072,042	2,708,042	2,578,154	27%	3
4 <b>Total Revenue</b>	<b>\$6,923,811</b>	<b>\$7,228,448</b>	<b>\$9,721,712</b>	<b>\$7,426,405</b>	<b>\$9,633,854</b>	<b>100%</b>	4
<b>Expenses</b>							
5 Certificated Salaries	\$1,070,041	\$1,243,753	\$1,927,012	\$1,636,068	\$1,026,799	10%	5
6 Classified Salaries	2,722,803	2,894,607	3,202,764	3,110,486	2,838,704	27%	6
7 Employee Benefits	1,199,793	1,252,087	1,557,330	1,425,914	1,510,973	14%	7
8 Materials & Supplies	1,047,401	597,341	1,354,864	691,039	872,476	8%	8
9 Operating Expenses	1,628,040	1,759,232	2,378,427	1,481,291	4,212,031	40%	9
10 Capital Outlay	48,203	101,305	152,692	169,716	15,648	0%	10
11 <b>Total Expenses</b>	<b>\$7,716,281</b>	<b>\$7,848,325</b>	<b>\$10,573,089</b>	<b>\$8,514,513</b>	<b>\$10,476,630</b>	<b>100%</b>	11
<b>Transfers &amp; Other</b>							
12 Transfers In	\$900,000	\$1,095,930	\$916,384	\$1,089,282	\$814,002	122%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	135,000	88,821	170,887	(20,513)	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	(145,000)	(138,380)	(235,895)	(186,182)	(148,073)	-22%	16
17 <b>Total Transfers/Other</b>	<b>\$890,000</b>	<b>\$1,046,370</b>	<b>\$851,376</b>	<b>\$882,588</b>	<b>\$665,929</b>	<b>100%</b>	17
<b>Fund Balance</b>							
18 Net Change in Fund Balance	\$97,529	\$426,494	(\$0)	(\$205,520)	(\$176,847)		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 <b>Net Fund Balance, June 30</b>	<b>\$97,529</b>	<b>\$426,494</b>	<b>(\$0)</b>	<b>(\$205,520)</b>	<b>(\$176,847)</b>		21

*Net Fund Balance totals do not include all Federal, State, and Local revenue or beginning balance.  
See Districtwide page for complete fund totals.*

**San Mateo County Community College District**  
**2016-17 Final Budget**  
**Restricted General Fund (Fund 3) - Skyline College**



	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$1,444,305	\$1,368,031	\$1,490,569	\$1,269,021	\$1,400,012	13%	1
2 State Revenue	4,999,690	3,561,152	8,198,171	6,425,437	8,067,225	74%	2
3 Local Revenue	983,361	1,694,728	1,285,760	1,012,600	1,451,762	13%	3
4 <b>Total Revenue</b>	<b>\$7,427,356</b>	<b>\$6,623,911</b>	<b>\$10,974,500</b>	<b>\$8,707,059</b>	<b>\$10,918,999</b>	<b>100%</b>	4
<b>Expenses</b>							
5 Certificated Salaries	\$2,042,834	\$2,371,083	\$3,046,487	\$3,170,528	\$2,810,925	24%	5
6 Classified Salaries	1,532,261	1,600,059	2,422,779	2,377,418	2,824,718	24%	6
7 Employee Benefits	963,497	954,184	1,523,133	1,369,272	1,875,033	16%	7
8 Materials & Supplies	994,503	850,717	1,020,699	987,423	1,251,367	11%	8
9 Operating Expenses	1,528,786	1,307,933	2,307,183	1,328,530	2,815,200	24%	9
10 Capital Outlay	3,583	35,233	116,761	142,565	34,275	0%	10
11 <b>Total Expenses</b>	<b>\$7,065,463</b>	<b>\$7,119,209</b>	<b>\$10,437,041</b>	<b>\$9,375,735</b>	<b>\$11,611,518</b>	<b>100%</b>	11
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	\$464,541	\$0	\$1,123,251	\$684,000	317%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	(239,038)	0	(378,484)	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	(325,347)	(203,138)	(537,458)	(203,986)	(468,020)	-217%	16
17 <b>Total Transfers/Other</b>	<b>(\$325,347)</b>	<b>\$22,365</b>	<b>(\$537,458)</b>	<b>\$540,781</b>	<b>\$215,980</b>	<b>100%</b>	17
<b>Fund Balance</b>							
18 Net Change in Fund Balance	\$36,546	(\$472,934)	\$0	(\$127,895)	(\$476,539)		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 <b>Net Fund Balance, June 30</b>	<b>\$36,546</b>	<b>(\$472,934)</b>	<b>\$0</b>	<b>(\$127,895)</b>	<b>(\$476,539)</b>		21

*Net Fund Balance totals do not include all Federal, State, and Local revenue or beginning balance.  
See Districtwide page for complete fund totals.*



**San Mateo County Community College District  
2016-17 Final Budget  
Restricted General Fund (Fund 3) - District Office**

	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	81,326	738,632	6,684	1,191,529	2,518,455	55%	2
3 Local Revenue	2,341,767	1,934,274	2,614,622	1,813,743	2,036,517	45%	3
4 <b>Total Revenue</b>	<b>\$2,423,092</b>	<b>\$2,672,906</b>	<b>\$2,621,306</b>	<b>\$3,005,272</b>	<b>\$4,554,972</b>	<b>100%</b>	4
<b>Expenses</b>							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	2,126,454	1,997,370	2,212,424	2,086,770	2,176,067	36%	6
7 Employee Benefits	822,015	784,114	874,427	1,071,034	1,160,215	19%	7
8 Materials & Supplies	843,060	120,838	263,661	159,185	276,752	5%	8
9 Operating Expenses	932,967	213,297	804,675	789,889	2,459,879	40%	9
10 Capital Outlay	(6,818)	0	(2,268)	0	4,550	0%	10
11 <b>Total Expenses</b>	<b>\$4,717,678</b>	<b>\$3,115,619</b>	<b>\$4,152,919</b>	<b>\$4,106,877</b>	<b>\$6,077,462</b>	<b>100%</b>	11
<b>Transfers &amp; Other</b>							
12 Transfers In	\$1,205,944	\$1,213,701	\$928,605	\$1,462,754	\$1,617,027	100%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	(247,798)	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 <b>Total Transfers/Other</b>	<b>\$1,205,944</b>	<b>\$965,903</b>	<b>\$928,605</b>	<b>\$1,462,754</b>	<b>\$1,617,027</b>	<b>100%</b>	17
<b>Fund Balance</b>							
18 Net Change in Fund Balance	(\$1,088,642)	\$523,190	(\$603,008)	\$361,149	\$94,537		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 <b>Net Fund Balance, June 30</b>	<b>(\$1,088,642)</b>	<b>\$523,190</b>	<b>(\$603,008)</b>	<b>\$361,149</b>	<b>\$94,537</b>		21

*Net Fund Balance totals do not include all Federal, State, and Local revenue or beginning balance.  
See Districtwide page for complete fund totals.*

**San Mateo County Community College District**  
**2016-17 Final Budget**  
**Restricted General Fund (Fund 3) - Total District**



	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$6,236,909	\$4,850,717	\$7,639,530	\$5,147,249	\$8,524,064	24%	1
2 State Revenue	10,805,262	9,800,755	18,606,997	15,854,833	20,775,141	57%	2
3 Local Revenue	7,515,530	8,520,780	8,006,692	6,601,999	6,970,352	19%	3
<b>4 Total Revenue</b>	<b>\$24,557,700</b>	<b>\$23,172,252</b>	<b>\$34,253,219</b>	<b>\$27,604,082</b>	<b>\$36,269,557</b>	<b>100%</b>	<b>4</b>
<b>Expenses</b>							
5 Certificated Salaries	\$4,528,583	\$5,247,316	\$7,325,565	\$7,144,612	\$6,238,951	16%	5
6 Classified Salaries	8,801,477	8,898,933	11,681,077	10,474,653	11,904,237	30%	6
7 Employee Benefits	4,348,720	4,098,388	5,664,828	5,304,656	6,564,657	17%	7
8 Materials & Supplies	3,718,681	1,946,829	3,431,318	2,240,644	3,407,616	9%	8
9 Operating Expenses	5,325,251	4,332,340	7,204,591	4,751,767	11,170,029	28%	9
10 Capital Outlay	66,521	215,951	303,719	419,408	134,480	0%	10
<b>11 Total Expenses</b>	<b>\$26,789,233</b>	<b>\$24,739,756</b>	<b>\$35,611,100</b>	<b>\$30,335,740</b>	<b>\$39,419,970</b>	<b>100%</b>	<b>11</b>
<b>Transfers &amp; Other</b>							
12 Transfers In	\$2,105,944	\$3,113,162	\$1,844,990	\$4,110,171	\$3,619,761	148%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	(678,948)	0	(782,824)	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	(723,257)	(617,662)	(1,090,117)	(724,312)	(1,170,828)	-48%	16
<b>17 Total Transfers/Other</b>	<b>\$1,382,687</b>	<b>\$1,816,553</b>	<b>\$754,873</b>	<b>\$2,603,035</b>	<b>\$2,448,933</b>	<b>100%</b>	<b>17</b>
<b>Fund Balance</b>							
18 Net Change in Fund Balance	(\$848,846)	\$249,049	(\$603,008)	(\$128,624)	(\$701,480)		18
19 Beginning Balance, July 1	14,936,402	14,936,402	15,185,451	15,185,451	15,056,827		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
<b>21 Net Fund Balance, June 30</b>	<b>\$14,087,556</b>	<b>\$15,185,451</b>	<b>\$14,582,443</b>	<b>\$15,056,827</b>	<b>\$14,355,347</b>		<b>21</b>

*Includes combined total of District Office, Cañada College, College of San Mateo, and Skyline College, as well as entire beginning balance.*

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SAN MATEO COUNTY  
**COMMUNITY**  
COLLEGE DISTRICT

## **Capital Projects Fund (Fund 4)**

*The District's **Capital Outlay Fund** is used to account for construction and acquisition of major capital improvements. Included are the acquisition or construction of all major fixed assets. In addition, site improvements, buildings, and equipment purchased as part of a large facility project are included.*

*The **Revenue Bond Construction Fund**, which is included as a sub-account of the Capital Projects Fund, has been established for the deposit of proceeds from the sale of revenue bonds. The deposits are used to meet the costs of property acquisition, facilities planning, inspections, surveys, new construction, modernization, and new equipment.*

**2015-2016 Capital Projects Financial Summary  
Budget Expenditures as of June 30, 2016**

LOCATION	PROJECT NAME	FUND NUMBER	ORIGINAL BUDGET	2015-16 BUDGET	EXPENDITURE YTD *	ENCUMBRANCE	AVAILABLE BALANCE *
CAÑADA	CAN Housing Maintenance Reserve	40303	667,000	993,843	418,862	128,619	446,362
CAÑADA	CAN Walkway Lighting	41322	93,000	170,324	116,709	4,752	48,863
CAÑADA	CAN FY1516 SMSR Projects	43340	0	706,457	561,436	145,020	0
CAÑADA	CAN Instructional Equipment	43383	1,177,715	1,577,715	22,747	0	1,554,968
CAÑADA	CAN Solar Photovoltaic System	44345	547,730	(2,216,833)	(2,216,833)	0	0
CAÑADA	CAN Parking Lot LED Project	44346	30,831	30,831	17,078	13,122	631
CAÑADA	CAN Bldg 1 Kinesiology and Wellness	44347	41,500,000	40,300,000	0	0	40,300,000
CAÑADA	CAN Bldg 1 Kinesiology and Wellness	45309	18,987,710	42,775,227	(1,541,035)	796,670	43,519,592
CAÑADA	CAN B23N Math/Science/Tech	45310	0	55,800,000	225,694	618,337	54,955,969
CAÑADA	CAN Emergency Building Repairs	45311	0	960,000	0	1,172	958,828
CAÑADA	CAN Technology and Equipment	45312	0	400,000	1,371	0	398,629
CAÑADA	CAN Access Compliance Corrective Items	45313	0	605,000	44,068	0	560,932
CAÑADA	CAN Small Projects	45322	0	600,000	21,197	158,411	420,392
CAÑADA	CAN Small Projects	47323	100,762	260,484	87,545	167,315	5,624
CAÑADA	CAN Emergency Building Repairs	47324	80,482	155,709	118,708	33,322	3,679
CAÑADA	CAN Instructional Equipment	47330	177,767	177,767	177,767	0	0
CAÑADA	CAN Solar PV System	47342	0	2,240,691	2,240,691	0	0
CAÑADA	CAN Parking Lot LED Project	47344	148,451	113,882	54,262	59,620	0
CAÑADA	CAN Bldg 1 Kinesiology and Wellness	47345	1,506,526	2,845,341	2,845,341	0	0
CAÑADA	Faculty/Staff Housing-Cañada Site	48310	161	161	0	0	161
CSM	CSM Housing Maintenance Reserve	40403	440,000	628,777	16,067	1,250	611,460
CSM	CSM Exterior Walkway Lighting	41421	208,888	329,965	323,687	6,279	0
CSM	CSM Equipment Recycling	42404	84,977	84,977	0	0	84,977
CSM	CSM Instructional Equipment	43483	1,191,996	1,591,996	12,056	0	1,579,940
CSM	CSM SMSR Projects	43486	1,096,504	1,116,806	1,116,806	0	0
CSM	CSM FY1516 SMSR Projects	43488	0	942,422	568,141	375,244	(963)
CSM	Ergonomic office furniture (completion)	44435	8,703	8,703	2,470	0	6,233
CSM	Haz. Mat. clean-up/disposal	44438	8,962	8,962	0	0	8,962
CSM	CSM Parking Lot LED Project	44456	87,994	87,994	61,481	6,860	19,653
CSM	CSM Claims Contingency	44457	0	0	(3,438,725)	438,725	3,000,000
CSM	CSM Bldg 36 Star Projector Replacement	45405	4,000,000	0	0	0	0
CSM	CSM Solar and Energy Storage	45406	600,999	0	0	0	0
CSM	CSM Bldg 3 Modernization	45407	4,946,245	13,396,245	344,827	1,290,371	11,761,047
CSM	CSM B17 Student Life/Learning Comm	45408	0	4,000,000	559,880	403,842	3,036,278
CSM	CSM B19 Center for Emerging Tech.	45409	0	3,000,000	97,582	91,781	2,810,637
CSM	CSM North Campus Safety Enhancement	45410	0	150,000	0	0	150,000
CSM	CSM Emergency Building Repairs	45411	0	1,020,000	1,761	8,317	1,009,922
CSM	CSM Technology and Equipment	45412	0	400,000	0	0	400,000
CSM	CSM Marie Curie Pkg Lot Renovation	45413	0	428,797	160,389	296,173	(27,766)
CSM	CSM Small Projects	45422	0	600,000	0	31,000	569,000
CSM	CSM North Gateway	47408	1,053,377	1,467,388	1,107,543	359,844	0
CSM	CSM Small Projects	47423	9,095	379,987	355,377	23,588	1,022
CSM	CSM Emergency Building Repairs	47424	91,280	378,331	369,253	9,079	0
CSM	CSM Instructional Equipment	47432	689,741	689,741	688,800	941	0
CSM	CSM Edison Lot Project	47433	340,382	0	0	0	0
CSM	CSM Bldg 6 Aquatic System Pool Upgrade	47449	599,190	481,658	79,052	79,100	323,506
CSM	CSM Bldg 36 Chemistry Ventilation	47452	122,755	0	0	0	0
CSM	CSM Parking Lot LED Project	47453	23,055	0	0	0	0
CSM	CSM B30 Plaza Renovation	47455	105,091	6,176	6,176	0	0
CSM	CSM Landscape Refresh and Irrigation	47456	135,164	115,448	100,243	15,205	0
CSM	CSM Waterproofing	47457	158,231	200,502	200,502	0	0
CSM	CSM Marie Curie Pkg Lot Renovation	47458	0	167,114	95,379	71,735	0
CSM	CSM Roof Replacement	47459	164,495	0	0	0	0
CSM	CSM B36 Star Projector Replacement	47460	0	1,438,963	1,438,963	0	0
CSM	CSM North Campus Safety Enhancement	47461	0	229,380	152,254	32,597	44,528
DISTRICTWIDE	General Capital Projects	40000	10,172,750	13,728,871	0	0	13,728,871
DISTRICTWIDE	College Contingency	40001	11,455,025	17,763,415	0	0	17,763,415
DISTRICTWIDE	College Housing Project	40003	530,414	0	0	0	0
DISTRICTWIDE	Post Bond Admin Fee Reserve	40005	113,486	4,650	4,650	0	0
DISTRICTWIDE	College One Time Fd Reserve	40006	4,500,000	4,500,000	0	0	4,500,000
DISTRICTWIDE	Aux Services Use Fee	40007	74,080	74,080	0	0	74,080
DISTRICTWIDE	DW Construction Planning Internal Svc Fund	40009	0	7,239	7,239	0	0
DISTRICTWIDE	DO Parking Lot Retaining Wall	42005	447,900	447,900	0	0	447,900
DISTRICTWIDE	DW Athletic Fields Replacement	42103	831,551	2,031,551	1,130,097	111,751	789,702
DISTRICTWIDE	Redevelopment Program	43001	2,464,376	2,368,508	340,967	0	2,027,541
DISTRICTWIDE	Property Management Study	44001	33,353	33,353	(21,837)	0	55,190
DISTRICTWIDE	PE Vans Purchase	44003	456,355	461,971	43,252	0	418,719
DISTRICTWIDE	District Facilities Projects	44102	754,576	1,762,425	133,056	158,905	1,470,464
DISTRICTWIDE	District Funded FCI Contingency	44103	2,000,000	2,992,761	11,742	0	2,981,019
DISTRICTWIDE	Energy Efficiency Projects Fund	44108	71,708	3,049,269	(12,796)	1,807	3,060,257
DISTRICTWIDE	DW CIP3 Master	45000	73,563,631	89,211,132	0	0	89,211,132
DISTRICTWIDE	DW CIP3 Planning	45001	5,158,704	6,921,385	1,334,335	1,700,387	3,886,663
DISTRICTWIDE	DW Network Core Switch upgrade	45002	0	500,000	10,414	0	489,586

\* NOTE: All negative expenditures are offset by prior year expenditures. All negative balances will be cleared accordingly.

**2015-2016 Capital Projects Financial Summary  
Budget Expenditures as of June 30, 2016**

LOCATION	PROJECT NAME	FUND NUMBER	ORIGINAL BUDGET	2015-16 BUDGET	EXPENDITURE YTD *	ENCUMBRANCE	AVAILABLE BALANCE *
DISTRICTWIDE	DW UPS Device(MDF/IDF) Replacement	45003	0	23,779	2,582	0	21,197
DISTRICTWIDE	DW Symetra UPS Device(MPOE) Replace	45004	0	250,000	71,462	2,592	175,946
DISTRICTWIDE	DW Network Firewall Switch Replacmt	45005	0	1,000,000	0	0	1,000,000
DISTRICTWIDE	DW Telephone System Replacement	45006	0	1,655,831	92,739	2,216	1,560,876
DISTRICTWIDE	DW Wireless Access Point(WAP) Repl	45007	0	659,435	2,446	0	656,990
DISTRICTWIDE	DW Network Switch Upgrade (10 GB)	45008	0	1,636,307	59,095	5,706	1,571,507
DISTRICTWIDE	DW Server Replacement	45009	0	2,000,000	0	0	2,000,000
DISTRICTWIDE	DW Fire Alarm Panels Upgrade	45010	0	1,500,000	13,076	106,114	1,380,810
DISTRICTWIDE	DW Classroom Security Hardware	45011	0	1,500,000	99,702	44,465	1,355,833
DISTRICTWIDE	DW EV Charging Stations Expansion	45012	0	591,651	17,598	37,242	536,811
DISTRICTWIDE	Facilities Excellence (Foundation)	46112	0	13,895	13,895	0	0
DISTRICTWIDE	IVES ITS Project	46113	6	6	0	0	6
DISTRICTWIDE	Bond Construction General	47000	460,620	546,027	0	0	546,027
DISTRICTWIDE	DW CIP2 Planning	47001	6,395,645	235,814	223,700	12,114	0
DISTRICTWIDE	DW Technology Upgrades	47002	32,353	22,582	22,582	0	0
DISTRICTWIDE	DW Contingency	47007	824,543	0	0	0	0
DISTRICTWIDE	DW Small Projects	47008	61,688	26,569	26,569	0	0
DISTRICTWIDE	DO Cooling Tower and Comp Replacement	47016	3,810	0	0	0	0
DISTRICTWIDE	DW Utility Consumption Measurement	47017	1,315,318	1,433,267	740,257	693,010	0
DISTRICTWIDE	DW Computer Lab Replacement Project	47019	945,414	947,164	947,164	0	0
DISTRICTWIDE	DW Banner/Emerg System Upgrades	47022	89,556	87,115	87,115	0	0
DISTRICTWIDE	DW Restroom Renovation	47023	20,083	1,322	1,322	0	0
DISTRICTWIDE	DW Onuma Integration	47024	106,505	109,771	48,099	61,672	0
DISTRICTWIDE	DW ESCO Multi Phase Project	47027	2,443,272	158,603	92,251	66,352	0
DISTRICTWIDE	DW ACAMS System Upgrade	47028	67,263	109,483	109,483	0	0
DISTRICTWIDE	DO Audio Video Upgrade	47029	18,324	9,299	9,299	0	0
DISTRICTWIDE	DW EV Charging Stations Expansion	47030	300,000	0	0	0	0
DISTRICTWIDE	DW UPS Device(MDF/IDF) Replacement	47031	0	226,221	183,337	42,884	0
DISTRICTWIDE	DW Symetra UPS Device(MPOE) Replace	47032	0	0	0	0	0
DISTRICTWIDE	DW Telephone System Replacement	47033	0	844,169	552,778	291,391	0
DISTRICTWIDE	DW Wireless Access Point(WAP) Repl	47034	0	340,565	340,565	0	0
DISTRICTWIDE	DW Network Switch Upgrade (10 GB)	47035	0	864,465	864,465	0	0
DISTRICTWIDE	DW EAS Upgrade	47036	0	125,000	90,042	3,802	31,156
DISTRICTWIDE	C.O.P. Projects	48001	9,764	9,764	9,374	0	390
SKYLINE	SKY Walkway Lighting	41225	203,887	519,752	465,226	12,039	42,487
SKYLINE	SKY Bldg 6 Servery	42206	146,095	225,399	25,662	0	199,737
SKYLINE	SKY Housing	42210	0	300,000	159,706	123,828	16,467
SKYLINE	SKY Small Projects	42211	0	500,000	0	5,895	494,105
SKYLINE	SKY SMSR Projects	43244	26,890	6,587	6,587	0	0
SKYLINE	SKY FY1516 SMSR Projects	43245	0	680,681	451,122	229,559	0
SKYLINE	SKY Instructional Equipment	43283	685,927	1,085,927	487,016	90,344	508,566
SKYLINE	SKY Bldg 1 Social Science/Creative Arts	45204	13,408,120	114,758,120	(228,813)	730,403	114,256,530
SKYLINE	SKY Bldg 12 Environmental Science	45205	2,467,501	2,467,501	222,114	737,097	1,508,290
SKYLINE	SKY Bldg 12 Career/Sustainable Tech	45206	2,730,025	(19,975)	(19,975)	0	0
SKYLINE	SKY Bldg 2 Workforce/Econ Development	45207	69,200	13,069,200	7,250	0	13,061,950
SKYLINE	SKY Lot L Expansion	45208	0	5,000,000	111,067	685,396	4,203,537
SKYLINE	SKY Bldg 19 and North Campus Improvements	45209	0	18,000,000	99,361	605,444	17,295,196
SKYLINE	SKY Emergency Building Repairs	45211	0	1,020,000	1,472	0	1,018,528
SKYLINE	SKY Technology and Equipment	45212	0	400,000	1,531	7,194	391,274
SKYLINE	SKY Small Projects	45222	0	600,000	0	0	600,000
SKYLINE	SKY Small Projects	47223	137,885	116,082	116,082	0	0
SKYLINE	SKY Emergency Building Repairs	47224	25,181	128,975	126,956	2,019	0
SKYLINE	SKY Instructional Equipment	47232	475,569	475,569	475,569	0	0
SKYLINE	SKY Bldgs 1, 3, 6-8 Wayfinding Signage	47240	0	0	0	0	0
SKYLINE	SKY Bldg 7 Cadaver Room Exhaust Upgrade	47251	90,943	0	0	0	0
SKYLINE	SKY Bldg 14 Replacement	47253	42,265	15,994	15,994	0	0
SKYLINE	SKY B5 Learning Commons Facelift	47254	0	95,514	95,514	0	0
SKYLINE	SKY B7 Fabrication Lab Setup	47255	0	276,967	130,162	106,384	40,421
SKYLINE	Sky B1 Social Science/Creative Arts	47256	0	980,117	966,642	13,475	0
SKYLINE	SKY B15N Career/Sustainable Tech	47257	0	209,035	209,035	0	0
	<b>TOTAL</b>		<b>227,416,816</b>	<b>505,544,988</b>	<b>19,242,964</b>	<b>12,359,777</b>	<b>473,942,247</b>

\* NOTE: All negative expenditures are offset by prior year expenditures. All negative balances will be cleared accordingly.



**San Mateo County Community College District  
2016-2017 Final Budget  
Capital Projects Fund (Fund 4) - Cañada College**

	2014-2015 Adoption Budget	2014-2015 Actual	2015-2016 Adoption Budget	2015-2016 Actual	2016-2017 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	0	0	0	0	0	0%	2
3 Local Revenue	0	0	0	0	0	0%	3
4 <b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	4
<b>Expenses</b>							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	\$6,000	1,892	\$10,000	563,796	\$200,000	3%	6
7 Employee Benefits	\$0	0	\$0	215,814	\$70,000	1%	7
8 Materials & Supplies	\$700,000	344,949	\$100,000	202,458	\$200,000	3%	8
9 Operating Expenses	\$1,800,000	51,837	\$2,000,000	1,123,498	\$1,500,000	25%	9
10 Capital Outlay	\$1,494,000	56,228	\$9,000,000	1,090,040	\$4,000,000	67%	10
11 <b>Total Expenses</b>	<b>\$4,000,000</b>	<b>\$454,906</b>	<b>\$11,110,000</b>	<b>\$3,195,606</b>	<b>\$5,970,000</b>	<b>100%</b>	11
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 <b>Total Transfers/Other</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	17
<b>Fund Balance</b>							
18 Net Change in Fund Balance	(\$4,000,000)	(\$454,906)	(\$11,110,000)	(\$3,195,606)	(\$5,970,000)		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 <b>Net Fund Balance, June 30</b>	<b>(\$4,000,000)</b>	<b>(\$454,906)</b>	<b>(\$11,110,000)</b>	<b>(\$3,195,606)</b>	<b>(\$5,970,000)</b>		21

*Net Fund Balances totals do not include all State and Local revenue, most of which is located in the Central Services budget.*

**San Mateo County Community College District**  
**2016-2017 Final Budget**  
**Capital Projects Fund (Fund 4) - College of San Mateo**



	2014-2015 Adoption Budget	2014-2015 Actual	2015-2016 Adoption Budget	2015-2016 Actual	2016-2017 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	0	257,425	0	0	0	0%	2
3 Local Revenue	0	400,000	0	0	0	0%	3
<b>4 Total Revenue</b>	<b>\$0</b>	<b>\$657,425</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	<b>4</b>
<b>Expenses</b>							
5 Certificated Salaries	\$0	\$0	\$0	\$1,153	\$0	0%	5
6 Classified Salaries	\$15,000	2,869	\$30,000	594,928	\$200,000	7%	6
7 Employee Benefits	\$0	0	\$0	212,295	\$70,000	3%	7
8 Materials & Supplies	\$200,000	170,169	\$400,000	794,747	\$500,000	18%	8
9 Operating Expenses	\$800,000	25,710	\$5,000,000	(1,344,811)	\$1,000,000	36%	9
10 Capital Outlay	\$1,485,000	78,046	\$5,000,000	4,161,651	\$1,000,000	36%	10
<b>11 Total Expenses</b>	<b>\$2,500,000</b>	<b>\$276,794</b>	<b>\$10,430,000</b>	<b>\$4,419,963</b>	<b>\$2,770,000</b>	<b>100%</b>	<b>11</b>
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
<b>17 Total Transfers/Other</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	<b>17</b>
<b>Fund Balance</b>							
18 Net Change in Fund Balance	(\$2,500,000)	\$380,631	(\$10,430,000)	(\$4,419,963)	(\$2,770,000)		18
19 Beginning Balance, July 1	0	0	0	0	0		19
Adjustments to Beginning							
20 Balance	0	0	0	0	0		20
<b>21 Net Fund Balance, June 30</b>	<b>(\$2,500,000)</b>	<b>\$380,631</b>	<b>(\$10,430,000)</b>	<b>(\$4,419,963)</b>	<b>(\$2,770,000)</b>		<b>21</b>

*Net Fund Balances totals do not include all State and Local revenue, most of which is located in the Central Services budget.*





**San Mateo County Community College District**  
**2016-2017 Final Budget**  
**Capital Projects Fund (Fund 4) - Skyline College**

	2014-2015 Adoption Budget	2014-2015 Actual	2015-2016 Adoption Budget	2015-2016 Actual	2016-2017 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	0	308,021	0	0	0	0%	2
3 Local Revenue	0	650,000	0	0	0	0%	3
4 <b>Total Revenue</b>	<b>\$0</b>	<b>\$958,021</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	4
<b>Expenses</b>							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	\$6,000	0	\$20,000	270,970	\$300,000	7%	6
7 Employee Benefits	\$0	0	\$0	101,839	\$120,000	3%	7
8 Materials & Supplies	\$400,000	249,460	\$400,000	774,403	\$500,000	11%	8
9 Operating Expenses	\$800,000	101,077	\$2,500,000	1,075,654	\$1,500,000	34%	9
10 Capital Outlay	\$1,294,000	82,470	\$5,000,000	1,702,413	\$2,000,000	45%	10
11 <b>Total Expenses</b>	<b>\$2,500,000</b>	<b>\$433,007</b>	<b>\$7,920,000</b>	<b>\$3,925,279</b>	<b>\$4,420,000</b>	<b>100%</b>	11
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 <b>Total Transfers/Other</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	17
<b>Fund Balance</b>							
18 Net Change in Fund Balance	(\$2,500,000)	\$525,014	(\$7,920,000)	(\$3,925,279)	(\$4,420,000)		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 <b>Net Fund Balance, June 30</b>	<b>(\$2,500,000)</b>	<b>\$525,014</b>	<b>(\$7,920,000)</b>	<b>(\$3,925,279)</b>	<b>(\$4,420,000)</b>		21

*Net Fund Balances totals do not include all State and Local revenue, most of which is located in the Central Services budget.*

**San Mateo County Community College District**  
**2016-2017 Final Budget**  
**Capital Projects Fund (Fund 4) - Districtwide**



	2014-2015 Adoption Budget	2014-2015 Actual	2015-2016 Adoption Budget	2015-2016 Actual	2016-2017 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	532,775	1,979,646	0	2,843,825	2,820,900	60%	2
3 Local Revenue	18,507,419	126,792,056	1,686,884	20,230,788	1,860,506	40%	3
<b>4 Total Revenue</b>	<b>\$19,040,194</b>	<b>\$128,771,702</b>	<b>\$1,686,884</b>	<b>\$23,074,613</b>	<b>\$4,681,406</b>	<b>100%</b>	<b>4</b>
<b>Expenses</b>							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	\$700,000	908,475	\$2,300,000	864,920	\$2,000,000	27%	6
7 Employee Benefits	\$280,000	294,113	\$900,000	259,412	\$700,000	9%	7
8 Materials & Supplies	\$800,000	441,224	\$1,000,000	2,677,093	\$1,800,000	24%	8
9 Operating Expenses	\$1,800,000	8,201,935	\$3,000,000	1,823,074	\$1,500,000	20%	9
10 Capital Outlay	\$3,200,000	12,676,618	\$6,000,000	2,077,616	\$1,500,000	20%	10
<b>11 Total Expenses</b>	<b>\$6,780,000</b>	<b>\$22,522,365</b>	<b>\$13,200,000</b>	<b>\$7,702,115</b>	<b>\$7,500,000</b>	<b>100%</b>	<b>11</b>
<b>Transfers &amp; Other</b>							
12 Transfers In	\$11,185,351	\$9,353,300	\$398,244	\$13,808,390	\$0	0%	12
13 Other Sources	0	1,107,000	708,756	5,069,739	0	0%	13
14 Transfers out	(12,905,348)	(2,643,028)	(250,312)	(388,646)	(380,733)	100%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
<b>17 Total Transfers/Other</b>	<b>(\$1,719,997)</b>	<b>\$7,817,272</b>	<b>\$856,688</b>	<b>\$18,489,483</b>	<b>(\$380,733)</b>	<b>100%</b>	<b>17</b>
<b>Fund Balance</b>							
18 Net Change in Fund Balance	\$10,540,197	\$114,066,609	(\$10,656,428)	\$33,861,981	(\$3,199,327)		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
<b>21 Net Fund Balance, June 30</b>	<b>\$10,540,197</b>	<b>\$114,066,609</b>	<b>(\$10,656,428)</b>	<b>\$33,861,981</b>	<b>(\$3,199,327)</b>		<b>21</b>

*Net Fund Balances totals do not include all State and Local revenue, most of which is located in the Central Services budget.*

**San Mateo County Community College District**  
**2016-2017 Final Budget**  
**Capital Projects Fund (Fund 4) - Total District**



	2014-2015 Adoption Budget	2014-2015 Actual	2015-2016 Adoption Budget	2015-2016 Actual	2016-2017 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	532,775	2,545,092	0	2,843,825	2,820,900	60%	2
3 Local Revenue	18,507,419	127,842,056	1,686,884	20,230,788	1,860,506	40%	3
<b>4 Total Revenue</b>	<b>\$19,040,194</b>	<b>\$130,387,148</b>	<b>\$1,686,884</b>	<b>\$23,074,613</b>	<b>\$4,681,406</b>	<b>100%</b>	4
<b>Expenses</b>							
5 Certificated Salaries	0	0	0	1,153	0	0%	5
6 Classified Salaries	727,000	913,236	2,360,000	2,294,614	2,700,000	13%	6
7 Employee Benefits	280,000	294,113	900,000	789,360	960,000	5%	7
8 Materials & Supplies	2,100,000	1,205,802	1,900,000	4,448,701	3,000,000	15%	8
9 Operating Expenses	5,200,000	8,380,559	12,500,000	2,677,415	5,500,000	27%	9
10 Capital Outlay	7,473,000	12,893,362	25,000,000	9,031,720	8,500,000	41%	10
<b>11 Total Expenses</b>	<b>\$15,780,000</b>	<b>\$23,687,072</b>	<b>\$42,660,000</b>	<b>\$19,242,963</b>	<b>\$20,660,000</b>	<b>100%</b>	11
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	22,845,775	398,244	13,808,390	0	0%	12
13 Other Sources	0	1,107,000	708,756	5,069,739	0	0%	13
14 Transfers out	(1,430,224)	(2,643,028)	(250,312)	(388,646)	(380,733)	100%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
<b>17 Total Transfers/Other</b>	<b>(\$1,430,224)</b>	<b>\$21,309,747</b>	<b>\$856,688</b>	<b>\$18,489,483</b>	<b>(\$380,733)</b>	<b>100%</b>	17
<b>Fund Balance</b>							
18 Net Change in Fund Balance	\$1,829,970	\$128,009,823	(\$40,116,428)	\$22,321,133	(\$16,359,327)		18
19 Beginning Balance, July 1	110,414,127	110,414,127	224,950,123	224,950,123	247,271,256		19
20 Adjustments to Beginning Balance							20
<b>21 Net Fund Balance, June 30</b>	<b>\$112,244,097</b>	<b>\$238,423,950</b>	<b>\$184,833,695</b>	<b>\$247,271,256</b>	<b>\$230,911,929</b>		21

*Includes combined total of District Office, Cañada College, College of San Mateo, and Skyline College.*



## **Enterprise Fund Auxiliary Fund (Fund 5)**

*The District maintains enterprise funds. These funds account for operations that the Board requires to be self-supporting. These funds are maintained independently of other District funds to facilitate the entrepreneurial nature of the activities involved and also provide the necessary flexibility to report the retail and operational requirements of these self-supporting services.*

*The **Bookstore Fund** is used to account for revenues received and expenses made to operate the District's bookstores. **The Cafeteria Fund** is used to account for revenues received and expenses related to contracted food service and vending operations of the District. **The San Mateo Athletic Club (SMAC)** accounts for revenues received and expenses related to the operations of the athletic club and aquatic center. **The Community, Continuing, and Corporate Education (CCCE)** is the newest addition to the enterprise funds with the goal of increasing and meeting educational opportunities and needs in San Mateo County.*

**San Mateo County Community College District**  
**2016 - 2017 Final Budget**  
**Enterprise Fund - Bookstore (Fund 5)**



	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Income</b>							
1 Federal Income	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Income	0	0	0	0	0	0%	2
3 Local Income	8,000,000	7,477,135	7,500,000	7,374,150	7,400,000	100%	3
<b>4 Total Income</b>	<b>\$8,000,000</b>	<b>\$7,477,135</b>	<b>\$7,500,000</b>	<b>\$7,374,150</b>	<b>\$7,400,000</b>	<b>100%</b>	<b>4</b>
<b>Expenses</b>							
5 Cost of Sales	\$4,680,000	\$3,946,100	\$4,000,000	\$3,912,565	\$3,900,000	56%	5
6 Certificated Salaries	0	0	0	0	0	0%	6
7 Classified Salaries	1,725,000	1,789,291	1,800,000	1,945,496	1,975,000	25%	7
8 Employee Benefits	490,000	530,282	530,000	559,735	562,000	7%	8
9 Materials & Supplies	48,000	35,166	35,000	39,703	40,000	0%	9
10 Operating Expenses	750,000	742,162	800,000	790,470	800,000	11%	10
11 Capital Outlay	0	0	0	0	0	0%	11
<b>12 Total Expenses</b>	<b>\$7,693,000</b>	<b>\$7,043,001</b>	<b>\$7,165,000</b>	<b>\$7,247,969</b>	<b>\$7,277,000</b>	<b>100%</b>	<b>12</b>
<b>Transfers &amp; Other</b>							
13 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	13
14 Other Sources	0	0	0	0	0	0%	14
15 Transfers out	0	0	0	0	0	0%	15
16 Contingency	0	0	0	0	0	0%	16
17 Other Out Go	0	0	0	0	0	0%	17
<b>18 Total Transfers/Other</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	<b>18</b>
<b>Fund Balance</b>							
19 Net Change in Fund Balance	\$307,000	\$434,134	\$335,000	\$126,181	\$123,000		19
20 Beginning Balance, July 1	7,636,581	7,636,581	8,070,715	8,070,715	8,196,896		20
21 Adjustments to Beginning Balance	0	0	0	0	0		21
<b>22 Net Fund Balance, June 30</b>	<b>\$7,943,581</b>	<b>\$8,070,715</b>	<b>\$8,405,715</b>	<b>\$8,196,896</b>	<b>\$8,319,896</b>		<b>22</b>

**San Mateo County Community College District**  
**2016 - 2017 Final Budget**  
**Enterprise Fund - Cafeteria (Fund 5)**



	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Income</b>							
1 Federal Income	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Income	0	0	0	0	0	0%	2
3 Local Income	335,000	296,922	320,000	334,157	350,000	100%	3
4 <b>Total Income</b>	<b>\$335,000</b>	<b>\$296,922</b>	<b>\$320,000</b>	<b>\$334,157</b>	<b>\$350,000</b>	<b>100%</b>	4
<b>Expenses</b>							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	36,000	49,267	50,000	64,317	70,000	23%	6
7 Employee Benefits	9,500	9,835	9,000	14,029	15,000	4%	7
8 Materials & Supplies	55,000	68,933	60,000	62,207	60,000	27%	8
9 Operating Expenses	85,000	118,204	100,000	130,329	130,000	46%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 <b>Total Expenses</b>	<b>\$185,500</b>	<b>\$246,239</b>	<b>\$219,000</b>	<b>\$270,882</b>	<b>\$275,000</b>	<b>100%</b>	11
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 <b>Total Transfers/Other</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	17
<b>Fund Balance</b>							
18 Net Change in Fund Balance	\$149,500	\$50,683	\$101,000	\$63,275	\$75,000		18
19 Beginning Balance, July 1	456,337	456,337	507,020	507,020	570,295		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 <b>Net Fund Balance, June 30</b>	<b>\$605,837</b>	<b>\$507,020</b>	<b>\$608,020</b>	<b>\$570,295</b>	<b>\$645,295</b>		21

**San Mateo County Community College District**  
**2016 - 2017 Final Budget**  
**Enterprise Fund - San Mateo Athletic Club/CSM Fitness Center**



	2014 -15 Adoption Budget	2014-15 Actual	2015 -16 Adoption Budget	2015-16 Actual	2016 -17 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	0	0	0	0	0	0%	2
3 Local Revenue	4,200,000	4,348,781	4,500,000	4,711,162	4,877,626	100%	3
<b>4 Total Revenue</b>	<b>\$4,200,000</b>	<b>\$4,348,781</b>	<b>\$4,500,000</b>	<b>\$4,711,162</b>	<b>\$4,877,626</b>	<b>100%</b>	<b>4</b>
<b>Expenses</b>							
5 Cost of Goods Sold	\$0	\$0	\$0	\$0	\$0	0%	5
6 Salaries	170,000	184,933	185,000	211,744	222,000	5%	6
7 Employee Benefits	42,000	42,280	43,000	60,611	61,000	1%	7
8 Materials & Supplies	0	0	0	0	0	0%	8
9 Operating Expenses**	3,167,805	3,264,701	3,300,000	3,496,689	3,690,000	94%	9
10 Capital Outlay	0	0	0	0	0	0%	10
<b>11 Total Expenses</b>	<b>\$3,379,805</b>	<b>\$3,491,914</b>	<b>\$3,528,000</b>	<b>\$3,769,043</b>	<b>\$3,973,000</b>	<b>100%</b>	<b>11</b>
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	\$0	\$0	\$0	\$0	0%	12
13 Other Sources	70,000	142,872	150,000	155,390	170,000	-64%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	(188,000)	(408,633)	(385,000)	(442,043)	(370,000)	164%	16
<b>17 Total Transfers/Other</b>	<b>(\$118,000)</b>	<b>(\$265,761)</b>	<b>(\$235,000)</b>	<b>(\$286,653)</b>	<b>(\$200,000)</b>	<b>100%</b>	<b>17</b>
<b>Fund Balance</b>							
18 Net Change in Fund Balance	\$702,195	\$591,106	\$737,000	\$655,466	\$704,626		18
19 Beginning Balance, July 1	1,344,968	1,344,968	1,936,074	1,936,074	2,591,540		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
<b>21 Net Fund Balance, June 30</b>	<b>\$2,047,163</b>	<b>\$1,936,074</b>	<b>\$2,673,074</b>	<b>\$2,591,540</b>	<b>\$3,296,166</b>		<b>21</b>

\*\*Operating expenses consists of salaries and benefits paid by EXOS

**San Mateo County Community College District**  
**2016 - 2017 Final Budget**  
**Enterprise Fund - Community, Continuing, and Corporate Education (Fund 5)**

	2014 -15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Income</b>							
1 Federal Income	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Income	0	0	0	0	0	0%	2
3 Local Income	0	0	900,000	1,129,715	1,175,000	100%	3
<b>4 Total Income</b>	<b>\$0</b>	<b>\$0</b>	<b>\$900,000</b>	<b>\$1,129,715</b>	<b>\$1,175,000</b>	<b>100%</b>	<b>4</b>
<b>Expenses</b>							
5 Certificated Salaries	\$0	\$0	\$0	\$469	\$0	0%	5
6 Classified Salaries	0	0	315,000	458,471	460,000	39%	6
7 Employee Benefits	0	0	110,000	131,118	132,000	14%	7
8 Materials & Supplies	0	0	25,000	22,670	23,000	3%	8
9 Operating Expenses	0	0	350,000	733,060	485,000	44%	9
10 Capital Outlay	0	0	0	0	0	0%	10
<b>11 Total Expenses</b>	<b>\$0</b>	<b>\$0</b>	<b>\$800,000</b>	<b>\$1,345,788</b>	<b>\$1,100,000</b>	<b>100%</b>	<b>11</b>
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	\$0	\$0	\$417,000	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
<b>17 Total Transfers/Other</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$417,000</b>	<b>\$0</b>	<b>0%</b>	<b>17</b>
<b>Fund Balance</b>							
18 Net Change in Fund Balance	\$0	\$0	\$100,000	\$200,927	\$75,000		18
19 Beginning Balance, July 1	0	0	850,818	850,818	1,051,745		19
Adjustments to Beginning							
20 Balance	0	0	0	0	0		20
<b>21 Net Fund Balance, June 30</b>	<b>\$0</b>	<b>\$0</b>	<b>\$950,818</b>	<b>\$1,051,745</b>	<b>\$1,126,745</b>		<b>21</b>

\* CCCE was previously included in Fund 1 before it moved to Fund 5 in the 2015-16 fiscal year

This summary for CCCE was prepared for viewing purposes only as it was part of Fund 1 prior to 2015-16.



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SAN MATEO COUNTY  
**COMMUNITY**  
COLLEGE DISTRICT

## **Special Revenue Fund (Fund 6)**

*This fund is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.*

*Special Revenue Funds encompass activities that directly or indirectly relate to the educational program of the College such as providing services to students—and which may provide non-classroom instructional or laboratory experience for students.*

*The District maintains the **Child Development Fund (60000)**, which is used to account for the activities of the child development centers at the Colleges.*

***Measure G** (San Mateo county wide parcel tax) passed by the voters in June 2010 is accounted for in this Fund (**61000**). It is used primarily for instructional-related activities to preserve and maintain core academics and vocational programs.*

**San Mateo County Community College District**  
**2016-2017 Final Budget**  
***Child Development Fund (Fund 60) - College of San Mateo***



	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$38,500	\$32,313	\$28,900	\$22,841	\$28,000	7%	1
2 State Revenue	37,800	31,368	34,100	45,574	21,000	5%	2
3 Local Revenue	362,296	311,522	373,672	373,222	374,132	88%	3
<b>4 Total Revenue</b>	<b>\$438,596</b>	<b>\$375,202</b>	<b>\$436,672</b>	<b>\$441,637</b>	<b>\$423,132</b>	<b>100%</b>	<b>4</b>
<b>Expenses</b>							
5 Certificated Salaries	\$111,682	\$111,682	\$116,912	\$116,912	\$117,392	19%	5
6 Classified Salaries	284,251	277,208	272,150	309,661	290,338	48%	6
7 Employee Benefits	154,381	142,761	145,699	153,057	159,635	26%	7
8 Materials & Supplies	47,800	29,438	36,800	33,253	36,500	6%	8
9 Operating Expenses	765	0	448	0	0	0%	9
10 Capital Outlay	0	0	0	0	0	0%	10
<b>11 Total Expenses</b>	<b>\$598,879</b>	<b>\$561,089</b>	<b>\$572,009</b>	<b>\$612,883</b>	<b>\$603,865</b>	<b>100%</b>	<b>11</b>
<b>Transfers &amp; Other</b>							
12 Transfers In	\$160,283	\$185,887	\$135,337	\$171,246	\$180,733	100%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
<b>17 Total Transfers/Other</b>	<b>\$160,283</b>	<b>\$185,887</b>	<b>\$135,337</b>	<b>\$171,246</b>	<b>\$180,733</b>	<b>100%</b>	<b>17</b>
<b>Fund Balance</b>							
18 Net Change in Fund Balance	\$0	\$0	\$0	\$0	\$0		18
19 Beginning Balance, July 1	0	\$0	\$0	\$0	\$0		19
20 Adjustments to Beginning Balance	0	0	\$0	0	\$0		20
<b>21 Net Fund Balance, June 30</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>21</b>

*Net Fund Balance totals do not include all Federal, State, and Local revenue or beginning balance.  
See Districtwide page for complete fund totals.*

**San Mateo County Community College District**  
**2016-2017 Final Budget**  
**Child Development Fund (Fund 60) - Skyline College**



	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$109,000	\$127,859	\$92,000	\$42,496	\$45,000	12%	1
2 State Revenue	181,500	207,938	266,700	180,394	151,000	40%	2
3 Local Revenue	141,823	154,646	175,823	180,181	180,823	48%	3
4 <b>Total Revenue</b>	<b>\$432,323</b>	<b>\$490,443</b>	<b>\$534,523</b>	<b>\$403,071</b>	<b>\$376,823</b>	<b>100%</b>	4
<b>Expenses</b>							
5 Certificated Salaries	\$102,936	\$102,936	\$106,688	\$111,082	\$107,407	17%	5
6 Classified Salaries	338,418	328,224	304,498	390,645	300,193	48%	6
7 Employee Benefits	172,895	171,915	157,688	165,771	170,198	27%	7
8 Materials & Supplies	70,323	77,927	76,823	55,654	51,223	8%	8
9 Operating Expenses	2,150	3,285	3,800	1,977	2,200	0%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 <b>Total Expenses</b>	<b>\$686,721</b>	<b>\$684,288</b>	<b>\$649,497</b>	<b>\$725,129</b>	<b>\$631,221</b>	<b>100%</b>	11
<b>Transfers &amp; Other</b>							
12 Transfers In	\$254,399	\$193,845	\$114,975	\$322,058	\$254,399	100%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	0	0	0	0	0	0%	16
17 <b>Total Transfers/Other</b>	<b>\$254,399</b>	<b>\$193,845</b>	<b>\$114,975</b>	<b>\$322,058</b>	<b>\$254,399</b>	<b>100%</b>	17
<b>Fund Balance</b>							
18 Net Change in Fund Balance	\$0	\$0	\$0	\$0	\$0		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 <b>Net Fund Balance, June 30</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		21

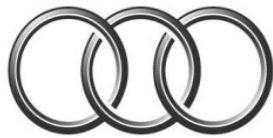
*Net Fund Balance totals do not include all Federal, State, and Local revenue or beginning balance.  
See Districtwide page for complete fund totals.*

**San Mateo County Community College District**  
**2016-2017 Final Budget**  
***Child Development Fund (Fund 60) - Total District***



	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$147,500	\$160,171	\$120,900	\$65,337	\$73,000	9%	1
2 State Revenue	\$219,300	\$239,306	\$300,800	225,968	\$172,000	22%	2
3 Local Revenue	\$504,119	\$466,168	\$549,495	553,402	\$554,955	69%	3
4 <b>Total Revenue</b>	<b>\$870,919</b>	<b>\$865,645</b>	<b>\$971,195</b>	<b>\$844,708</b>	<b>\$799,955</b>	<b>100%</b>	4
<b>Expenses</b>							
5 Certificated Salaries	\$214,618	\$214,618	\$223,600	\$227,994	\$224,800	18%	5
6 Classified Salaries	\$622,669	\$605,432	576,649	700,307	590,531	48%	6
7 Employee Benefits	\$327,277	\$314,676	303,387	318,828	329,833	27%	7
8 Materials & Supplies	\$118,123	\$107,365	113,623	88,907	87,723	7%	8
9 Operating Expenses	\$2,915	\$3,285	4,248	1,977	2,200	0%	9
10 Capital Outlay	\$0	\$0	0	0	0	0%	10
11 <b>Total Expenses</b>	<b>\$1,285,600</b>	<b>\$1,245,376</b>	<b>\$1,221,507</b>	<b>\$1,338,012</b>	<b>\$1,235,087</b>	<b>100%</b>	11
<b>Transfers &amp; Other</b>							
12 Transfers In	\$414,682	\$379,731	\$250,312	\$493,304	\$435,132	100%	12
13 Other Sources	\$0	\$0	0	0	0	0%	13
14 Transfers out	\$0	\$0	0	0	0	0%	14
15 Contingency/Reserve	\$0	\$0	0	0	0	0%	15
16 Other Out Go	\$0	\$0	0	0	0	0%	16
17 <b>Total Transfers/Other</b>	<b>\$414,682</b>	<b>\$379,731</b>	<b>\$250,312</b>	<b>\$493,304</b>	<b>\$435,132</b>	<b>100%</b>	17
<b>Fund Balance</b>							
18 Net Change in Fund Balance	\$0	\$0	\$0	\$0	\$0		18
19 Beginning Balance, July 1	\$0	\$0	0	\$0	0		19
20 Adjustments to Beginning Balance	\$0	\$0	0	\$0	0		20
21 <b>Net Fund Balance, June 30</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		21

*Includes combined total of District Office, Cañada College, College of San Mateo, and Skyline College, as well as entire beginning balance.*



SAN MATEO COUNTY  
**COMMUNITY**  
COLLEGE DISTRICT

## **Expendable Trust Fund**

### **Student Financial Aid**

### **(Fund 7)**

*Funds of this type account for assets held by the District as trustee. Funds in this category include financial aid such as Federal Student Aid PELL/SEOG, Federal Academic Competitiveness Grants, Cal Grants, and EOPS Direct Aid to Students.*



**San Mateo County Community College District**  
**2016-2017 Final Budget**  
**Student Aid Fund (Fund 7) - Cañada College**

	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$4,738,337	\$4,416,288	\$4,462,702	\$3,806,918	\$3,876,942	89%	1
2 State Revenue	239,000	239,113	245,000	201,458	205,000	5%	2
3 Local Revenue	220,000	200,780	200,000	208,733	250,000	6%	3
4 <b>Total Revenue</b>	<b>\$5,197,337</b>	<b>\$4,856,180</b>	<b>\$4,907,702</b>	<b>\$4,217,109</b>	<b>\$4,331,942</b>	<b>100%</b>	4
<b>Expenses</b>							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	0	0	0	0	0	0%	6
7 Employee Benefits	0	0	0	0	0	0%	7
8 Materials & Supplies	0	0	0	0	0	0%	8
9 Operating Expenses	0	0	0	0	0	0%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 <b>Total Expenses</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	11
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	\$100,932	\$0	\$198,023	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	(8,063)	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	(5,197,337)	(4,949,049)	(4,907,702)	(4,434,084)	(4,331,942)	100%	16
17 <b>Total Transfers/Other</b>	<b>(\$5,197,337)</b>	<b>(\$4,856,180)</b>	<b>(\$4,907,702)</b>	<b>(\$4,236,061)</b>	<b>(\$4,331,942)</b>	<b>100%</b>	17
<b>Fund Balance</b>							
18 Net Change in Fund Balance	\$0	\$0	\$0	(\$18,952)	\$0		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 <b>Net Fund Balance, June 30</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$18,952)</b>	<b>\$0</b>		21

*Net Fund Balance totals do not include all Federal, State, and Local revenue or beginning balance.  
See Districtwide page for complete fund totals.*



**San Mateo County Community College District**  
**2016-2017 Final Budget**  
***Student Aid Fund (Fund 7) - College of San Mateo***

	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$6,391,829	\$5,977,502	\$6,051,002	\$5,505,112	\$5,535,173	88%	1
2 State Revenue	393,000	392,795	396,000	328,690	335,000	5%	2
3 Local Revenue	310,000	374,504	375,000	371,190	390,000	6%	3
4 <b>Total Revenue</b>	<b>\$7,094,829</b>	<b>\$6,744,801</b>	<b>\$6,822,002</b>	<b>\$6,204,992</b>	<b>\$6,260,173</b>	<b>100%</b>	4
<b>Expenses</b>							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	0	0	0	0	0	0%	6
7 Employee Benefits	0	0	0	0	0	0%	7
8 Materials & Supplies	0	0	0	0	0	0%	8
9 Operating Expenses	0	0	0	0	0	0%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 <b>Total Expenses</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	11
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	\$48,164	\$0	\$180,124	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	(779)	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	(7,094,829)	(6,792,186)	(6,822,002)	(6,395,503)	(6,260,173)	100%	16
17 <b>Total Transfers/Other</b>	<b>(\$7,094,829)</b>	<b>(\$6,744,801)</b>	<b>(\$6,822,002)</b>	<b>(\$6,215,379)</b>	<b>(\$6,260,173)</b>	<b>100%</b>	17
<b>Fund Balance</b>							
18 Net Change in Fund Balance	\$0	\$0	\$0	(\$10,387)	\$0		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 <b>Net Fund Balance, June 30</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$10,387)</b>	<b>\$0</b>		21

*Net Fund Balance totals do not include all Federal, State, and Local revenue or beginning balance.  
See Districtwide page for complete fund totals.*



**San Mateo County Community College District**  
**2016-2017 Final Budget**  
**Student Aid Fund (Fund 7) - Skyline College**



	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$9,731,481	\$9,055,906	\$9,141,376	\$7,979,833	\$7,950,301	92%	1
2 State Revenue	402,500	420,283	426,500	476,102	480,000	6%	2
3 Local Revenue	190,000	206,297	210,000	222,094	250,000	3%	3
4 <b>Total Revenue</b>	<b>\$10,323,981</b>	<b>\$9,682,486</b>	<b>\$9,777,876</b>	<b>\$8,678,029</b>	<b>\$8,680,301</b>	<b>100%</b>	4
<b>Expenses</b>							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	0	0	0	0	0	0%	6
7 Employee Benefits	0	0	0	0	0	0%	7
8 Materials & Supplies	0	0	0	0	0	0%	8
9 Operating Expenses	0	0	0	0	0	0%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 <b>Total Expenses</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	11
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	\$239,038	\$0	\$377,572	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	(10,323,981)	(9,921,524)	(9,777,876)	(9,075,134)	(8,680,301)	100%	16
17 <b>Total Transfers/Other</b>	<b>(\$10,323,981)</b>	<b>(\$9,682,486)</b>	<b>(\$9,777,876)</b>	<b>(\$8,697,562)</b>	<b>(\$8,680,301)</b>	<b>100%</b>	17
<b>Fund Balance</b>							
18 Net Change in Fund Balance	\$0	\$0	\$0	(\$19,533)	\$0		18
19 Beginning Balance, July 1	0	0	0	0	0		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 <b>Net Fund Balance, June 30</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$19,533)</b>	<b>\$0</b>		21

*Net Fund Balance totals do not include all Federal, State, and Local revenue or beginning balance.  
See Districtwide page for complete fund totals.*

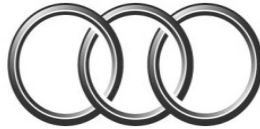
**San Mateo County Community College District**  
**2016-2017 Final Budget**  
**Student Aid Fund (Fund 7) - Total District**



	2014-15 Adoption Budget	2014-15 Actual	2015-16 Adoption Budget	2015-16 Actual	2016-17 Adoption Budget	Percent of Total Budget	
<b>Revenue</b>							
1 Federal Revenue	\$20,861,647	\$19,449,696	\$19,655,080	\$17,291,863	\$17,362,416	90%	1
2 State Revenue	1,034,500	1,052,191	1,067,500	1,006,250	1,020,000	5%	2
3 Local Revenue	720,000	781,580	785,000	802,017	890,000	5%	3
4 <b>Total Revenue</b>	<b>\$22,616,147</b>	<b>\$21,283,467</b>	<b>\$21,507,580</b>	<b>\$19,100,130</b>	<b>\$19,272,416</b>	<b>100%</b>	4
<b>Expenses</b>							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	0	0	0	0	0	0%	6
7 Employee Benefits	0	0	0	0	0	0%	7
8 Materials & Supplies	0	0	0	0	0	0%	8
9 Operating Expenses	0	0	0	0	0	0%	9
10 Capital Outlay	0	0	0	0	0	0%	10
11 <b>Total Expenses</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	11
<b>Transfers &amp; Other</b>							
12 Transfers In	\$0	\$388,133	\$0	\$755,719	\$0	0%	12
13 Other Sources	0	0	0	0	0	0%	13
14 Transfers out	0	(8,842)	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	(22,616,147)	(21,662,759)	(21,507,580)	(19,904,721)	(19,272,416)	100%	16
17 <b>Total Transfers/Other</b>	<b>(\$22,616,147)</b>	<b>(\$21,283,467)</b>	<b>(\$21,507,580)</b>	<b>(\$19,149,003)</b>	<b>(\$19,272,416)</b>	<b>100%</b>	17
<b>Fund Balance</b>							
18 Net Change in Fund Balance	\$0	\$0	\$0	(\$48,873)	\$0		18
19 Beginning Balance, July 1	130,251	130,251	130,251	130,251	81,378		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
21 <b>Net Fund Balance, June 30</b>	<b>\$130,251</b>	<b>\$130,251</b>	<b>\$130,251</b>	<b>\$81,378</b>	<b>\$81,378</b>		21

*Includes combined total of District Office, Cañada College, College of San Mateo, and Skyline College, as well as entire beginning balance.*

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SAN MATEO COUNTY  
**COMMUNITY**  
COLLEGE DISTRICT

## **Retirement Reserve Fund Expendable Trust (Fund 8)**

*Also an Expendable Trust, the **Reserve for Post-Retirement Benefits** was established to reflect the District liability that has already been incurred and continues to incur as employees earn the right to health benefits at retirement.*

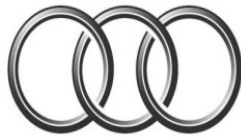
*This Fund has been generated by transfers made from the Unrestricted General Fund. Effective July 2009, these transfers come from all funds and are now charged as part of the benefit expense in those funds. This reserve is minimal compared to the total liability already incurred, so current retiree benefits continue to be paid from the General Fund on a “pay as you go” basis. The goal is to eventually have enough funds in this reserve to pay the ongoing costs of retiree benefits.*

**San Mateo County Community College District  
2016-2017 Final Budget**

***Reserve Fund for Post-Retirement Benefits (Fund 8) - Central Services***



	<b>2014-15 Adoption Budget</b>	<b>2014 -15 Actual</b>	<b>2015-16 Adoption Budget</b>	<b>2015 -16 Actual</b>	<b>2016-17 Adoption Budget</b>	<b>Percent of Total Budget</b>	
<b>Revenue</b>							
1 Federal Revenue	\$0	\$0	\$0	\$0	\$0	0%	1
2 State Revenue	0	0	0	0	0	0%	2
3 Local Revenue	241,000	145,608	165,000	109,922	70,232	100%	3
<b>4 Total Revenue</b>	<b>\$241,000</b>	<b>\$145,608</b>	<b>\$165,000</b>	<b>\$109,922</b>	<b>\$70,232</b>	<b>100%</b>	<b>4</b>
<b>Expenses</b>							
5 Certificated Salaries	\$0	\$0	\$0	\$0	\$0	0%	5
6 Classified Salaries	0	0	0	0	0	0%	6
7 Employee Benefits	0	0	0	0	0	0%	7
8 Materials & Supplies	0	0	0	0	0	0%	8
9 Operating Expenses	5,000	13,000	5,000	5,800	7,000	121%	9
10 Capital Outlay	0	0	0	0	0	0%	10
<b>11 Total Expenses</b>	<b>\$5,000</b>	<b>\$13,000</b>	<b>\$5,000</b>	<b>\$5,800</b>	<b>\$7,000</b>	<b>121%</b>	<b>11</b>
<b>Transfers &amp; Other</b>							
12 Transfers In	\$1,650,000	\$3,000,000	\$0	\$0	\$0	0%	12
13 Other Sources	0	4,469,389	4,500,000	3,965,290	4,150,000	-108%	13
14 Transfers out	0	0	0	0	0	0%	14
15 Contingency	0	0	0	0	0	0%	15
16 Other Out Go	(12,000,000)	(12,000,000)	(12,000,000)	(12,000,000)	(8,000,000)	208%	16
<b>17 Total Transfers/Other</b>	<b>(\$10,350,000)</b>	<b>(\$4,530,611)</b>	<b>(\$7,500,000)</b>	<b>(\$8,034,710)</b>	<b>(\$3,850,000)</b>	<b>100%</b>	<b>17</b>
<b>Fund Balance</b>							
18 Net Change in Fund Balance	(\$10,114,000)	(\$4,398,003)	(\$7,340,000)	(\$7,930,588)	(\$3,786,768)		18
19 Beginning Balance, July 1	23,641,325	23,641,325	19,243,322	19,243,322	11,312,734		19
20 Adjustments to Beginning Balance	0	0	0	0	0		20
<b>21 Net Fund Balance, June 30</b>	<b>\$13,527,325</b>	<b>\$19,243,322</b>	<b>\$11,903,322</b>	<b>\$11,312,734</b>	<b>\$7,525,966</b>		<b>21</b>



SAN MATEO COUNTY  
**COMMUNITY**  
COLLEGE DISTRICT

## **Supplemental Information**

- Page 121 - **Resource Allocation Model**
- Page 123 – **Absorption Budget**
- Page 125 – **FTE Analysis**
- Page 127 - **Associated Student Body Reports**
- Page 134 - **CCFS-311Q Report (6/30/16)**
- Page 135 - **Cash Flow Summary (6/30/16)**
- Page 136 - **Debt Services Payment Schedule**
- Page 138 - **County Interest and Investment  
Pool Rates**

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Resource Allocation: 16/17 Budget Scenario

Worksheet A

1. Review Base Allocation and FTES Allocation (should be 80%/20% of funding). If a college should receive additional funding based on the review, allocate that.

Current Allocations are:

	Skyline	Cañada	CSM	District Office	Facilities	Central Svcs	Total
15/16 Site Allocations	\$ 36,021,919	\$ 20,911,698	\$ 33,188,996	\$ 13,233,924	\$ 11,435,674	\$ 40,195,004	\$ 154,987,215
	40.0%	23.2%	36.8%				
15/16 FTES	7,658	4,056	6,911				18,625
14/15 FTES	7,852	4,051	6,704				18,607
13/14 FTES	7,827	4,207	7,039				19,072
12/13 FTES	8,144	4,368	7,660				20,172
11/12 FTES	8,104	4,366	7,531				20,001
5 yr average	7,917	4,210	7,169				19,295
Percent of total	41.0%	21.8%	37.2%				

Adjustment #1 is the increases from the Site Allocations. No college gets a decrease. No further adjustments at this time.

Adjustment #1 \$ -

2. Allocate any increase in Central Services costs.

Based on 16/17 Budget

	Skyline	Cañada	CSM	District Office	Facilities	Central Svcs	Total
Increased Costs						\$ (12,317,465)	\$ (12,317,465)

3. Allocate \$3.38 per square foot increase over previous year.

Change from Fall 15 to Fall 16 Space Inventory Report

	Skyline	Cañada	CSM	District Office	Facilities	Central Svcs	Total
					\$ -	\$ -	\$ -

4. Allocate growth based on increase (or decrease) in 3-year FTES average.

Based on FTES Goals for 16/17

	Skyline	Cañada	CSM	District Office	Facilities	Central Svcs	Total
16/17 FTES	7,718	4,101	7,121				18,940
New 5 yr average	7,840	4,157	7,087			0	19,083
Change in 5 yr average	(77)	(53)	(82)			0	(212)

Allocate growth for international students only per the international student formula.

Growth allocation						\$ -	\$ -
International Students	\$ 514,076	\$ 442,751	\$ 1,936,437				\$ 2,893,264
Total	\$ 514,076	\$ 442,751	\$ 1,936,437				\$ 2,893,264

5. District Office & Facilities gets 14% and 6% respectively of college growth allocations.

Calculate 15% and 6% of allocations in #4.

	Skyline	Cañada	CSM	District Office	Facilities	Central Svcs	Total
Growth allocation				\$ -	\$ -		\$ -
International Students				\$ 630,962		\$ (369,157)	\$ 261,805
Total	\$ -	\$ -	\$ -	\$ 630,962	\$ -	\$ (369,157)	\$ 261,805

6. Allocate any special amounts agreed upon.

Allocate 16/17 projected step and column increases. Allocate compensation where settled and reserve where not settled.

	Skyline	Cañada	CSM	District Office	Facilities	Central Svcs	Total
Step & Column Compensation	\$ 484,505	\$ 296,716	\$ 383,716	\$ 182,819	\$ 100,718		\$ 1,448,474
						\$ 7,499,718	\$ 7,499,718



2016-17 Final Budget

<b>CPI on non personnel</b>	\$ 40,924	\$ 20,952	\$ 34,200	\$ 59,620	\$ 35,455		\$ 191,151
<b>Other</b>	\$ (413,561)	\$ 331,738	\$ 660,357	\$ 197,191	\$ 151,402	\$ 44,000	\$ 971,127
<b>Innovation Fund</b>	\$ 1,400,000	\$ 800,000	\$ 1,100,000	\$ 200,000	\$ -	\$ (1,500,000)	\$ 2,000,000
	\$ 1,511,869	\$ 1,449,406	\$ 2,178,273	\$ 639,630	\$ 287,574	\$ 6,043,718	\$ 12,110,470

7. Allocate any remaining funds across the board (plus or minus).

**Assume the district receives growth and no budget stability. Hold aside unallocated resources.**

**Calculate new base revenue and what is left after allocations 1 through 6.**

Prior Year Alloc	\$ 154,987,215	14/15 FTES	18,607	(Funded, includes NR & Appren)
Prop Tax Growth	\$ 8,996,678	15/16 FTES	18,038	(Estimated actual)
RDA Growth	\$ 1,130,361	Funded Growth	-	
Other Revenue	\$ (3,105,951)	Deficit budget		
16/17 Revenue	\$ 162,008,303	Reserve for futu	-	
Increase	\$ 7,021,088			
Plus deficit budget/less	\$ 7,021,088			
Less allocations:				
1. Adjustment #1	\$ -			
2. Central Svcs	\$ (12,317,465)			
3. Square Footage	\$ -			
4. Growth	\$ 2,893,264			
5. DO & Facilities	\$ 261,805			
6. Special Allocations	\$ 12,110,470			
	\$ 2,948,074			
Available for allocation	\$ 4,073,014			

	Skyline	Cañada	CSM	District Office	Facilities	Central Svcs	Total
15/16 Site Allocations	\$ 36,021,919	\$ 20,911,698	\$ 33,188,996	\$ 13,233,924	\$ 11,435,674	N/A	\$ 114,792,211
% of Total	31%	18%	29%	12%	10%		100%
Adjustment #7	\$ 1,278,116	\$ 741,981	\$ 1,177,599	\$ 469,561	\$ 405,756	\$ -	\$ 4,073,014

8. Final allocations

**Sum the 15/16 Site Allocations with all of the adjustments.**

	Skyline	Cañada	CSM	District Office	Facilities	Central Svcs	Total
15/16 Site Allocations	\$ 36,021,919	\$ 20,911,698	\$ 33,188,996	\$ 13,233,924	\$ 11,435,674	\$ 40,195,004	\$ 154,987,215
1. Adjustment #1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2. Fixed Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (12,317,465)	\$ (12,317,465)
3. Square Footage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4. Growth	\$ 514,076	\$ 442,751	\$ 1,936,437	\$ -	\$ -	\$ -	\$ 2,893,264
5. DO & Facilities	\$ -	\$ -	\$ -	\$ 630,962	\$ -	\$ (369,157)	\$ 261,805
6. Special Allocations	\$ 1,511,869	\$ 1,449,406	\$ 2,178,273	\$ 639,630	\$ 287,574	\$ 6,043,718	\$ 12,110,470
7. Adjustment #7	\$ 1,278,116	\$ 741,981	\$ 1,177,599	\$ 469,561	\$ 405,756	\$ -	\$ 4,073,014
Total Increase	\$ 3,304,061	\$ 2,634,137	\$ 5,292,310	\$ 1,740,153	\$ 693,331	\$ (6,642,904)	\$ 7,021,088
16/17 Site Allocations	\$ 39,325,980	\$ 23,545,836	\$ 38,481,306	\$ 14,974,077	\$ 12,129,005	\$ 33,552,099	\$ 162,008,303

Prop 30/One Time	\$ 543,518	\$ 315,527	\$ 500,774	\$ 199,681	\$ 172,548		\$ 1,732,048
Total Allocation	\$ 39,869,498	\$ 23,861,363	\$ 38,982,079	\$ 15,173,757	\$ 12,301,553	\$ 33,552,099	\$ 163,740,351

Facilities Square Footage	1,620,579
50% of funds per sq. foot	\$ 3.53
50% of funds for growth	6.3%
District Office percentage	14.7%

**Fund 1 Full Absorption Budget for 2016-17**

	<b>Skyline</b>	<b>Cañada</b>	<b>CSM</b>	<b>District Office</b>	<b>Facilities</b>	<b>Central Svcs</b>	<b>Total</b>
<b>16/17 Site Allocations</b>	<b>\$ 39,869,498</b>	<b>\$ 23,861,363</b>	<b>\$ 38,982,079</b>	<b>\$ 15,173,757</b>	<b>\$ 12,301,553</b>	<b>\$ 33,552,099</b>	<b>\$ 163,740,350</b>
Central Services	\$ 9,496,061	\$ 6,756,520	\$ 10,988,443	\$ 3,134,154	\$ 3,176,921	\$ (33,552,099)	\$ -
Subtotal	\$ 49,365,560	\$ 30,617,883	\$ 49,970,523	\$ 18,307,912	\$ 15,478,474	\$ -	\$ 163,740,350
Facilities Allocation	\$ 5,155,551	\$ 3,360,895	\$ 6,724,797	\$ 237,230	\$ (15,478,474)		\$ -
Subtotal	\$ 54,521,111	\$ 33,978,778	\$ 56,695,320	\$ 18,545,142	\$ -	\$ -	\$ 163,740,350
District Office	\$ 6,095,999	\$ 4,289,584	\$ 6,394,381	\$ (16,779,965)			\$ -
<b>Total</b>	<b>\$ 60,617,110</b>	<b>\$ 38,268,362</b>	<b>\$ 63,089,701</b>	<b>\$ 1,765,177</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 163,740,350</b>
% of Total funding	37%	23%	39%				
FTEs Goal for 16/17	7,718	4,101	7,121				18,940
% of Total FTEs	41%	22%	38%				
\$ per FTEs	\$ 7,854	\$ 9,332	\$ 8,860				\$ 8,645
\$ before absorption	\$ 5,166	\$ 5,819	\$ 5,474				
% of base amt/total	66%	62%	62%				

**Detail of Allocations**

**Central Services:**

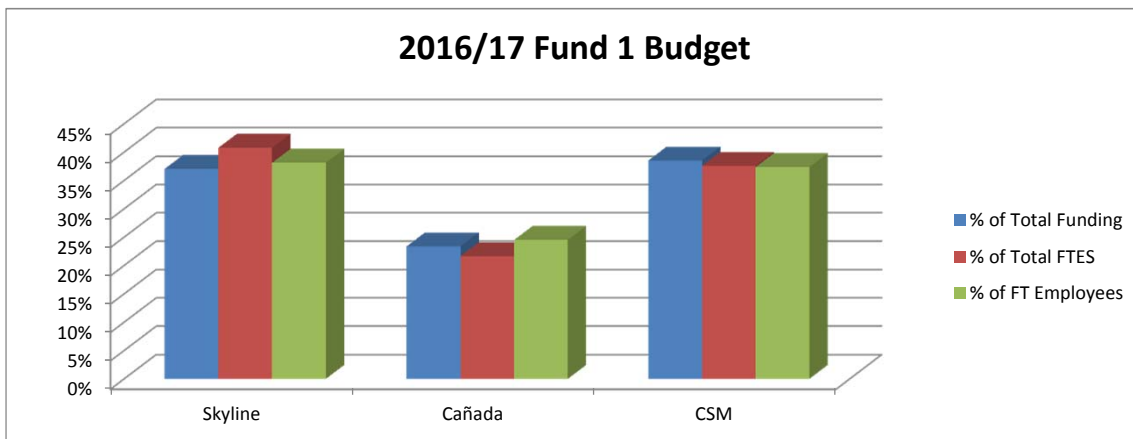
Utilities	33%	22%	43%	2%			
Square footage	541,764	353,175	706,666	24,929			1,626,534
	\$ 1,398,627	\$ 1,027,708	\$ 2,056,336	\$ 72,541		\$ (4,555,213)	
Retiree/other benefits	28%	18%	28%	11%	14%		
Number of FT employees	285	183	279	114	140		1,003
	\$ 1,942,868	\$ 1,250,019	\$ 1,904,280	\$ 779,297	\$ 955,011	\$ (6,831,474)	
Insurance	Based on square footage						
	\$ 419,047	\$ 273,176	\$ 546,596	\$ 19,282		\$ (1,258,101)	
Managed hiring	actual						
			\$ 21,000	\$ 29,000		\$ (50,000)	
Salary commitments	based on # of employees						
	\$ 3,342,483	\$ 2,150,516	\$ 3,276,096	\$ 1,340,692	\$ 1,642,987	\$ (11,752,774)	
Staff development	based on # of employees						
	\$ 179,645	\$ 115,581	\$ 176,077	\$ 72,057	\$ 88,304	\$ (631,664)	
Tele/Hard/Soft Maint	based on # of computers/smart classrooms						
PCs	1,125	1,012	1,049	289			
Macs	204	157	446	-			
Total	1,329	1,169	1,495	289			
Percentage	31%	27%	35%	7%			
	\$ 625,632	\$ 550,311	\$ 703,777	\$ 136,048		\$ (2,015,768)	
Legal/Election	Based on % of budget						
Percent of budgets	31%	18%	30%	12%	9%		
	\$ 208,492	\$ 124,779	\$ 203,851	\$ 79,349	\$ 64,329	\$ (680,800)	
Formula Adjustment	per college						
	\$ 120,000	\$ 295,500	\$ 880,000	\$ 130,000	\$ 49,500	\$ (1,475,000)	
Apprenticeship	Per college						
	\$ 11,160	\$ 220,036				\$ (231,196)	
Miscellaneous & MOT	Per college						
	\$ 52,228	\$ 31,257	\$ 51,065	\$ 19,877		\$ (154,427)	
	\$ 42,660	\$ 27,447	\$ 41,813	\$ 17,111	\$ 20,969	\$ (150,000)	
	\$ 1,153,221	\$ 690,188	\$ 1,127,553	\$ 438,899	\$ 355,821	\$ (3,765,683)	

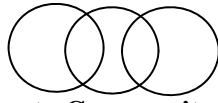
**Fund 1 Full Absorption Budget for 2016-17**

	<b>Skyline</b>	<b>Cañada</b>	<b>CSM</b>	<b>District Office</b>	<b>Facilities</b>	<b>Central Svcs</b>	<b>Total</b>
<b>District Office:</b>							
General Services	based on operating budget						
	\$ 212,450	\$ 132,404	\$ 220,923	\$ (565,777)			
EVC/Business Serv/Acctng	based on operating budget						
	\$ 1,215,720	\$ 757,664	\$ 1,264,201	\$ (3,237,585)			
ITS	based on # of computers						
PCs	1,125	1,012	1,049	289			
Macs	204	157	446	-			
Total	1,329	1,169	1,495	289			
Percentage	31%	27%	35%	7%			
	\$ 1,785,698	\$ 1,570,716	\$ 2,008,743	\$ (5,365,157)			
HR	based on # of employees						
	\$ 647,453	\$ 416,564	\$ 634,593	\$ (1,698,609)			
Chancellor's Office/Found/Board	based on # of employees						
	\$ 685,599	\$ 441,107	\$ 671,982	\$ (1,798,688)			
VC Ed Serv	based on # of employees						
	\$ 163,356	\$ 105,101	\$ 160,111	\$ (428,568)			
Comm & Govt Rel	based on # of employees						
	\$ 119,761	\$ 77,053	\$ 117,382	\$ (314,196)			
Remaining alloc	based on operating budget						
	\$ 1,265,962	\$ 788,976	\$ 1,316,446	\$ (3,371,384)			

**Total Absorption Budget Fund 1 2016/17**

	<b>Skyline</b>	<b>Cañada</b>	<b>CSM</b>
% of Total Funding	37%	23%	39%
% of Total FTES	41%	22%	38%
% of FT Employees	38%	25%	37%





**San Mateo County Community College District  
FTES Analysis**

	<u>Actual 2006-07</u>	<u>Actual 2007-08</u>	<u>Actual 2008-09</u>	<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Actual 2011-12</u>	<u>Actual 2012-13</u>	<u>Annual 2013-14</u>	<u>Annual 2014-15</u>	<u>Annual 2015-16</u>
<b>College of San Mateo</b>										
Resident										
Fall & Spring	7,423	7,686	8,022	8,062	7,002	6,706	6,431	5,943	5,574	5,429
Fall & Spring (N/C)							3	3	4	3
Summer (N/C)								1	1	-
Summer	<u>956</u>	<u>992</u>	<u>985</u>	<u>1,093</u>	<u>940</u>	<u>904</u>	<u>888</u>	<u>786</u>	<u>757</u>	<u>718</u>
Total, Resident	8,379	8,678	9,007	9,155	7,942	7,610	7,322	6,733	6,336	6,150
Total, Apprenticeship	156	164	115	94	87	80	83	88	62	64
Flex-time	10	11	16	15	2	2	3	5	5	8
Non-Resident										
Fall & Spring	226	217	198	200	214	204	255	343	472	642
Fall & Spring (N/C)								-	1	1
Summer (N/C)									-	-
Summer	<u>20</u>	<u>15</u>	<u>18</u>	<u>19</u>	<u>20</u>	<u>16</u>	<u>22</u>	<u>23</u>	<u>31</u>	<u>44</u>
Total, Non-Resident	246	232	216	219	235	220	277	366	504	687
<b>College of San Mateo Total</b>	<b>8,791</b>	<b>9,085</b>	<b>9,354</b>	<b>9,483</b>	<b>8,266</b>	<b>7,912</b>	<b>7,685</b>	<b>7,192</b>	<b>6,907</b>	<b>6,909</b>
<b>Canada College</b>										
Resident										
Fall & Spring	3,770	3,938	4,218	4,512	4,203	4,055	3,804	3,592	3,419	3,333
Fall & Spring (N/C)	27	35	38	41	51	33	24	23	24	16
Summer (N/C)	4	5	1	6	10	11	11	8	9	8
Summer	<u>380</u>	<u>402</u>	<u>414</u>	<u>512</u>	<u>398</u>	<u>415</u>	<u>435</u>	<u>463</u>	<u>488</u>	<u>450</u>
Total, Resident	4,181	4,380	4,671	5,071	4,662	4,514	4,274	4,086	3,940	3,807
Flex-time	3	4	7	17	4	3	3	4	5	6
Non-Resident										
Fall & Spring	62	60	88	86	89	77	97	103	134	216
Fall & Spring (N/C)	1	1	1	1	1	1	1	1	2	2
Summer (N/C)	-	-	-	-	0	0	1	0	-	1
Summer	<u>8</u>	<u>7</u>	<u>7</u>	<u>11</u>	<u>8</u>	<u>8</u>	<u>11</u>	<u>10</u>	<u>16</u>	<u>19</u>
Total, Non-Resident	71	68	96	98	98	86	110	114	152	238
<b>Canada College Total</b>	<b>4,255</b>	<b>4,452</b>	<b>4,774</b>	<b>5,186</b>	<b>4,764</b>	<b>4,603</b>	<b>4,387</b>	<b>4,204</b>	<b>4,097</b>	<b>4,051</b>
<b>Skyline College</b>										
Resident										
Fall & Spring	5,840	6,345	6,893	7,404	7,093	7,080	6,801	6,626	6,531	6,245
Fall & Spring (N/C)	-	-	47	68	67	71	76	37	81	55
Summer (N/C)				5	4	2	4	4	7	6
Summer	<u>844</u>	<u>868</u>	<u>1,087</u>	<u>1,253</u>	<u>976</u>	<u>1,164</u>	<u>1,130</u>	<u>998</u>	<u>1,067</u>	<u>1,025</u>
Total, Resident	6,684	7,213	8,027	8,730	8,139	8,317	8,011	7,665	7,686	7,331
Total, Apprenticeship	3	3	2	5	2	1	2	2	2	5
Flex-time	3	5	6	17	2	2	2	1	3	4
Non-Resident										
Fall & Spring	101	97	88	85	99	109	132	170	193	276
Fall & Spring (N/C)			1	1	1	2	-	1	4	2
Summer (N/C)					-	-	-	0	-	-
Summer	<u>10</u>	<u>12</u>	<u>16</u>	<u>14</u>	<u>10</u>	<u>18</u>	<u>21</u>	<u>18</u>	<u>23</u>	<u>31</u>
Total, Non-Resident	111	109	105	100	110	129	153	189	220	309
<b>Skyline College Total</b>	<b>6,801</b>	<b>7,330</b>	<b>8,140</b>	<b>8,852</b>	<b>8,253</b>	<b>8,449</b>	<b>8,168</b>	<b>7,857</b>	<b>7,911</b>	<b>7,649</b>

**San Mateo County Community College District**  
**FTES Analysis**

	<u>Actual 2006-07</u>	<u>Actual 2007-08</u>	<u>Actual 2008-09</u>	<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Actual 2011-12</u>	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Actual 2014-15</u>	<u>Actual 2015-16</u>
<i>District</i>										
Resident										
Fall & Spring	17,033	17,969	19,133	19,978	18,298	17,841	17,036	16,161	15,524	15,007
Fall & Spring (N/C)	27	35	85	109	118	104	100	63	109	74
Summer (N/C)	4	5	1	11	14	13	15	13	17	14
Summer	<u>2,180</u>	<u>2,262</u>	<u>2,486</u>	<u>2,858</u>	<u>2,314</u>	<u>2,483</u>	<u>2,453</u>	<u>2,247</u>	<u>2,312</u>	<u>2,193</u>
Total, Resident	19,244	20,271	21,705	22,956	20,744	20,441	19,604	18,484	17,962	17,288
Total, Apprenticeship	159	167	117	99	88	81	85	90	64	69
Flex-time	16	20	29	49	8	7	8	10	13	18
Non-Resident										
Fall & Spring	389	374	374	371	402	390	484	616	799	1,134
Fall & Spring (N/C)	1	1	2	2	2	3	1	2	7	5
Summer (N/C)	0	0	0	0	0	0	1	1	0	1
Summer	<u>38</u>	<u>34</u>	<u>41</u>	<u>44</u>	<u>38</u>	<u>42</u>	<u>54</u>	<u>51</u>	<u>70</u>	<u>94</u>
Total, Non-Resident	428	409	417	417	443	435	540	670	876	1,234
<b>District Total</b>	<b>19,847</b>	<b>20,867</b>	<b>22,268</b>	<b>23,521</b>	<b>21,283</b>	<b>20,964</b>	<b>20,237</b>	<b>19,254</b>	<b>18,915</b>	<b>18,609</b>

**Associated Students of Cañada College**  
**4<sup>th</sup> Quarter Report**  
**April 2016-July 2016**

The following is a summary highlighting the events and activities of ASCC this quarter:

**Participatory Governance**

The students continue to serve on **19** committees at Cañada College and the District.

**Student Identification Cards**

The Center for Student Life and Leadership Development continues to produce Student Body Cards for the student body. The Center produced **129** cards this quarter.

**Inter-Club Council (ICC)**

The ASCC continues to encourage students to become an active member on campus through their handouts, fliers, activities, social media and Inter-Club Council. This past quarter all **26** clubs remained active.

**Events & Activities**

- April 2016
  - Ongoing ASCC Meetings: Every Thursday from 3:30-5:30pm in CIETL
  - Ongoing ICC Meetings: Every Other Tuesday 3:30-4:30 in Building 2-10 throughout the semester
  - Community First Club Pass the Plate: April 6th, 5-6pm
  - Alcohol Awareness and Sexual Assault Awareness Week: April 11, April 12, April 13, April 14
  - Campus Voting and Polling Booths: April 19-21, 9am-4pm on the Upper Lawn
  - Student Senate Elections: April 18, 12:30-2:30pm
  - Freedom of Expression with Namaste and Civil Liberties: April 20<sup>th</sup>, 9am-1pm
  - Freedom of Expression with Namaste and Civil Liberties: April 20<sup>th</sup>, 9am-1pm
  - Business and Entrepreneurship Club Movie Night and Discussion: April 25<sup>th</sup>, 3:00pm-6:00pm
  - Community First Club's Professional Mixer: April 25th, 6-8pm
  - Colt Classic with Astronomy Club and Puente Club: April 26th, 12:00pm-2:00pm
  - Computer Science History Museum Visit: April 28th, 1-2pm
  - Connect to College Student panel: April 28th, 4pm-7pm
- May 2016
  - General Assembly of the Student Senate for California Community Colleges: All day April 29-30, Ontario, CA
  - Second Harvest Food Bank Volunteering Day: May 5th, 12pm-3pm
  - SHPE's Taco Thursday: May 5th, 11am-1pm
  - Sponsor Human Services Department Graduation - ice and drinks
  - District Student Council Mixer: May 6th, 3pm-5pm
  - Spring Star Party: May 6th, 8:30pm
  - Leadership Awards: May 12, 5-7pm
  - Connect to Culture: May 19, 9:00am-1:00pm
- June 2016
  - 4th of July Volunteer Float Building: Every Weekday, Theater Shop, 9am-5pm
  - Sponsor Human Services Department Graduation: June 14<sup>th</sup>
- July 2016
  - 4th of July Parade: July 4, Redwood City, 8:00am-2:00pm
  - Engineering and Design Club- ASEE Robotics Competition, July 28th

## **Associated Students of College of San Mateo 4th Quarter Report, April 2016 – June 2016**

The Associated Students of College of San Mateo (ASCSM) has had a productive second quarter of the Spring 2016 semester. ASCSM has been able to successfully continue to participate in college governance and to create a lively and entertaining campus atmosphere for CSM students, faculty, staff, and administrators. Some of the highlights from the quarter of the are:

### **Ongoing Activities**

In addition to participating in their weekly Student Senate meetings, the members of the ASCSM have also been actively involved with each of their standing committees, including the Executive Cabinet, the Advocacy Board, the Cultural Awareness Board, the Programming Board, and the Inter Club Council (ICC).

Members of the ASCSM Student Senate continued to participate in College and District governance committees. At the College level, student leaders are attending numerous committee meetings, including the Institutional Planning Committee (IPC), Faculty Academic Senate, Committee on Instruction, Diversity in Action Group, College Auxiliary Services Advisory Committee and the College Assessment Committee. At the District level, students are also involved in the District Participatory Governance Council, the District Committee on Budget & Finance, the District Auxiliary Services Advisory Committee and the District Student Council.

The ASCSM, in cooperation with the Center for Student Life and Leadership continued to issue credit card style Student ID Cards. To date, the A.S. has issued thousands of ID Cards to students. Due to the planned rollout of employee ID cards, the students have stopped producing ID cards for CSM faculty, staff, and administrators.

### **Events and Activities of Note**

#### ***April 2016***

- 4/4-4/8: Voter Registration Table, *CSM Democrats*
- 4/4: UCB Guest Speaker, *PTK*
- 4/8 & 4/9: Bay Area Chinese Student Basketball Association Game, *Chinese Student Association*
- 4/13 – 5/4: Book Drive, *Charity Club*
- 4/13 & 4/15: Krispy Kreme Labyrinth Fundraiser, *The Writer's Project*
- 4/14- Democratic Presidential Primaries Debate Watch, *CSM Democrats*
- 4/14- Former AGS Presidents' Roundtable, *AGS*
- 4/20: "The Cove" Film Screening, *Animal Volunteer Club*

- 4/20: Boba/Spam Musubi Sale, *AGS*
- 4/22: Business Plan Competition, *Business Club*
- 4/22: Open Mic Night, *AGS*
- 4/25: Jamba Juice Fundraiser, *PTK*
- 4/25 – 4/27: Pop-Up Business Fundraiser, *Business Club*
- 4/27: Animal Rights Film Screening, *Animal Volunteer Club*
- 4/26-4/28: Spring Fling!, *ASCSM*
- 4/29- Hovercraft Testing, *Physics Club*

***May 2016***

- 5/2- Study Strategies Workshop, *PTK*
- 5/4- Social Justice Day, *ASCSM*
- 5/6- Movie Night (The Big Short), *CSM Democrats*
- 5/6- Dance Concert, *Performance Dance Ensemble*
- 5/11- Cultural Awareness Day, *ASCSM*
- 5/12- Unity Day, *ASCSM*

***June 2016***

No Activities



**Associated Students of Skyline College**  
**2015-2016: Budget Report for the 4th Quarter**  
**Summary of Programs and Activities**  
**June 30, 2016**

The following is a summary highlighting the events and activities of this quarter.

**Participatory Governance**

The students continue to serve on the following committees at Skyline College and the District:

**Governance Committees**

- Academic Senate Governing Council
- Accreditation Oversight Committee
- College Governance Council
- Curriculum Committee
- District Shared Governance Council
- Ed Policy
- Health and Safety Committee
- PEDAC
- SEED/Student Equity Committees
- Strategic Planning and Allocation of Resource Committee
- Institutional Effectiveness Committee
- Technology Advisory Committee

**Task Forces**

- Art on Campus Task Force
- SLOAC
- Outreach

**Recruitment of Students**

The ASSC continues to encourage student engagement in activities, events, and student government with the help of handouts, flyers, social media, and giveaways to increase participation and attendance. All of the elected positions in the Associated Student of Skyline College Governing Council are currently filled.

**Student Identification Cards**

The Center for Student Life and Leadership Development continues to produce Student ID Cards for the student body with assistance from the ASSC.

**Skyline Organizations and Clubs (SOCC)**

The ASSC members always encourage other students to become active on campus by their work through SOCC. They also encourage students who do not find a club that interests them to start their own.

## **Outreach**

### **Tupperware Drive**

4/4/16 – 4/29/16

ASSC hosted a campus wide Tupperware drive with Glide Memorial to assist those in need in San Francisco. There were over 300 Tupperware donated in less than a month.

### **Glide Memorial Volunteer**

8/11/15 – 6/01/16

ASSC members have volunteered continuously at Glide Memorial in San Francisco to serve food to those in need.

## **Programs and Events**

### **ASSC Meetings**

8/11/15 - Present:

ASSC weekly meetings on Tuesdays from 4-6pm

### **SAAM Day of Action**

4/5/16

ASSC gave out information about sexual assault facts, community resources and gifts.

### **“Documented” Film Screening**

4/6/16

ASSC sponsored and assisted the film screening of the documentary, “Documented”, by Jose Antonio Vargas at the Skyline Theater.

### **Lecture Series: Jose Antonio Vargas**

4/7/16

Students had the opportunity to meet Pulitzer Prize-winning journalist, filmmaker and media publisher Jose Antonio Vargas as part of the A Call to Consciousness College Lecture Series partly sponsored by ASSC.

### **Islam 101**

4/11/16:

ASSC gave out traditional halal food and taught the students how to wear a hijab. Students were educated in Muslim culture and took stance against islamophobia.

### **Islamophobia Panel**

4/13/16:

ASSC hosted a panel discussion on Islamic culture and Islam in America.

### **“Shine the Light” to End Sexual Violence**

4/13/16:

Students were encouraged to pledge to stand against sexual violence and made luminaria bags to light up the nights.

### **Ukulele Performance by Ben Anh**

4/18/16:

Ben Anh, a well-known ukulele musician, performed at the Fireside Dining Hall to kick off Asian American and Pacific Islander Heritage Month. ASSC also invited the Hula Sistas to give out kalua pig nachos.

### **AADP Bone Marrow Drive Registration Tabling**

4/19/16:

ASSC worked with Asian American Donor Program to register Skyline students as possible donors.

### **Tattoo Lecture Series: Seymour Kaniho**

4/26/16:

In Honor of Asian American & Pacific Islander Heritage Month, the ASSC invited Seymour Kaniho of A-Town Tattoo to give a lecture and presentation of his experience tattooing Polynesian cultural tattoos. Photos of Skyline College student, staff and faculty cultural tattoos were also displayed thanks to our Photography Club.

### **Tattoo Lecture Series: Seymour Kaniho**

4/26/16:

In Honor of Asian American & Pacific Islander Heritage Month, the ASSC invited Seymour Kaniho of A-Town Tattoo to give a lecture and presentation of his experience tattooing Polynesian cultural tattoos. Photos of Skyline College student, staff and faculty cultural tattoos were also displayed thanks to our Photography Club.

### **Meet the Candidates**

4/26/16:

Students and Skyline view attended the events to meet and interview the candidates and about their campaigns for the upcoming ASSC election.

### **Escalation Workshop**

4/28/16:

As part of the Sexual Assault Awareness Month, ASSC alongside the Skyline Health Center hosted an Escalation workshop from the One Love Foundation.

### **Tournament of Champions**

4/30/16:

ASSC hosted and sponsored the Tournament of Champions basketball game alongside faculty member Kwame Thomas. Student teams and faculty teams participated to win the championship and grand prizes.

### **“Kumu Hina” Film Screening**

5/2/16:

Kumu Hina is a powerful film about the struggle to maintain Pacific Islander culture and values within the Westernized society of modern day Hawai'i. It is told through the lens of an extraordinary Native Hawaiian who is both a proud and confident mähū, or transgender woman, and an honored and respected kumu, or teacher, cultural practitioner, and community leader.

**ASSC Election**

5/3/16 – 5/5/16

ASSC had tabled and encouraged students to vote for their student government candidates. Election committee members also passed out It's-It ice creams to the voters.

**District AS Mixer**

5/6/16:

The three Associated Students hosted a district wide mixer where all 3 old council members and 3 new council members met and engaged in leadership activities.

**Faces of Asia and the Pacific Islands Bazaar**

5/9/16:

The ASSC held a bazaar featuring a variety of food, performances and close to 30 vendors and AAPI community partners displaying the many different cultures of Asia and the Pacific Islands. Another highlight of the event was the cultural regalia walk that showcased traditional regalia worn by the different cultures, with pieces lent to the ASSC and modeled by the student body.

**Aimee Suzara, Spoken Word Event**

5/11/16:

Our final AAPI event of the year was a spoken word event with renowned Filipino-American poet, playwright, and performer: Aimee Suzara. Aimee's mission is to create, and help others create, poetic and theatrical work about race, gender, and the body to provoke dialogue and social change.

If you need additional information please contact:

Amory Nan Cariadus  
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Skyline College  
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Quarterly Financial Status Report, CCFS-311Q  
VIEW QUARTERLY DATA

CHANGE THE PERIOD  
Fiscal Year: 2015-2016  
Quarter Ended: (Q4) Jun 30, 2016

District: (370) SAN MATEO

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2012-13	Actual 2013-14	Actual 2014-15	Projected 2015-2016
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
<b>A. Revenues:</b>					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	127,520,416	135,790,198	141,694,473	166,502,653
A.2	Other Financing Sources (Object 8900)	4,968,388	4,553,777	2,396,839	39,666
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	<b>132,488,804</b>	<b>140,343,975</b>	<b>144,091,312</b>	<b>166,542,319</b>
<b>B. Expenditures:</b>					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	115,718,817	119,336,708	126,732,713	137,053,786
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	16,667,798	20,586,908	15,294,035	19,491,605
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	<b>132,386,615</b>	<b>139,923,616</b>	<b>142,026,748</b>	<b>156,545,391</b>
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	<b>102,189</b>	<b>420,359</b>	<b>2,064,564</b>	<b>9,996,928</b>
D.	<b>Fund Balance, Beginning</b>	<b>19,601,580</b>	<b>19,703,769</b>	<b>20,124,128</b>	<b>22,188,692</b>
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	<b>19,601,580</b>	<b>19,703,769</b>	<b>20,124,128</b>	<b>22,188,692</b>
E.	<b>Fund Balance, Ending (C. + D.2)</b>	<b>19,703,769</b>	<b>20,124,128</b>	<b>22,188,692</b>	<b>32,185,620</b>
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	14.9%	14.4%	15.6%	20.6%

<b>II. Annualized Attendance FTES:</b>					
G.1	Annualized FTES (excluding apprentice and non-resident)	19,614	18,578	17,975	17,306

Line	Description	As of the specified quarter ended for each fiscal year			
		2012-13	2013-14	2014-15	2015-2016
<b>III. Total General Fund Cash Balance (Unrestricted and Restricted)</b>					
H.1	Cash, excluding borrowed funds		26,729,654	22,959,649	28,607,090
H.2	Cash, borrowed funds only		0	0	0
H.3	<b>Total Cash (H.1+ H.2)</b>	<b>34,485,892</b>	<b>26,729,654</b>	<b>22,959,649</b>	<b>28,607,090</b>

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
<b>I. Revenues:</b>					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	156,803,422	156,915,866	166,502,653	106.1%
I.2	Other Financing Sources (Object 8900)	0	5,039,666	39,666	0.8%
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	<b>156,803,422</b>	<b>161,955,532</b>	<b>166,542,319</b>	<b>102.8%</b>
<b>J. Expenditures:</b>					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	162,636,571	151,669,970	137,053,786	90.4%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	2,243,234	18,361,944	19,491,605	106.2%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	<b>164,879,805</b>	<b>170,031,914</b>	<b>156,545,391</b>	<b>92.1%</b>
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	<b>-8,076,383</b>	<b>-8,076,382</b>	<b>9,996,928</b>	
L.	Adjusted Fund Balance, Beginning	22,188,692	22,188,692	22,188,692	
L.1	<b>Fund Balance, Ending (C. + L.2)</b>	<b>14,112,309</b>	<b>14,112,310</b>	<b>32,185,620</b>	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	8.6%	8.3%		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YF	Management		Academic		Classified	
	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
<b>a. SALARIES:</b>						
Year 1:						
Year 2:						
Year 3:						
<b>b. BENEFITS:</b>						
Year 1:						
Year 2:						
Year 3:						

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.) **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**  
This year? **NO**  
Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

**San Mateo County Community College District**  
**DISTRICT CASH FLOW SUMMARY**  
**FOR THE QUARTER ENDING June 30, 2016**

	<b>GENERAL FUND</b>	<b>Payroll Fund</b>	<b>GENERAL RESTRICTED FUND</b>	<b>INSURANCE &amp; Debt Services FUND</b>	<b>CAPITAL OUTLAY FUND</b>	<b>CHILD CARE FUND</b>	<b>STUDENT AID FUND</b>	<b>POST- RETIREMENT RESERVES</b>
<b>Beg. Cash Balance in County Treasury</b>	3,196,633.73	3,403,320.36	16,359,694.53	50,193,309.86	223,097,594.99	28,630.03	185,710.26	-
<b>Cash inflow from operations:</b>								
Year-to-date Income	166,542,318.37		31,714,252.18	48,401,821.72	23,074,613.29	1,338,012.05	19,855,848.85	4,075,212.67
Accounts Receivable	(3,638,648.78)	(55,673.32)	(1,145,410.69)	2,946,805.16	(2,913,324.42)	(114,076.87)	(854,372.20)	2,878,190.96
Advances / Prepaid	(5,789.26)	(4,386.58)	119,072.21	1,175.00	563,297.96	247.50		
Cash awaiting for deposit	(2,495.47)							
<b>Total Income</b>	<b>166,092,018.59</b>	<b>3,343,260.46</b>	<b>47,047,608.23</b>	<b>101,543,111.74</b>	<b>243,822,181.82</b>	<b>1,252,812.71</b>	<b>19,187,186.91</b>	<b>6,953,403.63</b>
<b>Cash outflow for operations:</b>								
Year to date expenditure	156,545,391.43		31,842,875.98	37,766,961.29	22,321,132.39	1,338,012.05	19,904,721.36	12,005,800.00
Deferred Income	3,244,209.02	-	(1,386,852.91)	-	(29,343.00)	(5,606.00)	1,975.00	395.88
Account Payable	(4,919,595.48)	(130,564.57)	(39,257.15)	214,414.32	5,264,000.50	(100,898.04)	(879,365.47)	1,563.64
<b>Cash Balance From Operations</b>	<b>11,222,013.62</b>	<b>3,473,825.03</b>	<b>16,630,842.31</b>	<b>63,561,736.13</b>	<b>216,266,391.93</b>	<b>21,304.70</b>	<b>159,856.02</b>	<b>(5,054,355.89)</b>
<b>Other Cash inflow</b>								
Medical Flex Plan / Revolv. Fund	(500.00)			-				
TRANS	-							
Trusts (JPA & 3CBG)								
<b>Beg. Investment Balance</b>								
LAIF Balance	89,247.05							54,453.70
County Pool Balance	-							6,218,041.60
Special Bond					922.78			-
C.O.P. & Others	<u>36,828,084.92</u>			-	<u>5,000.00</u>			<u>8,988,303.44</u>
Total Beg. Balance	36,917,331.97			-	5,922.78			15,260,798.74
<b>Y.T.D. Investment Balance</b>								
LAIF Balance	425.21							-
County Pool Balance	-							8,408,897.47
Special Bond				-	1,125.78			-
C.O.P./Bank CD	<u>39,516,001.23</u>			-	<u>5,000.00</u>			<u>1,771,212.82</u>
Y.T.D. Balance	39,516,426.44			-	6,125.78			10,180,110.29
Net Cash changes from Investment	(2,599,094.47)			-	(203.00)			5,080,688.45
Net changes from unrealized gain / (loss)	(119,996.66)			(169,379.43)	(681,997.39)			(26,332.56)
Cash Balance in County Treasury	<u>8,502,422.49</u>	<u>3,473,825.03</u>	<u>16,630,842.31</u>	<u>63,392,356.70</u>	<u>215,584,191.54</u>	<u>21,304.70</u>	<u>159,856.02</u>	<u>(0.00)</u>
<b>Net Cash (Excluding TRANS &amp; Trusts)</b>	<b>8,502,422.49</b>	<b>3,473,825.03</b>	<b>16,630,842.31</b>	<b>63,392,356.70</b>	<b>215,584,191.54</b>	<b>21,304.70</b>	<b>159,856.02</b>	<b>(0.00)</b>

**San Mateo County Community College District**  
Debt Service Payment Schedules

	<u>2001 GO BONDS</u>	<u>2001 GO BONDS</u>	<u>2001 GO BONDS</u>	<u>2005 GO BONDS</u>	<u>2005 GO BONDS</u>	<u>2004 C.O.P.</u>
	<u>SERIES A</u>	<u>SERIES B</u>	<u>SERIES C</u>	<u>SERIES A</u>	<u>SERIES B</u>	
2003	\$ 6,645,013					
2004	6,976,628					\$ 515,790
2005	7,322,978	\$ 1,061,410				1,497,456
2006	4,695,828	3,072,488				2014-15
2007	4,818,977	2,441,288	\$ 1,299,763	\$ 13,347,694	\$ 5,773,125	(Defeasances
2008	5,067,178	2,788,088	1,203,865	15,066,138	8,313,300	on April 2006)
2009	5,325,963	2,944,088	1,239,615	7,506,738	8,313,300	
2010	5,597,119	3,089,688	1,298,138	7,824,138	8,783,300	
2011	5,880,869	3,240,038	1,363,306	8,159,538	9,276,850	
2012**	3,489,200	2,463,338	1,430,213	6,666,563	9,582,800	
2013	-	2,632,288	1,497,588	7,475,000	9,692,800	
2014	-	2,807,288	1,575,000	7,749,000	10,378,000	
2015	-	-	1,275,750	7,540,000	6,457,250	
2016	3,350,000	-	1,360,000	7,860,000	7,030,375	
2017	3,660,000	-	1,440,000	8,195,000	5,137,750	
2018	3,980,000	-	1,530,000	8,550,000	5,387,750	
2019	4,315,000	-	1,630,000	8,925,000	5,127,750	
2020	4,680,000	-	1,725,000	9,310,000	8,720,000	
2021	5,055,000	4,495,000	1,825,000	9,720,000	9,645,000	
2022	5,450,000	4,750,000	1,935,000	10,155,000	10,675,000	
2023	4,915,000	5,020,000	2,050,000	10,605,000	11,720,000	
2024	5,315,000	5,305,000	2,165,000	11,080,000	12,825,000	
2025	5,735,000	5,600,000	2,295,000	11,575,000	14,000,000	
2026	6,180,000	5,915,000	2,425,000	12,100,000	15,245,000	
2027	-	15,565,000	6,220,000	12,645,000	16,560,000	
2028	-	16,380,000	6,550,000	13,220,000	17,945,000	
2029	-	-	6,895,000	13,830,000	19,415,000	
2030	-	-	26,125,000	14,465,000	20,960,000	
2031	-	-	5,815,000	-	34,995,000	
2032	-	-	-	-	36,680,000	
2033	-	-	-	-	39,325,000	
2034	-	-	-	-	42,110,000	
2035	-	-	-	-	45,035,000	
2036	-	-	-	-	48,110,000	
2037	-	-	-	-	51,350,000	
2038	-	-	-	-	54,750,000	
2039					-	
2040					-	
2041					-	
2042					-	
2043						
2044						
2045						
<b>Total</b>	108,454,750	89,569,998	84,168,236	243,569,806	609,319,350	2,013,246

\*\* 2012 GO Bond refunding.

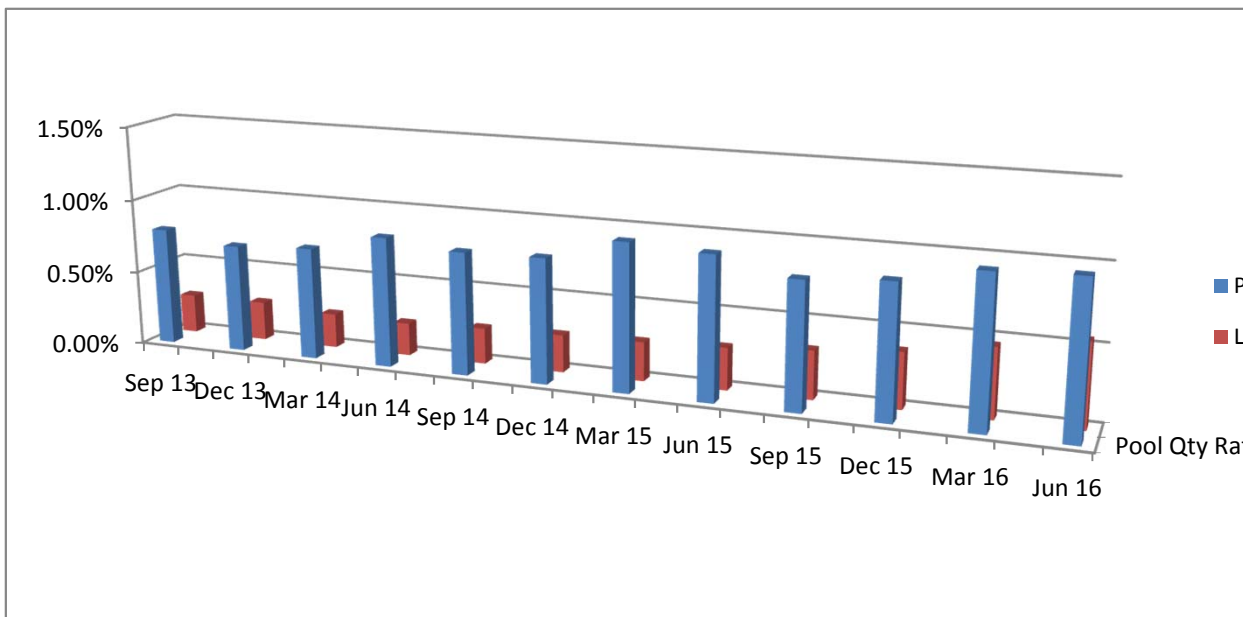
**San Mateo County Community College District**  
Debt Service Payment Schedules

<u>2012 GO</u>	<u>2014 GO</u>	<u>2015 GO BONDS</u>	
<u>Refunding Bonds</u>	<u>Refunding Bonds</u>	<u>SERIES A</u>	<u>Total Payment</u>
			\$ 6,645,013
			6,976,628
			8,384,388
			7,768,315
			27,680,846
			32,438,568
			25,329,703
			26,592,381
			27,920,600
1,024,831			24,656,943
8,398,490			29,696,165
8,764,457			31,273,745
11,233,225	6,014,274	3,717,642	36,238,141
<b>8,486,025</b>	<b>5,753,600</b>	<b>17,976,725</b>	51,816,725
16,565,325	5,753,050	18,755,825	59,506,950
17,393,325	6,165,350	14,463,500	57,469,925
18,778,625	5,743,300	3,977,156	48,496,831
11,380,825	5,741,200	4,135,438	45,692,463
7,344,025	5,741,000	4,135,438	47,960,463
7,364,500	5,889,538	4,335,313	50,554,350
8,388,438	5,743,275	4,500,563	52,942,275
4,734,000	8,900,550	4,671,438	54,995,988
4,872,125	8,871,550	4,973,813	57,922,488
5,007,125	9,022,438	5,036,563	60,931,125
	8,790,700	5,227,438	65,008,138
	8,724,825	5,426,063	68,245,888
	25,442,700	5,631,438	71,214,138
	7,732,325	5,879,094	75,161,419
	17,564,575	6,067,875	64,442,450
	10,611,575	6,300,000	53,591,575
	10,386,575	6,553,250	56,264,825
	10,148,200	6,788,000	59,046,200
	9,876,575	7,075,531	61,987,106
	9,606,363	7,307,575	65,023,938
	9,317,488	7,584,975	68,252,463
	9,010,475	7,870,206	71,630,681
		8,166,300	8,166,300
		8,476,025	8,476,025
		8,805,625	8,805,625
		9,134,125	9,134,125
		9,481,750	9,481,750
		9,840,875	9,840,875
		10,209,000	10,209,000
139,735,340	216,551,499	232,504,555	1,723,873,534



**Quarterly Interest Rate for County Pool Vs Sacramento LAIF**

	<u>Pool Qty Rate</u>	<u>LAIF Rate</u>
Sep 13	0.79%	0.26%
Dec 13	0.72%	0.26%
Mar 14	0.75%	0.23%
Jun 14	0.87%	0.22%
Sep 14	0.82%	0.24%
Dec 14	0.83%	0.25%
Mar 15	0.98%	0.26%
Jun 15	0.95%	0.28%
Sep 15	0.84%	0.32%
Dec 15	0.88%	0.37%
Mar 16	0.99%	0.46%
Jun 16	1.01%	0.55%



**County Interest Rate** <http://www.sanmateocountytreasurer.org/investmentReports.html>

	<b>08-09</b>	<b>09-10</b>	<b>10-11</b>	<b>11-12</b>	<b>12-13</b>	<b>13-14</b>	<b>14-15</b>	<b>15-16</b>
July	3.20%	1.12%	1.25%	1.04%	0.77%	0.75%	0.70%	0.72%
Aug	3.00%	0.92%	1.48%	1.25%	0.88%	0.75%	0.77%	0.85%
<b>Sept</b>	<b>3.44%</b>	<b>1.02%</b>	<b>1.64%</b>	<b>1.31%</b>	<b>0.98%</b>	<b>0.79%</b>	<b>0.82%</b>	<b>0.84%</b>
Oct	2.30%	1.04%	1.25%	1.04%	0.88%	0.75%	0.80%	0.90%
Nov	2.45%	1.10%	1.25%	1.04%	1.00%	0.75%	0.80%	0.90%
<b>Dec</b>	<b>2.54%</b>	<b>1.11%</b>	<b>1.04%</b>	<b>1.19%</b>	<b>0.97%</b>	<b>0.72%</b>	<b>0.83%</b>	<b>0.88%</b>
Jan	2.05%	1.02%	1.10%	1.01%	0.75%	0.75%	1.00%	0.89%
Feb	1.92%	1.02%	1.15%	1.02%	0.75%	0.75%	0.88%	0.92%
<b>Mar</b>	<b>1.60%</b>	<b>1.01%</b>	<b>1.12%</b>	<b>1.04%</b>	<b>0.84%</b>	<b>0.75%</b>	<b>0.98%</b>	0.99%
Apr	1.77%	0.94%	1.07%	1.00%	0.73%	0.62%	0.65%	0.88%
May	2.15%	1.15%	1.10%	1.00%	0.73%	0.67%	0.80%	0.97%
<b>Jun</b>	<b>2.42%</b>	<b>1.54%</b>	<b>1.35%</b>	<b>1.02%</b>	<b>0.73%</b>	<b>0.87%</b>	<b>0.95%</b>	1.01%
<b>Average</b>	<b>2.40%</b>	<b>1.08%</b>	<b>1.23%</b>	<b>1.08%</b>	<b>0.83%</b>	<b>0.74%</b>	<b>0.83%</b>	<b>0.90%</b>

